SELF STUDY REPORT (SSR)

(Cycle-1)

To be submitted to

National Assessment and Accreditation Council

(NAAC)

Bengaluru

By

GOVERNMENT DEGREE COLLEGE

URAVAKONDA (515812)

ANANTAPUR (Dt), AP

2015

CONTENTS

PREFACE

The UGC has made it mandatory for every educational institution in India to get assessment and evaluation by NAAC for better performance. While preparing for NAAC, we self-realized that it is soul searching exercise to know where we are in our mission of imparting education to our students. The Government Degree College was established with a vision of imparting quality higher education and with the mission to mould the students into rational thinkers, competent workers and socially responsible citizens. The college building is in the 14 acres land allotted for the college. Uravakonda town has got historical importance where the God man, Bhagawan Sri Sathya Sai Baba of Puttaparthy fame studied his school education in the same good old building where this college was started and this was the place where he proclaimed his Avatar as God man. Initially the college started only with B.A E.H.P) course and B.Com (Telugu medium). Sri.Jaganmohan Rao was the first principal of this college. The college was upgraded by introducing new courses like B.Sc (sciences, computers) in the year 1990. The College was recognized by the UGC under its sections 2f and 12B in May 2011. The College offers 04 Undergraduate (UG) courses. The College has three faculties viz., Arts, Commerce and Science. The Arts faculty offers UG courses in English, Telugu, Hindi, Economics, Political Science, History and Computer Applications. The faculty of Commerce offers UG courses in Commerce and Computer Applications. The Faculty of Science offers UG courses in Physics, Chemistry, Mathematics, Statistics, and Computer Science. The College offers B.Com course with Computer Applications and B.Sc., (computers) on self-financing basis.

So far, the college has been administered by 15 Principals since its inception   The College has 12 (3female) permanent, 13 (3female) temporary teachers. Out of these four teachers have Ph.D., and 5 have M.Phil, degrees and 3 faculty members have been qualified in UGC-NET and APSET. Even though there are 09 sanctioned Non teaching posts, only 4 members are presently working. The total strength of students is 1056 (418 girls) in this institution. The temporal plan of academic work in UG is annual. The College has support services like libraries, JKC, computer laboratory, grievance redressal cell and sports facilities. 02 students have qualified in UGC-CSIR NET, 40 in EDCET, 15 in Law CET, 200 in PGCET examinations. The College is planning to develop it as a research centre and PG courses in collaboration with the Sri Krishnadevaraya University. The total number of working days of the College and its library is 220. The total number of teaching days is 180. The library has more than 12000 volumes and 06 journals.

The college is equipped with 20 new computers in the computer lab. .The Physics and Chemistry laboratories are equipped with sufficient required apparatus and facilities. Initially the college was started at

3

Government Junior College premises and later it was shifted to its own building. Sri Mancho Ferror, a Philanthropist financed for the construction of 6 additional classrooms. The college has been running on shift system due to the lack of accommodation. The strength of the institution is its qualified and committed faculty members who are industrious and goal-oriented. The College aims to mould the student community hailing mostly from the rural and weaker sections of the society into better individuals, and guide them to contribute constructively towards national goals by upholding the values of secularism, national integration and social commitment. The primary objective of the institution is to enable the students to cope with the demands of the contemporary global scenario through effective transaction of the curricular and co-curricular aspects. Academic excellence, personality development and social orientation is our guiding principles

Govt. Degree College, Uravakonda, is going to be assessed by the NAAC. The process of assessment and accreditation will be a soul-searching exercise and great learning process. It will be an elaborate self-appraisal, a detailed analysis of what we have and what we need to work upon.

Now, this institution, seeking fresh accreditation from the NAAC, is submitting the Self Study Report (SSR), which has been prepared carefully.

Coordinator

B. EXECUTIVE SUMMARY

This college was established in 1980 with B.A (E.H.P) and B.Com.(TM) in the same building where Govt. Junior College and Govt. High School have been accommodated. Later it was shifted to its own building on Bellary Road in 2006.The Science courses were introduced in the interest and demand of the public in 1990. The College follows scrupulously academic guidelines of its affiliated Sri KrishnadevarayaUniversity, Anantapur. The college is going for NAAC Accreditation for first time.

The principals of the college with the help of the local public, made diligent efforts for the progress of this institution, thus turning it into an excellent temple of learning. Their services leave behind a vivid account of their deep-rooted love for the development of this Institution.

The college offers 6 programmes including conventional and restructured courses at UG level. More than 1000 students are now pursuing higher education in this institution. Out of which 80% belong to SC, ST and BC communities. There are about 20 faculty of staff geared up to cater to the academic and professional needs of the students and train them to take advantage of the global employment opportunities. Out of 20 faculty members, 4 hold Ph.D's, 5 hold M.Phils and 4 members are pursuing Ph.D degrees now. There are 10 Non teaching staff members including contingent staff, assisting the administration for its smooth functioning.

The college adopts a very transparent admission procedure. Admissions into UG courses are done strictly following to merit, rule of reservation of Govt. of AP and norms of the affiliated university. Provisional selection and waiting lists are displayed on the notice board. Parent's presence and undertaking given by students regarding code of conduct are made compulsory at the time of admissions.

The Common core curriculum supplied by the AP State Council of Higher Education is adopted by the affiliating university and suitable modifications are carried out by different Boards of Studies of the University. On the basis of the feedback collected from students and teachers, necessary modifications are suggested to the various boards of studies. Syllabus, annual academic schedule incorporating curricular, co-curricular and extracurricular activities, Question papers and principles of evaluation are communicated to the students at the beginning of the every academic year. Indian Heritage and Culture, Science and Civilization, Environmental Sciences and Citizenship Education, Computer education to non computer students, Human values and professional values are made compulsory subjects at UG level.

Innovative teaching and learning methods are adopted which include student-centered   class room teaching, seminars, group discussions and assignments. Besides MANA TV live telecasts, guest lectures and invited lecturers enhance the quality of education with values and latest concepts. Field trips are arranged to broaden the outlook of the students.

Student progression is assessed through Unit tests, terminal exams, pre-final exams and model practical exams as per the academic calendar supplied by CCE, AP, Hyderabad. Computer based testing programme was introduced in English at UG level from 2005-06. Intensive training is given to students to face Computer Based Testing without any hindrance. Academically backward students are identified and special care is taken to sharpen their skills by conducting remedial coaching classes. Special attention is paid to create more awareness among the students about the happenings in the world and students are encouraged to participate in debates, group discussions and elocution competitions conducted by neighboring colleges and District Resource centre, Anantapur. Study progress is achieved every year in the annual examinations which is evident in the higher pass percentage than that of the University average.

Most students (above 70%) of this institution are from economically and socially backward classes. They receive financial assistance from the government through scholarships. These students are given exemption from paying tuition fee provided they submit the latest income certificate. Every department inspires and motivates students by giving incentives to the meritorious students and Jindal foundation also gives merit scholarships. Financial support is provided by way of scholarships to the students of marginalized section of the society by Govt. of AP. Conveyance allowance, bus passes were issued freely to rural students and meritorious students are rewarded under merit cum means scheme. Youth belonging to SC, ST, OBC and Minority are given special training for competitive exams as part of entry into service scheme. Training for SLET , NET and PG courses is also provided.

A self-appraisal method is followed by the teachers duly following the set of parameters by Commissioner of Collegiate Education A.P., Hyderabad, Teachers prepare annular academic plans and synopses of the lesson in the form of teaching notes and submit them periodically for the principal's approval. Number of teachers presented papers in National and International seminars and participated in conferences, workshops, refresher and orientation courses. The institution encourages research culture among the faculty. Approval from UGC for more minor research projects is awaited. Faculty offer consultancy service to local public, neighboring colleges and non Governmental organizations.

NSS units promote service mindedness, work culture, team spirit, leadership, participatory learning and dignity of labor and make all responsible citizenship. College students actively participate in Social service activities like Pulse polio programmes, Blood donation camps, AIDS awareness programmes, Adult education, Health and hygiene, Clean and green and other extension activities. There are two N.S.S. Units consisting 200 volunteers including girls. These units are making undaunted efforts in bringing laurels to the institution by conducting year-long programmes including diverse social welfare activities. Often students participate state level and national level integration camps. Unleashing potential as its motto, Jawahar Knowledge Centre gives employability training to students to reap opportunities both in public and private sectors. So far about 20 to 30 students are well placed in esteemed private sector companies. J.K.C trains two batches of the students every academic year. Career guidance cell provides information to students about the Job opportunities. It gives special training for competitive exams.

Employment news and Job advertisements in news papers are displayed on the notice boards for the benefit of the students.

Women empowerment cell is making relentless efforts to address the problems of the women students. Apart from conducting various competitions for the women, it instills confidence to face the challenges of the society bravely. Grievance redressal cell is taking all possible steps to solve the issues of the students. Students are given freedom to express their grievances without hesitation. The faculty is always alive to their issues. Due to the sincere efforts, ragging has been totally eliminated in the campus.

Commerce department of the college is organizing meetings on regular basis inviting eminent personalities from different sectors to enlighten about the rights and responsibilities of consumers. Rallies are organized to create awareness among the consumers. Eco club is at its best in maintaining greenery in the campus and spreading awareness on Environmental issues. Keeping in view of global warming students are educated to grow more plants in their surroundings. Since malnutrition is the major cause of health disorders, health camps are organized once in a month to create health awareness. On the Games and Sports front, Physical education department deserves great appreciation as it is putting untiring efforts in shaping students into bright and talented. The college holds number of record in Inter collegiate games; the huge ground is put to proper use. 10 to 15 students have represented in the university and state teams.

Apart from its regular academic work, the department of commerce conducts a programme on Tally course for students. Faculty and Non teaching staff of the college are grateful to the Department of computers and JKC as they conduct computer training programmes periodically. The institution has adequate infrastructure facilities. There are 12 class rooms and 4 well equipped laboratories. Computer lab has 20 computers of latest configuration. The library is partially automated with 12000 volumes. Reading hall is provided for students and library is accessible to students from 9-00 AM to 6-00 PM.

Transparency and accountability is ensured in all matters at all levels through scrupulous adherence to rules and regulations. College Planning and Developing Council is extending its co-operation in the rapid progress of the institution. Staff council and other committees monitor infrastructure, academic, administrative and financial aspects of the institution. IQAC coordinates the academic ambience of the institution by constantly interacting with the faculty. District Resource Centre offers faculty exchange programmes for students to have comprehensive knowledge with regard to latest developments in the respective subjects..

Being a socially responsive organization the institution is putting all its endeavors to improve the stake holders through value based education and relevant community development activities. Our institution runs free computer training for the children belonging to down trodden sections on every Sunday. The college anticipates a good number of its students will be doctorates and researchers who make the society a better place to live in for.

The college foresees that a good number of its products in future will be doctorates and highly qualified research personnel, complementing its impressive output of trained professional human resources. To face the challenges and excel in achieving aims and objectives of the institution, the college is eagerly waiting for accreditation by the NAAC.

SWOC Analysis of the institution:

S: Strengths:

- Well established Govt. institution.
- Sufficient infrastructure
- Big Play Ground
- Serene atmosphere
- Well ventilated Class Rooms
- Sufficient furniture
- Qualified and experienced faculty
- 2 NSS wings
- Jawahar Knowledge Centre (JKC)
- MANA TV
- Well equipped science labs
- Computers with latest configuration in a separate computer lab with UPS facility.
- Availability of Computers with internet facility
- Good library
- Seminar hall

W: Weaknesses:

- Transfers of faculty
- Few Guest and Contract faculty
- College timings not conducive for non local students
- Absence of non local students for Games and Sports
- Rural background of students
- No hostel facility

O: Opportunities:

- Scope for PG Courses

- ➢ Going for autonomous status
- ➢ To prepare students for competitive exams
- ➢ Conducting PG entrance coaching
- ➢ To conduct National Seminars
- ➢ To host University level Games & Sports competitions.
- ➢ To conduct youth festivals at district / state level.

C : Challenges

- ➢ Job oppurtunities
- ➢ Students of Rural areas
- ➢ Away from the town by 1Km
- ➢ Uneducated parents
- ➢ Less enthusiastic parents to send their children to college.

****

PROFILE OF THE COLLEGE

1. Name and address of the college:

Name: GOVERNMENT DEGREE COLLEGE, URAVAKONDA.
Address: BELLARY BYPASS ROAD,
City: URAVAKONDA, ANANTAPUR (Dist.)   Pin: 515812
State: ANDHRA PRADESH

2. For communication:

Designation	Name	Telephone with STD code	Mobile	Fax	Email
Principal	Dr S.Padmavathi	O: 08496-257074	9440247544	---	gdc.uravakonda @gmail.com
Steering Committee Coordinator	Dr M.V.Chandra Sekhar	-	9440209392	----	gdc.uravakonda @gmail.com

3. Status of the of Institution :

Affiliated College	√
Constituent College	
Any other (specify)	

10

4.   Type of Institution:
  a.   By Gender
    i.   For Men ☐
    ii   For Women ☐
    iii. Co-education ☑

  b.   By shifting

    i.   Regular ☑

    ii. Day ☐

    iii. Evening ☐

5. Is it a recognized minority institution?
     Yes ☐

     No ☑

    If yes specify the minority status (Religious/linguistic/ any other) and provide documentary   evidence.

| Nil |

6. Source of funding:
     Government ☑

     Grant-in-aid

     Self-financing

     Any other

7a. Date of establishment of the college: 01/08/1980

  b. University to which the college is affiliated /or which governs the college (If it is a constituent college)

| Sri Krishnadevaraya University, Anantapur, A.P. |

        c. Details of UGC recognition:

Under Section	Date, Month & Year	Remarks

11

i. 2 (f)	13.05.2011	
ii. 12 (B)	13.05.2011	

(Enclosed the Certificates of recognition u/s 2 (f) and 12 (B) of the UGC Act)

d. Details of recognition/approval by statutory/regulatory bodies other than UGC   :

Not applicable

7. Does the affiliating university Act provide for conferment of autonomy (as   recognized by the UGC), on its affiliated colleges?

Yes [√]   No [ ]

If yes, has the College applied for availing the autonomous status?

Yes [ ]   No [√]

8. Is the college recognized
 a. By UGC as a College with Potential for Excellence (CPE)?

Yes [ ]   No [√]

b. For its performance by any other governmental agency?

Yes [ ]   [√]

9. Location of the campus and area in sq.mts:

Location	Rural
Campus area in sq. mts.	12 acres
Built up area in sq. mts.	Sq. m

10. Facilities available on the campus (Tick the available facility and provide numbers or other details at appropriate places) or in case the institute has an agreement with other agencies in using any of the listed facilities provide information on the facilities covered under the agreement.
- Auditorium : MANA TV/Seminar Hall
- Sports facilities
    * Playground - Yes

12

- ∗ Gymnasium - Yes
- Hostel
  - ∗ Girls' hostel
    - i. Number of hostels: Nil
    - ii. Number of inmates: Nil
- Cafeteria   -- Yes
- Health Centre -- No

  First aid, Inpatient, Outpatient, Emergency care facility, Ambulance…….

  Health centre staff –

  Qualified doctor   Full time ☐ Part-time ☐

  Qualified Nurse   Full time ☐ Part-time ☐

  - Generator or other facility for management/regulation of electricity and voltage   Yes

11. Details of programmes offered by the college (Give data for current academic year)

Sl. No	Programme Level	Name of the Programme/ Course	Duration	Entry Qualification	Medium of instruction	Sanctioned Student strength	No. of students admitted
1	Under-Graduate	B.A B.Com(G) B.Com(Comp) B.Sc. (M.P.C) B.Sc.(Comp) MSCS	3 Years	Intermediate	English and Telugu Media	60 60 60 30 30 30	81 90 93 29 23 18

13.   Does the college offer self-financed Programmes?

Yes ☐ √   No ☐

If yes, how many?   ☐ 3

14.New programmes introduced in the college during the last five years if any?

Yes		No	✔	Number	00

15..List the departments: (respond if applicable only and do not list facilities like Library, Physical Education as departments, unless they are also offering academic degree awarding programmes. Similarly, do not list the departments offering common compulsory subjects for all the programmes like English, regional languages etc.)

Particulars	UG	PG	Research
Science	05	Nil	Nil
Arts	03	Nil	Nil
Commerce	02	Nil	Nil
Any Other not covered above	00	Nil	Nil

16. Number of Programmes offered under (Programme means a degree course like BA, B.Sc., MA, M.Com…)

a. annual system   03

b. semester system   Nil

c. trimester system   Nil

17. Number of Programmes with

d. Choice Based Credit System   Nil

e. Inter/Multidisciplinary Approach   Nil

f. Any other (specify and provide details)   Nil

18. Does the college offer UG and/or PG programmes in Teacher Education?

Yes ☐   No ☑

19. Does the college offer UG or PG programme in Physical Education?

Yes ☐   No ☑ √

20. Number of teaching and non-teaching positions in the Institution
21.

Positions	Teaching faculty						Non-teaching staff		Technical staff	
	Professor		Associate Professor/ Reader		Assistant Professor/ Lecturer					
	*M	*F	*M	*F	*M	*F	*M	*F	*M	*F
Sanctioned by the State Government	0	0	1	1	17		9	0	0	0
Recruited					13	02	4		0	
Yet to recruit					2		5		0	

22. Qualifications of the teaching staff:

Highest qualification	Professor		Associate Professor		Assistant Professor		Total
	Male	Female	Male	Female	Male	Female	
Permanent teachers							
D.Sc./D.Litt.					0	0	0
Ph.D.			1	2	2	2	4
M.Phil.					4	1	5
PG					10	0	10

15

Temporary teachers								
Ph.D.								
M.Phil.						2		2
PG						11	1	13
Part-time teachers								
Ph.D.								
M.Phil.								
PG						1	0	1

22. Number of Guest Faculty engaged with the College.

06

23. Furnish the number of the students admitted to the college during the last four academic years.

	2011-12		2012-13		2013-14		2014-15	
	Male	Female	Male	Female	Male	Female	Male	Female
SC	131	107	109	89	104	66	118	71
ST	08	25	25	16	25	12	22	06
OBC	403	207	423	205	353	181	360	169
General	64	52	50	46	43	45	58	38
Others (Minority)	35	27	25	26	30	18	10	09
TOTAL	641	418	632	382	512	277	568	293

16

24. Details on student enrollment in the college during the current academic year:

Type of students	UG	PG	M. Phil.	Ph.D.	Total
Students from the same state where the college is located	329	0	0	0	329
Students from other states of India	0	0	0	0	0
NRI students	0	0	0	0	0
Foreign students	0	0	0	0	0
Total		0	0	0	

25. Dropout rate in UG and PG (average of the last two batches)

UG   05%   PG   Nil

26. Unit Cost of Education

(Unit cost = total annual recurring expenditure (actual) divided by total number of students enrolled)

(a) Including the salary component   Rs 11647079/.-

(b) Excluding the salary component   Rs62000. -00

27. Does the college offer any programme/s in distance education mode (DEP)?

Yes   √   No ☐

If yes,

a) Is it a registered centre for offering distance education programmes of

another University

Yes   √   No ☐

b) Name of the University which has granted such registration.

Dr. B.R. Ambedkar Open University, HYD

17

c)   Number of programmes offered | 03 |

d)   Programmes carry the recognition of the Distance Education Council.

Yes | √ | No | |

28.   Provide Teacher-student ratio for each of the programme/course offered

a) B.A   1:50
b) B.Com   1:60
c) B.Sc (Gen)   1:20
d) B.Com(Comp)   1:93
e) B.Sc (Comp)   1:96

29. Is the college applying for

Accréditation :   Cycle 1 | | Cycle 2 | | Cycle 3 | | Cycle 4 | |
                                  Yes

Assessment: | |

30.   Date of accreditation

        Cycle 1: Fresh accreditation   .

31.   Number of working days during the last academic year.

                        | 200 |

Number of teaching days during the last academic year
    (Teaching days means days on which lectures were engaged excluding the examination   days)

                        | 180 |

18

33. Date of establishment of Internal Quality Assurance Cell (IQAC): 2012

34. Details regarding submission of Annual Quality Assurance Reports

   (AQAR) to NAAC.   No

* * *

D. Criteria-Wise Inputs

CRITERION I: CURRICULAR ASPECTS

1.1   Curriculum Planning and Implementation

1.1.1   State the vision, mission and objectives of the institution, and describe how these are communicated to the students, teachers, staff and other stakeholders.

Vision:

- To aim for high quality in Education.
- To mould the students as the future responsible citizens.
- To impart employable skills to get good jobs
- To provide better facilities for the students to acquire skills and knowledge
- To provide good academic programmes for betterment of the learning   process

Mission:

- To provide higher education to the local and rural students belonging to economically backward classes.
- To mould the students into rational thinkers, competent workers and socially responsible citizens.
- To introduce job-oriented courses
- To create a suitable academic atmosphere for all sections of students
- To improve the college infrastructure facilities and men women hostels for rural students.

Goals and Objectives.

- Continuous personal & professional growth.
- Providing academic ambience in the institution.
- Providing access to students for new careers.
- Installing moral values to develop them into socially responsible citizens.
- Involvement of students in community & health services.
- Student Centric efforts to improve their personality and enabling them to face the competitive world.

1.2 How does the institution develop and deploy action plans for effective implementation of the curriculum? Give details of the process and substantiate through specific example(s).

- Academic calendar supplied by the affiliating University and CCE, AP, Hyderabad is followed strictly throughout the academic year.

- Annual academic plans incorporating innovative teaching learning practices like value additions, quizzes, seminars, group discussions, unit test etc. and evaluation schedule is prepared by the departments and individual staff members at the beginning of the academic year.

- Faculty members maintain Annual academic plans, teaching diaries, teaching notes and other records in the formats supplied by the CCE, AP, Hyderabad.

- Principal verifies the diaries and teaching notes monthly.

- Special classes are conducted outside the college hours if necessary to complete the syllabus in time.

1.1.3   What type of support (procedural and practical) do the teachers receive?
(from the University and/or institution) for effectively translating the
Curriculum and improving teaching practices?

- Participatory Methods are adopted in the class rooms and teacher acts as a facilitator.

- Class rooms are made lively through more interactive methods like group discussions, discussion on previous year question papers, quizzes, seminars etc.

- Faculty members are deputed by CCE, AP, Hyderabad to participate in Refresher courses and Orientation programmes periodically.

- Guest lectures are regularly conducted by subject experts, eminent alumni and University Professors on latest trends in subjects and topics of popular science.

- LCD projector, OHP, working models, Maps, Charts and ICT methods are used according to the requirement.

- Power Point presentations on subjects and non subject topics are made available by the faculty members.

- Educational tours, Industrial tours, Field trips and Archaeological Tours are arranged by various departments.

1.1.4   Specify the initiatives taken up or contribution made by the institution for effective curriculum delivery and transaction on the Curriculum provided by the affiliating University or other statutory agency.

- Meetings are conducted at regular intervals with faculty, students, alumni and academic peers and their suggestions and recommendations are placed before the staff council, College Planning and Development Committee and Internal Quality Assurance Cell.

- After thorough deliberations in departmental staff meetings, the resolutions and recommendations are submitted to the statutory academic bodies of affiliating university who in turn translate them into action by changing the syllabus.

- Workshops, Seminars are conducted in the college periodically.
- Computers with Internet facility are made available to the faculty.
- MANA TV live programmes are telecast by CCE.AP. Hyderabad on subject topics.
- The feedback obtained from various stake holders, Andhra Pradesh State Council of Higher Education, Andhra Pradesh which is the apex body in Consultation with Vice-Chancellors made drastic changes in the syllabus are made.
- AP Government has proposed to introduce Semester and Choice Based Credit System(CBCS) from the academic year 2015-16

1.1.5 How does the institution network and interact with beneficiaries such as industry, research bodies and the university in effective operationalisation of the curriculum?

- The faculty members of the college maintain good relations with various research institutions/ departments and have MOUs with them.
- The departments conduct field trips to organizations with which they have MOUs.
- Industry, Academy interaction programmes are conducted.
- Some of the staff is having research linkage with Institutions like SKU, SVU, Central University of Hyderabad, JNTU, Soil conservation Department, Archaeological Museum etc.
- Faculty members are pursuing research by having linkage with the departments of Sri Krishnadevaraya University, Anantapur.
- Student study projects are completed by visiting the neighborhood industries.

1.1.6 What are the contributions of the institution and/or its staff members to the development of the curriculum by the University?(number of staff members/departments represented on the Board of Studies, student feedback, teacher feedback, stakeholder feedback provided, specific suggestions etc.

- Meetings are conducted at regular intervals with faculty, students, alumni and academic peers and their suggestions and recommendations are placed before the staff council, College Planning and Development Committee and Internal Quality Assurance Cell.
- After thorough deliberations in departmental staff meetings, the resolutions and recommendations are submitted to the statutory academic bodies of affiliating university who in turn translate them into action by changing the syllabus.
- On the basis of the feedback obtained from various stake holders, Andhra Pradesh State Council of Higher Education, Andhra Pradesh which is the apex body in Consultation with Vice-Chancellors made drastic changes in the syllabus.
- The following staff members are serving/served on various Boards of studies of Sri Krishnadevaraya University, Anantapur, SSBN College (U.G. And P.G.), JNTUA

➤ The following staff members are serving/served on various Boards of studies of Sri Krishnadevaraya University, Anantapur, SSBN College (U.G. And P.G.), Silver Jubilee College, Kurnool, Osmania College, Kurnool etc.

	Name of the Faculty	Designation	College where served/serving on Board of Studies (BOS)
1.	Dr.S.Padmavathi	Principal Mathematics	Chairperson of Board of Studies in mathematics for UG S.K. University, Anantapur College, Anantapur.
2.	Dr.M.V.Chandra sekhar	Reader in Chemistry	OTRI, JNTUA, Anantapur and SSBN Degree College(Autonomous),Anantapur

1.1.7 Does the institution develop curriculum for any of the courses offered (other than those under the purview of the affiliating university)by it? If 'yes', give details on the process ('Needs Assessment', design, development and planning) and the courses for which the curriculum has been developed. Yes

➤ The faculty has incorporated number of value additions in the curriculum.

➤ ICT methods are used for effective translation of curriculum.

➤ Study projects are assigned to meritorious students on subject topics, general topics and others based on local needs.

1.1.8 How does institution anlayse/ensure that the stated objectives of curriculum are achieved in the course of implementation?

➤ Higher pass percentage than University average.

➤ More number of students are getting employment after graduation

➤ The feedback is collected from the stake holders and analysed monthly and the reports are submitted to the CCE, AP, Hyderabad

➤ Suitable modifications will be suggested to the university to ensure that objectives are achieved.

1.2   Academic Flexibility

1.2.1   Specifying the goals and objectives give details of the certificate/diploma/ skill development courses etc., offered by the institution.

> College has conducted two certificate courses i.e., Tally, Basics in Computers.
> **Goals: -** Tally improves the knowledge of accountancy and its objective is to procure job.
> **Goals:-** Knowledge in computer applications is to operate and develop skills for earning lively hood for non computer students.

1.2.2   Does the institution offer programmes that facilitate twinning /dual degree? If 'yes', give details.

<div align="center">NO</div>

1.2.3 Give details on the various institutional provisions with reference to academic flexibility and how it has been helpful to students in terms of skills development, academic mobility, progression to higher studies and improved potential for employability.

> Range of Core /Elective options offered by the University and those opted by the college
> In final B.Sc, Maths, University offers 2 electives in Paper-IV, LPP(Linear Programming Problems), Numerical methods. The college opts for LPP.
> In Final B.Com, University offers two electives, for paper-IV, Management accountancy and advance corporate accountancy. The college opts for Management accountancy

  ❖   Choice Based Credit System and range of subject options
     ➢To be introduced from the academic year 2015-16.
  ❖   Courses offered in modular form
       ➢ There is no course in modular form
  ❖   Credit transfer and accumulation facility
     ➢No Credit Transfers and accumulation facility.
  ❖   Lateral and vertical mobility within and across programmes and courses
     ➢No lateral and vertical mobility within and across programmes and courses.
  ❖   Enrichment courses
     ➢Computer department offers a certificate course in Hardware in computers

1.2.4   Does the institution offer self-financed programmes? If 'yes', list them and indicate how they differ from other programmes, with reference to admission, curriculum, fee structure, teacher qualification, salary etc.

The institution offers the following self financed programmes.

U.G. Programmes:

RESTRUCTURED COURSES

S.No		Programme	Mediu
1.	B.Sc	Maths, Physics, Computer Science (M.P.Cs)	English
2.	B.Sc	Maths, Statistics, Computer Science (M.S.Cs)	English
3.	B.Com	Computer Applications	English

Admissions are made purely on merit basis for U.G. programmes following the rules and regulations of Govt. of A.P. and Sri Krishnadevaraya University duly following the statutory reservations to disadvantaged sections of society.

CURRICULUM:

- The common core syllabus prescribed by the University is followed for U.G. courses
- **FEE STRUCTURE**
- **U.G. Courses:**
- As per the guidelines of State Government and Sri Krishnadevaraya University. However, the following is the fee structure.

Category	PROGRAMME	Fee Charged
OC	B.A., B.Com.	760
OC	B.Sc.	835
OC	B.Sc. (Self funding courses)	3835
OC	B.Com (Computers)	3760

- O.C. students whose parents Annual Income is less than Rs. 1,00,000 have to pay tution fee Rs. 250/-.
- S.C. and S.T. students whose parents Annual Income is less than Rs. 2.00,000 have to pay tuition fees Rs. 165.
- B.C. Students whose parents Annual Income is less than Rs. 1,00,000 have to Pay tuition fess Rs.350/- for B.A. Course.
- Restructured course fee Rs 3000/ paid by eligible S.C., S.T. and B.C. candidates will be reimbursed by A.P. state Government.
- The fee exemptions and reimbursement are in accordance to the rules and regulations of A.P. State Government.
- **TEACHER QUALIFICATION:**
- Post Graduation in concerned subject with 55% of marks and Ph.D. Degree or NET/SLET qualification.
- **SALARY:**
- Regular staff members are teaching conventional and self financed programmes whose salary is as per U.G.C. or

A.P. State government.

➢ Salary for the contract lecturers is met by the Commissionerate of Collegiate Education A.P., Hyderabad.

➢ The salary for the guest faculty of self financed programmes is met by the college from the special fee funds.

1.2.5 Does the college provide additional skill oriented programmes, relevant to regional and global employment markets? If 'yes' provide details of such programme and the beneficiaries.

➢ College offers B.Sc in Computers and B.Com in computers applications which have regional and Global employment markets. Every year at least 6 students from each course get employment.

1.2.6 Does the University provide for the flexibility of combining the conventional face-to-face and Distance Mode of Education for students to choose the courses/combination of their choice" If 'yes', how does the institution take advantage of such provision for the benefit of students?

-No-

1.3   Curriculum Enrichment

1.3.1 Describe the efforts made by the institution to supplement the University's Curriculum to ensure that the academic programmes and Institution's goals and objectives are integrated?

➢ In the beginning of the academic year syllabus is reviewed by faculty in every department and outcome is submitted to the affiliating university.

➢ In addition to University curriculum the Department of Computer science provides extra knowledge in Hardware.

➢ In addition to University curriculum the commerce department offers knowledge in Tally for Final year students.

➢ The chemistry department offers Water analysis and soil testing additionally to enrich the curriculum

1.3.2 What are the efforts made by the institution to modify, enrich and organize the curriculum to explicitly reflect the experiences of the students and cater to needs of the dynamic employment market?

➢ Hardware training is provided by Department of computers.

➢ Water analysis and soil testing methods are taught by Department of Chemistry.

➢ "Tally" an accounting programme is provided to students by department of commerce.

➢ Electronic kits are prepared by faculty of Physics.

1.3.3 Enumerate the efforts made by the institution to integrate the cross cutting issues such as Gender, Climate Change, Environmental Education, Human Rights, ICT etc., into the curriculum?

➢ Cross cutting awareness issues like Gender studies, environmental, Human Values and Professional Ethics are taught in curriculum and guest lectures are also conducted.

- Six faculty members have under gone training to teach Human Values and Professional Ethics
- Smt. B.Vijayalakshmi, Reader in Economics has participated in a Refresher course on "Gender Studies"
- Faculty are regularly deputed by CCE to attend Refresher courses/Orientation programmes on various issues

1.3.4 What are the various value-added courses/enrichment programmes offered to ensure holistic development of students?

- " Human Ethics and Professional values "are taught as a part of curriculum by the trained faculty members.
- Moral and ethical values are inculcated through personality development programmes also.
- Employable skills are provided by JKC.
- Information on better career opportunities is provided by career guidance cell.
- Community orientation and leadership qualities through NSS activities
- Life histories of Great people like Gandhiji, Budda and Vivekananda etc. are taught in Language classes.

1.3.5 Citing a few examples enumerate on the extent of use of the feedback from stakeholders in enriching the curriculum?

- The feedback collected from the stake holders is analysed systematically and reviewed by the Principal, Vice principal, Staff Council, and the Internal Quality Assurance Cell in every month of the academic year.
- Suitable measures are initiated based on the feedback obtained from the stake holders in introduction of more number of value additions in all subjects.
- The suggestions obtained from the stake holders are summarized; analyzed and important suggestions are communicated to various academic bodies like Board of Studies of Sri Krishnadevaraya University for improvement in Curriculum design.

1.3.6 How does the institution monitor and evaluate the quality of its enrichment programmes?

- Vice principal and IQAC conduct meetings with In charges of departments to monitor and evaluate the Quality enrichment programmes.
- Principal ensures the conduct of all academic activities by the faculty.

1.4 Feedback System

1.4.1 What are the contributions of the institution in the design and development of the curriculum prepared by the University?

- As per the directions of CCE, AP, Hyderabad the feedback is collected from various stake holders, analyzed systematically and reviewed by the Principal, Vice principal, Staff Council, and Internal Quality Assurance

Cell.

- Meetings are conducted at regular intervals with faculty, students, alumni and academic peers and their suggestions and recommendations are placed before the staff council, College Planning and Development Committee and Internal Quality Assurance Cell.
- After thorough deliberations in staff meetings, the resolutions and recommendations are submitted to the statutory academic bodies of affiliating university who in turn translate them into action by changing the syllabus.

1.4.2   Is there a formal mechanism to obtain feedback from students and stakeholders on Curriculum? If 'yes', how is it communicated to the University and made use internally for curriculum enrichment and introducing changes/new programmes? YES

- There is a formal mechanism to obtain feedback from the students and stake holders on curriculum.
- Vice Principal and IQAC collect feedback from the students and analyse them systematically and analysis report would be submitted to the Principal
- Whenever questions from out of the syllabus are asked in the question papers the opinion is collected from the students in the form of feedback and the same is communicated to the University / Board of Studies.
- On the basis of feedback of the students / stake holder's suitable measures are iniated by the principal.

1.4.3   How many new programmes/courses were introduced by the institution during the last four years? What was the rationale for introducing new courses/programmes?)

- Proposals are submitted to the APSCHE and CCE,AP for the introduction of biology courses
- To provide higher education to students of rural areas who have very limited access to universities.
- Bringing higher education near to the students of very backward areas.

000000---

CRITERION II: TEACHING-LEARNING AND EVALUATION

2.1 Student Enrolment and Profile

2.1.1 How does the college ensure publicity and transparency in the admission process?

➤ At the beginning of the academic year, News paper announcement is made regarding the dates of admissions, available courses, and number of seats in each course. Publicity is also made through local TV channels. The same is displayed on the college Notice Board and college website.

➤ Applications are issued to students or they can apply through online process namely Meeseva

➤ The admission process is transparent and the students are admitted purely on the merit basis following the statutory rules of reservations of Government of A.P.

➤ The selection lists are prepared by the faculty as per the merit and reservations and displayed on notice board. The Interview cards for the selected candidates are sent through post.

➤ The waiting lists are prepared including all applicants, they are displayed on notice board and individual Interview cards are sent through post.

➤ The students are advised to attend the Interview along with their parents.

➤ In case of any problem the Students are advised by the faculty to approach Help line, Admissions coordinator, Conveners, Vice Principal and Principal.

➤ Day wise consolidation of number of admissions is made.

2.1.2 Explain in detail the criteria adopted and process of admission (Ex. (i) merit (ii) common admission test conducted by state agencies and national agencies (iii) combination of merit and entrance test or merit, entrance test and interview (iv) any other) to various programmes of the Institution.

➤ On the basis of marks obtained in the qualifying examination (Intermediate, NOS), Merit lists are prepared.

➤ Admission will be conducted strictly following the statutory rules of Reservations of AP Govt.

➤ Special quotas are provided for the students of merit in N.C.C, N.S.S, Sports and Games, PH, Ex- servicemen categories etc.

2.1.3 Give the minimum and maximum percentage of marks for admission at entry level for each of the programmes offered by the college and provide a comparison with other colleges of the affiliating university within the city/district.

The minimum and maximum percentage of marks for admission at entry level for each of the programmes offered by our college

PROGRAMME	2011-2012				2012-2013				2013-2014			
	GDC UKD %		S.K.P GDC %		GDC UKD %		S.K.P GDC %		GDC UKD %		S.K.P GDC %	
	Min	Max	Min	Max	Min	Max	Min	Max	Min	Max	Min	Max
MPC (TM)	35	91.7	41.8	85.4	35	80.3	32.9	85.1	35	93.5	43.3	74.3
MPCs	35	84.8	56.0	84.3	35	82.5	45.0	85.4	35	87.7	56.2	82.9
MSCs	35	73.9	-	-	35	81.2	-	-	35	79.2	-	-
B.Com(TM)	35	79.7	35.6	68.0	35	81.3	31.8	67.5	35	83.9	36.9	75.2
B.Com(Comp)	35	83.7	39.5	82.0	35	83.3	38.4	81.8	35	82.4	42.0	91.4
BA-HEP	35	78.7	41.3	62.5	35	81.3	35.0	63.1	35	77.2	32.1	68.0

2.1.4   Is there a mechanism in the institution to review the admission process and student profiles annually? If 'yes' what is the outcome of such an effort and how has it contributed to the improvement of the process? YES

➢ After the admission process is completed, a review of the pattern of admission is made by the Ward counselors of first year classes.

➢ They prepare Student profiles and submit them to the Principal of the college. The staff council reviews it and arrives at the needed preparations and adjustments to be followed in future admissions. Efforts will be made to give admission to all categories of students.

➢ Spot admissions are provided to the meritorious students

➢ Campus selections through J.K.C / Career guidance cell at nodal JKC, Anantapur

➢ Providing better infrastructure and Upgrading good Lab facilities and with   systems.

➢ Running Add on or need based courses apart from regular courses.

➢ Displaying Alumni who have attained highest positions.

➢ Easy access to college premises through approach road.

➢ By maintaining clean and green conditions in the campus.

2.1.5   Reflecting on the strategies adopted to increase/improve access for following categories of students, enumerate on how the admission policy of the institution and its student profiles demonstrate/reflect the National commitment to diversity and inclusion

- The pattern of intake of students in the last 5 years clearly reflects the National commitment to diversity and inclusion.

  1. Good number of students from SC, ST and marginalized sections are admitted.

  2. The strength of the women students has increased a lot.

  3. 60% of the students admitted are from the OBC sections.

- The college provides equal opportunities by strictly following the statutory rules and regulations prescribed by the Government of Andhra Pradesh. 61% of reservation are earmarked for different categories as per rules of Government of A.P, 33% of reservation is provided for women students in all categories. The table showing the provision for various categories in admissions.

Sl. No.	Category	% of statutory
1.	S.C.	15
2.	S.T.	6
3.	PH	3
4.	BC-A	7
5.	BC-B	10
6.	BC-C	1
7	BC-D	7
8	BC-E	4
9	Games, Sports, NCC	5
10	Ex-Servicemen	3

Programs	Number of Applications	Number of Students Admitted	Demand Ratio
UG Courses			
BA (HEP):			
2011-12	60	57	1:1
2012-13	85	80	1:1
2013-14	103	80	1:1.3
2014-15	100	80	1:1
B.Com.			
2011-12	220	218	1:1
2012-13	185	179	1:1
2013-14	200	137	1:1.6
2014-15	230	226	1:1
B. Sc (MPC & MPCs & MSCs)			
2011-12	55	49	1:1
2012-13	70	62	1:1
2013-14	80	57	1:1.7
2014-15	60	57	1:1

2.2   Catering to Diverse Needs of Students

2.2.1   How does the institution cater to the needs of differently- abled students and ensure adherence to government policies

➤ A special quota for the physically handicapped students is provided in admissions following the specified rules. Their qualifying marks are also reduced and efforts are being made to the University level to reduce their minimum pass marks at University level also.

➤ All efforts are made to make their stay at campus comfortable; ramps are constructed for their easy movement. Proposals are pending with the UGC for the construction of ramps to upstairs.

➤ They are provided suitable chairs in class rooms.

➤ Allowing the physically handicapped students to take the annual exam in the ground floor of the college.

➤ Allowing them to take the exam half an hour extra as per the university guidelines.

➤ Arranging benches near the entrance door of the class room.

➤ Showing care and concern for them and attending to their needs with sympathy and love.

➤ They are provided with a quarterly medical check-up and free medicines.

➤ Visually challenged students are provided with scribe in the university examinations.

➤ Ramp is constructed at the commerce block for their easy entry to into the main building

➤ For deaf students hearing aids are provided

➤ Appeals are made to the local charitable organizations to provide a Wheel chair.

2.2.2 Does the institution assess the students' needs in terms of knowledge and skills before the commencement of the programme? If 'yes', give details on the process   YES

➤ After the process of admissions, students are assessed through multiple choice questions. Their knowledge and skills on the basics of the qualifying examinations are tested. Basing on this, slow learners are identified.

2.2.3 What are the strategies drawn and deployed by the institution to bridge the knowledge gap of the enrolled students to enable them to cope with the programme of their choice? (Bridge/Remedial/Add-on/Enrichment Courses, etc.

➤ Bridge classes are conducted for the non-commerce students who seek admission into B.Com course.

➤ Students with Telugu medium in intermediate got admission into English medium in Degree Classes are taught equivalent terms in bridge classes.

➤ Science faculty conduct bridge classes and introduction classes regarding the syllabi.

2.2.4 How does the college sensitize its staff and students on issues such as gender, inclusion, environment etc.?

➤ Women empowerment cell conducted several programmes for sensitizing women staff and students.

➤ Smt B.Vijaya lakshmi, Reader in Economics has attended a Refresher course in Gender Studies.

➤ Two doctors have presented a guest lecture on Personal hygiene for women students

➤ Guest lectures are arranged for staff and students on gender awareness and healthy relations with the other gender.

➤ Equal opportunities are provided for women students in all student centric activities.

➤ In the 1st week of July fresher's day is conducted and the new students are sensitized on the vision of the college which inclusive growth.

➤ Environmental Studies paper to create Environmental awareness is a compulsory paper for all the II year students

➤ Environment day, Ozone day, to create awareness among the studentsAIDS day etc., are celebrated

- The faculty and NSS volunteers are actively involved in plantation programme in the college campus during the rainy season. Students are encouraged to participate in clean and green programme in the college campus.
- There are 4 rain water harvesting pits in the college campus. College conducts rallies on environmental awareness with staff and students.
- Plantation, Swatcha Bharath, clean and green programmes are conducted in the campus

2.2.5 How does the institution identify and respond to special educational/learning needs of advanced learners?
- Advanced learners are assigned to act as team leaders for the student study projects.
- They are asked to download the subject content by ICT methods.
- They are asked to present seminars by PPT presentations.
- They are asked to educate other students (Peer teaching)
- Based on their overall performance the advance learner have been identified they are assigned with project work suitable to their levels.
- They are given special assignments
- They are facilitated with internet available in computer labs to update their knowledge and to make use of virtual labs, e-books, e-lectures.
- Some of them are encouraged to participate in inter collegiate, district level, competitions.
- Some of them are encouraged to participate and present papers in state and national levels seminars organized in other colleges.
- Many students have participated in a National Seminars and district level quizzes and literary competitions

2.2.6 How does the institute collect, analyze and use the data and information on the academic performance (through the programme duration) of the students at risk of drop out (students from the disadvantaged sections of society, physically challenged, slow learners, economically weaker sections etc.)?
- The Ward counselor of a concerned class monitors the progress of the students through internal examinations, assignments. The slow learners or going to be dropouts are identified and special care is taken to see that they are made to realize the need of education.
- The parents are given proper counseling to reduce the dropout rate especially among women students their parents are given proper counseling.
- Parents are communicated about the dropouts.
- Remedial coaching and Tutorial class are exclusively conducted for slow learners.

2.3 Teaching-Learning Process

2.3.1 How does the college plan and organise the teaching, learning and evaluation schedules? (Academic calendar, teaching plan, evaluation blue print, etc.)

- Academic schedule for the colleges is supplied by the College Development Council of the University well in advance of the academic year.
- Commissionerate of Collegiate Education, AP, Hyderabad communicates the Academic Calendar to all colleges which includes curricular, co-curricular, extracurricular activities and internal examinations to be conducted in the academic year.
- Principal provides all the academic formats supplied by the CCE to all faculty and instructs them to

prepare and submit annual curricular plans in the beginning of the academic year incorporating value additions and related academic programmes like unit tests, quizzes, seminars, assignments, debates etc. They will be communicated to the students well in advance.

➢ The faculty members regularly maintain the Teaching notes, Teaching diary, Seminar register, Assignment register etc

➢ The Vice principal and academic coordinator monitor the entire academic activity and see that the above plans are implemented.

➢ Annual academic plans are prepared paper wise and are consolidated by the departments.

➢ The unit tests, terminal, prefinal examinations are conduced as per the academic calendar provided by the CCE, AP, Hyderabad. Examination Committee is constituted to execute the schedule.

➢ The question papers for the above examinations are framed by lecturers concerned on the pattern of the university and institution supplies the Xerox copies of them.

➢ The question papers for prefinal examinations are provided by the District Resource Centre.

2.3.2   How does IQAC contribute to improve the teaching –learning process?

➢ IQAC Coordinator visits the class rooms and gives necessary directions to improve quality of teaching learning process.

➢ IQAC Coordinator advises the faculty to maintain the teaching learning aids like LCD projector, OHP and educational softwares.

➢ IQAC facilitates the faculty to organize and attend seminars, guest lectures, workshops etc., conducted in other colleges

➢ IQAC recommends to purchase reference books and to subscribe for journals required by the lectures for updating their knowledge to the library committee.

2.3.3 How is learning made more student-centric? Give details on the support structures and systems available for teachers to develop skills like interactive learning, collaborative learning and independent learning among the students?

➢ Computer with internet facility is made available to faculty in order to impart latest trends and advancements in their subjects to students.

➢ The different committees organize group discussions, debates, quiz competitions and seminars in the subject concerned.

➢ Assignments, study project works are assigned for Independent learning and collaborative learning.

➢ Advance learners are encouraged to teach few topics to slow learners(Peer teaching).

➢ Subject clubs have been constituted with students as members under the guidance of concerned teachers.

2.3.4 How does the institution nurture critical thinking, creativity and scientific temper among the students to transform them into life-long learners and innovators?

- ➢ Scientific temper is inculcated among the students by conducting various activities like,
  - a) Organizing the miracle exposure compaign where the students are shown the tricks of demi-gods and pseudo Babas and they are trained to perform certain tricks.
  - b) During the solar Eclipses students are made view the Eclipse through black glasses and the process is explained by the members of Jana Vignana Vedika (JVV) a voluntary body which educates the students on scientific issues.
- ➢ When Tsunami occurred, a special seminar was organized by the department of Physics to explain the concept of Earth quakes.
- ➢ Conducted field trips and Archaeological tours to explain the concepts to students on the spot.
- ➢ Students are encouraged to prepare Charts, Models, and are given classes to handle. So that they gain confidence and develop into future scientist.
- ➢ Students are advised to present class room seminars and to present papers in seminars conducted in other colleges using ICT methods.
- ➢ Students are made members of college magazine and asked to contribute articles for college magazines and other journals.
- ➢ They are encouraged to participate in summer schools.
- ➢ Cultural activities and other academic competitions are organized to infuse creative thinking in students
- ➢ NSS and other extension activities inculcate leadership qualities among students

2.3.5 What are the technologies and facilities available and used by the faculty for effective teaching? Eg: Virtual laboratories, e-learning - resources from National Programme on Technology Enhanced Learning (NPTEL) and National Mission on Education through Information and Communication Technology (NME-ICT), open educational resources, mobile education, etc.

- ➢ The faculty members make use of ICT methods in their regular class room teaching and to download course materials
- ➢ MANA T.V of CCE, AP, Hyderabad telecasts live classes on subject content.
- ➢ Few faculty members make use of virtual laboratories available in the web.

2.3.6 How are the students and faculty exposed to advanced level of knowledge and skills (blended learning, expert lectures, seminars, workshops etc.)?

- ➢ Faculty members are participating regularly in District, State and National level seminars and improve their skills and knowledge.
- ➢ CCE deputes the faculty members to attend Refresher courses and Orientation programmes to update their knowledge and skills.
- ➢ Invited lectures are arranged to expose the faculty to the new trends in subjects
- ➢ Workshops are conducted by skilled resource persons.

➢ System with internet facility is made available to faculty in order to learn latest trends and advancements in their subjects.

2.3.7 Detail (process and the number of students \benefitted) on the academic, personal and psycho-social support and guidance services (professional counseling/ mentoring/ academic advise) provided to students?

➢ There is ward system where each teacher has students of one class as wards.
➢ The ward counselor remains in constant touch with the wards and maintains good   rapport with them.
➢ Ward counselor provides suitable solutions to the academic, personal, scholarship related and other psycho-social problems of students
➢ A record is maintained by the Ward counselor regarding the biodata of students and the counseling provided to the wards.
➢ Human Values are taught as a part of curriculum
➢ Add on course in Tally for students are regularly conducted.
➢ JKC is conducting special classes for competitive examinations and is providing employable skills.
➢ Career guidance Cell provides counseling regarding higher education channels and career opportunities.
➢ Skilled mentors are deployed to give professional and academic advices.
➢ PG entrance coaching classes are conducted by faculty of majority departments

2.3.8 Provide details of innovative teaching approaches/methods adopted by the faculty during the last four years? What are the efforts made by the institution to encourage the faculty to adopt new and innovative approaches and the impact of such innovative practices on student learning?

➢ The faculty members are regularly making use of LCD Projector and OHP in class room teaching.
➢ Faculty regularly use computer with internet facility.
➢ Sufficient Scientific equipment is available and is being used in the laboratory for innovative approaches.
➢ ICT methods are employed by faculty to download subject content and course material.
➢ Students are evincing more interest in innovative class room teaching and learning.
➢ The student's participation in the class room activity viz., seminars, group discussions, JAM, Flash cards, subject word puzzles etc., has increased.

2.3.9 How are library resources used to augment the teaching-learning process?

➢ The faculty and students regularly visit library.
➢ The College has a good collection of reference books and text books.
➢ The journals and magazines are made available in the respective subjects.

- Reading room with local magazines and News papers is open to students in the college working hours.
- Books and magazines on General Knowledge are made available to students to prepare for competitive exams.
- Automation process is in progress.
- Open access system.
- Books borrow system.
- Syllabus copies and previous Question papers are available.
- System with internet facility is available for students

2.3.10 Does the institution face any challenges in completing the curriculum within the planned time frame and calendar? If 'yes', elaborate on the challenges encountered and the institutional approaches to overcome these.   YES

- During 2013-14, due to Samykyandhra agitation, class work suffered to some extent but faculty completed the syllabus by taking extra classes even in the out of college hours.

2.3.11 How does the institute monitor and evaluate the quality of teaching learning?

- IQAC and Vice principal periodically evaluate the quality of teaching and learning.
- Result analysis is done and necessary measures are taken to improve the results.
- The IQAC Coordinator and Academic Coordinator visit the class rooms and collect the feedback from the students every month, analyse them and give the necessary directions to the faculty members.
- The score obtained by the faculty in the feedback is submitted to the CCE, AP
- The Principal regularly go round the classes and interacts with the students. Through this the academic activity is monitored.
- CCE, A.P, conducts academic audit every year by peers in the Seven criteria prescribed by the NAAC
- Action taken report(ATR) regarding the academic audit findings is submitted to the CCE,AP by the principal. It is also uploaded in the college website..
- Faculty members maintain Teaching Notes and Teaching diary and submit them monthly to the Principal.

2.4   Teacher Quality

2.4.1   Provide the following details and elaborate on the strategies adopted by the college in planning and management (recruitment and retention) of its human resource (qualified and competent teachers) to meet the changing requirements of the curriculum

Highest qualification	Professor		Reader		Lecturer		Total
	Male	Femal	Male	Femal	Male	Femal	

		e		e		e	
Permanent teachers							
D.Sc./D.Litt.	----	----	----	----	----	----	----
Ph.D.			1	1	----	01	3
M.Phil.	----	----	----	----	2		2
PG	----	----	4	----	6	1	7
Temporary teachers (Contract/Guest)							
Ph.D.	----	----	----	----	----	----	----
M.Phil.	----	----	----	----	0	----	0
PG	----	----	----	----	11	3	14
Part-time teachers							
Ph.D.	----	----	----	----	----	----	----
M.Phil.	----	----	----	----	----	----	----
PG	----	----	----	----	---	----	---

2.4.2	How does the institution cope with the growing demand/ scarcity of qualified senior faculty to teach new programmes/ modern areas (emerging areas) of study being introduced (Biotechnology, IT, Bioinformatics etc.)? Provide details on the efforts made by the institution in this direction and the outcome during the last three years.

➢ Recruitment of Teachers for all the subjects is done by the Government agencies.
➢ Contract faculty is appointed by the RJDCE, Kadapa
➢ T he guest faculty is selected by the institution through interviews and demo classes
➢ University faculty undertake few classes on complex topics.
➢ Faculty members are deputed by CCE, AP to attend Refresher courses and Orientation programmes in emerging areas.
➢ Guest lectures are arranged on latest topics.

Year	Subject	Name of the Resource Person	Students appeared
2014	Chemistry	Dr.P.Sankaraiah,PRINCIPAL GDC(W),Hindupur	40
2015	Chemistry	Dr.R.Ramachandra Murthy,Principal GDC,Kalyandurg	30
2015	Telugu	Dr Sridhar Naidu Dept of Telugu GDC,Anantapur	120
2015	Economics	Dr K.Suresh, Principal GDC,Bukkapatnam	30
2015	Library	Sri Basava Raju Librarian, GDC,Kalyandurg	70
2015	Physics	Dr. M. Ravi Kumar, Reader in Physics GDC(W), Anantapur	40
2014	Commerce	B.Sathish,Branch manager LIC, Guntakal	80
2015	Commerce	A.G.Venugopal Chartered Accountant Anantapur	90
2015	Hindi	C.L.N.Prasad Principal,Retired	40

2.4.2 Providing details on staff development programmes during the last four years elaborate on the strategies adopted by the institution in enhancing the teacher quality.

a) Nomination to staff development programmes

Academic Staff Development Programmes	Number of faculty nominated
Refresher courses	21
HRD programmes	--

Academic Staff Development Programmes	Number of faculty nominated
Orientation programmes	17
Staff training conducted by the university	
Staff training conducted by other institutions	6
Summer / winter schools, workshops, etc.	1

b) Faculty Training programmes organized by the institution to empower and enable the use of various tools and technology for improved teaching-learning

- ❖ Teaching learning methods/approaches
  - ➢ A training class of use of internet
  - ➢ Handling new curriculum
  - ➢ Training class for preparation of PPTs in the respective subjects

- ❖ Content/knowledge management
  - ➢ Through Internet and by attending Seminars, Workshops, Refresher courses, Orientation programmes etc.
  - ➢ Faculty members were given computer training in M.S.Office, excel sheet, PPT.

- ❖ Selection, development and use of enrichment materials
  - ➢ As and when required the staff council and departments take steps for the enrichment of materials.
  - ➢ Faculty download subject content and course material from the internet

- ❖ Assessment
  - ➢ Internal audit mechanism through the feedback collected from the Students. IQAC analyses the feedback and Principal communicates the analysis to the concerned faculty
  - ➢ The CCE,AP also assesses the teachers through academic audits every year

- ❖ Cross cutting issues
  - ➢ Gender studies, equal opportunities for women etc. are looked after by the Women Empowerment Cell
  - ➢ The Department of Chemistry is conducting Environmental awareness, AIDS awareness programmes etc.

- ❖ Audio Visual Aids/multimedia

41

- ➢ Teachers regularly make use of ICT methods in their class room teaching.
  - ❖ OER's
  - ❖ Teaching learning material development, selection and use
    - ➢ Several Departments have prepared subject material
    - ➢ Students are asked to prepare Charts and Models.
    - ➢ Advanced learners are encouraged to develop study materials through   ICT methods

c) Percentage of faculty

- ∗ invited as resource persons in Workshops / Seminars / Conferences organized by external professional agencies

  20%

- ∗ participated in external Workshops / Seminars / Conferences recognized by national/ international professional bodies

  - 20%

- ∗ presented papers in Workshops / Seminars / Conferences conducted or recognized by professional agencies

  30%

2.4.4 What policies/systems are in place to recharge teachers? (eg: providing research grants, study leave, support for research and academic publications teaching experience in other national institutions and specialized programmes industrial engagement etc.)
College is encouraging the Teaching Staff to participate in the following

- ➢ F.I.P   : Faculty Improvement Programme

  -Nil-

- ➢ M.R.P   : Minor Research Project

  1. Dr. K.C.Satya Latha, Lecturer in Physics

  2. .

- ➢ Major R.P   : Major Research Project

  Nil

2.4.5 Give the number of faculty who received awards / recognition at the state, national and international level for excellence in teaching during the last four years. Enunciate how the institutional culture and environment contributed to such performance/achievement of the faculty.

- ➢ One lecturer received AP state level best teacher award.

2.4.6 Has the institution introduced evaluation of teachers by the students and external Peers? If yes, how is the evaluation used for improving the quality of the teaching-learning process?

- ➢ Collecting feedback from the final year students in all the subjects every month

  to evaluate teacher's performance.

- The Principal, Vice principal and Academic coordinator discuss the feedback analysis with the teachers and set right the things.
- Academic Audit by external peers is conducted by CCE, AP, Hyderabad every year by using 30 criteria for the appraisal of teachers
- Quality of the teacher has enhanced a lot and majority of the teachers are now adopting ICT methods.

2.5 Evaluation Process and Reforms

2.5.1 How does the institution ensure that the stakeholders of the institution especially students and faculty are aware of the evaluation processes?

- At the beginning of the academic year the college students are made aware of the evaluation processes.,
- Model question papers and blue prints prepared by the BOS are supplied to the colleges by the affiliating university in all subjects.
- Question paper blue prints and previous year question papers are supplied to the students.
- Information regarding the evaluation process, internal marks, practical exams, viva-voce etc will be provided to the students.
- Academic calendar supplied by the University and CCE, AP is strictly followed.
- Exams dates are announced well in advance and displayed on Notice boards.

2.5.2 What are the major evaluation reforms of the university that the institution has adopted and what are the reforms initiated by the institution on its own?

Major evaluation reforms of the university.

U.G. Level:

- The University of late has introduced internal marks system for 30% of marks in commerce and Arts subjects.
- Instant exams are conducted for the students failed in single subject in final year to save one academic year.
- Liberty to the Chief Examiners to give bonus marks to the out of syllabus questions during the spot valuation.

2.5.3 How does the institution ensure effective implementation of the evaluation reforms of the university and those initiated by the institution on its own?

- Examination cell is constituted by the senior faculty
- The Principal and Vice-principal monitor the internal assessment process
- Academic coordinator and Lecturer in charges of departments monitor the periodic assessment of the evaluation reforms.

➢ IQAC and vice principal also play important role in the effective implementation of evaluation reforms.

2.5.4 Provide details on the formative and summative evaluation approaches adapted to measure student achievement. Cite a few examples which have positively impacted the system.

➢ The formative evaluation is carried out through unit tests as per the Academic calendar.
➢ Summative evaluation through assignments, terminal, prefinal and university exams.
➢ Individual Marks Registers, Central marks Registers and Student progression registers are maintained by faculty and departments.
➢ They have enhanced the pass percentage which is higher than the University average.

2.5.5 Enumerate on how the institution monitors and communicates the progress and performance of students through the duration of the course/programme? Provide an analysis of the students results/achievements (Programme/course wise for last four years) and explain the differences if any and patterns of achievement across the programmes/courses offered.

➢ Institution ensures the conduct of internal examinations and evaluation of them in the stipulated time.
➢ The lecturer concerned evaluates the answer scripts and discusses the answers in the class room.
➢ The ward counselors communicate the progress of wards to their parents/guardians
➢ Parent-teachers meetings are conducted to discuss the performance of their children.
➢ Due to the implementation of above steps, students are able to realise their mistakes and able to rectify them in the subsequent exams.
➢ Result analyses are displayed in the concerned departments.

2.5.6 Detail on the significant improvements made in ensuring rigor and transparency in the internal assessment during the last four years and weightages assigned for the overall development of students (weightage for behavioral aspects, independent learning, communication skills etc.

➢ Internal assessment marks are communicated to students and also displayed on the notice Board, so that every student is aware of the marks of other and thus competitive spirit is inculcated among the students
➢ There is a clear policy which the students are made clear that submission of assignments, attending internal exams, 75% attendance to the classes, participation in seminars and debates count for the internal assessment.
➢ Because of this transparent policy, the students are gaining confidence in the system and there is significant improvement in student participation in the curricular and co curricular activities.

2.5.7 Does the institution and individual teachers use assessment/evaluation as an indicator for evaluating student performance, achievement of learning objectives and planning? If 'yes' provide details on the process and cite a few examples.   YES

  ➢ Course material is supplied for the subjects in which there is poor performance.
  ➢ For such subject an extra supervisory study hours are arranged
  ➢ Remedial coaching and tutorials are conducted for slow learners.
  ➢ Study Projects, ICT methods and peer teaching are assigned for advanced learners.
  ➢ Class room Seminar presentation for all students and outside seminar participation for advanced learners.
  ➢ Word puzzles, flash cards, JAM etc., activities are conducted in the class room

2.5.8 What are the mechanisms for redressal of grievances with reference to evaluation both at the college and University level?

  ➢ After the university examination, opinions on the question paper by lecturers are collected in the Spot valuation camp and are submitted to C.D.C dean / Chairman of B.O.S.
  ➢ For the questions of out of syllabus marks are added to the score at university level during spot valuation.
  ➢ Principal corresponds to University regarding evaluation reforms and recommendations.

2.6 Student performance and Learning Outcomes

2.6.1 Does the college have clearly stated learning outcomes? If 'yes' give details on how the students and staff are made aware of these?   YES

  ➢ The learning outcomes are Independent thinking, creativity, scientific temperament, leadership. Communicative skills, soft skills, Subject knowledge, employable skills etc.
  ➢ They are clearly mentioned in vision and mission statement which is displayed at a strategic point in the institution.
  ➢ Students and faculty are made aware of syllabus, question paper blue prints and evaluation practices etc. well in advance.
  ➢ The result analysis and jobs secured by the students after graduation prove that stated learning outcomes are achieved

2.6.2 How are the teaching, learning and assessment strategies of the institution structured to facilitate the achievement of the intended learning outcomes?

  ➢ Many strategies are adopted to achieve the intended learning out comes
  ➢ Institution periodically conducts seminars and workshops on various academic topics.
  ➢ Guest lectures are arranged and value additions are taught to strengthen the curriculum.
  ➢ ICT methods are followed by faculty to strengthen the class room teaching.
  ➢ Internal examinations are conducted as per the academic calendar.
  ➢ JKC and English language faculty help the students to improve their communicative skills.

45

- NSS is responsible to inculcate service motto and leadership qualities.
- Students are encouraged to participate in the recruitment drives conducted by Nodal JKC at district level.
- Academic and career guidance cell enlightens the students on career employability opportunities.
- Field trips to industries infuse scientific temperament.
- Academic and cultural competitions are conducted to build creative thinking
- Students are encouraged to participate in the Seminars, Quizzes and other literary competitions conducted in other colleges of the district

2.6.3 What are the measures/initiatives taken up by the institution to enhance the social and economic relevance (quality Jobs, entrepreneurship, innovation and research aptitude) of the courses offered?

- Career guidance Cell and J.K.C are working towards the enhancement of the availability of quality Jobs.
- Consumer club helps to improve the entrepreneurship among the students.
- Study project works are assigned to students to develop research aptitude.
- NSS training to inculcate service motto and leadership qualities.
- Conduct of Science exhibition fairs etc.
- Field trips to banks, industries, research labs.

2.6.4 How does the institution collect and analyze data on student learning outcomes and use it for planning and overcoming barriers of learning?

- The Individual Marks registers and Student progression registers are maintained for the internal and university exams.
- The academically backward students and failed students are identified and given a remedial coaching and tutorial classes.
- Alumni meetings are conducted which are source of collecting information.
- Parents meetings also help to collect feedback of the student learning outcomes.
- Feedback is collected on students from local industries and parents.
- Spoken English Classes are conducted to enhance the Communicative skills of students.
- Students are encouraged to participate in seminars and to present papers.
- Parents meetings also help us to collect feedback of the student learning outcomes.
- Providing question bank of various subjects to the students
- By showing answer books to students to make them understand their relative strengths and weaknesses.
- Minimum attendance limit for students to reduce absenteeism.
- The periodic evaluation of teachers also helps in the improvement of learning outcomes.

2.6.5 How does the institution monitor and ensure the achievement of learning outcomes

- Vice principal, IQAC and Academic coordinator monitor the teaching learning activities of the various departments.

- The institution monitors and enriches the achievements of learning out comes through the meetings with staff members and other stake holders
- The institution has clearly defined mechanism to monitor the learning outcomes. A minimum of 75% attendance is made compulsory for every student. Laboratory hours are fixed.
- The assignments and unit tests are evaluated within a short duration and the marks are entered in marks register which acts as a ready reckoner for the academic progress of the students.
- The ward counsellor also monitors the progress of the allotted wards and suitable counselling is given.
- The practical classes are continuously and closely monitored and assessed. Students who lag behind in these are given additional help and guidance.
- The faculty members are encouraged to conduct tests, quizzes, essay writing, elocution and inter collegiate competitions etc. to monitor the academic progress of each student.

2.6.6 What is the graduate attributes specified by the college/affiliating university? How does the college ensure the attainment of these by the students?

- The graduate attributes specified by the college are knowledge, leadership quality, communication skills, time management, decision making and keeping alert with the day to day events.
- Common papers like I.H.C, Science and Civilization, Environmental studies (E.S), Citizenship, Human values and professional ethics are taught to achieve graduate attributes.
- All the above papers are made compulsory for the award of the degree.
- The conduct of tests and examinations, group discussions, seminars, Guest Lectures, field trips, study tours, visiting voluntary organizations, small scale industries and through extracurricular activities like youth festivals make students to attain graduate attributes.
- Faculty members regularly conduct class room seminars, interactive sessions etc.
- The college aims to make its students employable through JKC training..
- Awareness programmes on important issues like AIDS, Swineflu,Dengue Environment etc are conducted in the college

* * *

CRITERION III: RESEARCH, CONSULTANCY AND EXTENSION

3.1   Promotion of Research

3.1.1   Does the institution have recognized research center/s of the affiliating University or any other agency/organization?

NO

3.1.2   Does the Institution have a research committee to monitor and address the issues of research? If so, what is its composition? Mention a few recommendations made by the committee for implementation and their impact.

➢ A research committee is constituted with Principal as president, vice principal as convener, senior faculty members and Librarian as members.

➢ The committee encourages the teachers to register for M.Phil, and Ph.D programmes.

➢ The committee also encourages the faculty members to apply for minor and major research projects.

➢ It encourages the students to take up study projects in advanced subjects.

➢ It facilitates the faculty to attend seminars and workshops and to present papers

3.1.3   What are the measures taken by the institution to facilitate smooth progress and implementation of research schemes/projects?

➢ Total autonomy is provided to the principal investigator

➢ Release of resources in time – facilitated.

➢ Adequate infrastructure and human resources – Made available

➢ Time-off, reduced teaching load, special leave etc. to teachers-provided

➢ Support in terms of technology and information needs

➢ Computer with internet facility is provided.

➢ Facilitate timely auditing and submission of utilization certificate to the funding authorities – Full cooperation is extended by the institution.

3.1.4   What are the efforts made by   the institution in developing scientific temper and research culture and aptitude among students?

➢ Field trips are conducted to neighborhood Industrial organizations.

➢ The college conducts seminars, workshops etc.

➢ Students are encouraged to undertake case studies, sample surveys, study projects etc.

➢ Computer system and Internet facilities available in library are also used by students to browse the websites in the preparation of study projects, research articles etc.

➢ Standard text books, reference books, Journals are provided in the library to inculcate the spirit of research.

➢ Faculty members take students along with them to participate in seminars, workshops and to present papers conducted in other colleges.

➢ Two commerce students have participated in a seminar conducted at Srisailam on Examination reforms

3.1. 5 Give details of the faculty involvement in active research (Guiding student research, leading Research Projects, engaged in individual/collaborative research activity, etc.

➢ Two staff members have been awarded MRP by U.GC.

➢ One staff member is guiding a student for Ph.D

➢ 3 faculty members are pursuing Ph.D programmes on part time basis.

➢ Staff members participated in about 50 national/international seminars

3.1.6 Give details of workshops/ training programmes/ sensitization programmes conducted/organized by the institution with focus on capacity building in terms of research and imbibing research culture among the staff and students.

➢ Telugu, Hindi and English departments have jointly organized a district level quiz competition viz., T.H.E

➢ History and Political science departments organized a district level Quiz competition

➢ Students generally participate in the DRC activities conducted in various colleges of the district

➢ The students and staff members are sensitized through guest lecturers on environmental problems

➢ A special programme was conducted on the operation of OHP and Power point presentation to the faculty members.

➢ Days of importance like AIDS day, Ozone day, Environmental day, Literacy day etc., are celebrated every year.

3.1.7 Provide details of prioritised research areas and the expertise available with the institution.

SLNo.	Staff Member	Priority Area
1	Dr. S.Padmavathi	
2	Dr. M.V.Chandra Sekhar	Synthetic Chemistry, Phyto chemistry
3	Dr. B.Vijayalakshmi	Micro economics
4	Sri. D.C.Sugappa	Indian constitution
5	Dr. M.Mallikarjuna	E-Commerce
6	Sri B.Ravi	Fluid dynamics
7	Sri. E.S.Ahamad	Teaching English

8	Smt. A.Aruna Sree	Indian English Literature
9	Sri. S.Srinivasulu	
10	Sri. A.Kiran Kumar	Public libraries

3.1.8   Enumerate the efforts of the institution in attracting researchers of eminence to visit the campus and interact with teachers and students?

> ➢ Guest lectures are arranged by eminent personalities.
> ➢ The eminent alumni are invited to interact with teachers and students.

3.1.9   What percentage of the faculty has utilized Sabbatical Leave for research activities? How has the provision contributed to improve the quality of research and imbibe research culture on the campus?

> ➢ Sabbatical leave – not utilized, but faculty members are pursuing research programmes on   part time basis.

3.1.10   Provide details of the initiatives taken up by the institution in creating awareness/advocating/transfer of relative findings of research of the institution and elsewhere to students and community (lab to land)

> ➢ The faculty members publish their findings and also present papers in seminars and conferences.
> ➢ 4 staff members were awarded M.Phil degree and 2 members were awarded Ph.D degrees in the past 5 years.
> ➢ The faculty members pursue research activity in collaboration with the faculty of GDC, Anantapur and Sri Krishnadevaraya University, Anantapur.
> ➢ At present the Institution is having academic contact/linkage/MOU with different colleges/NGO's/Universities.

3.2   **Resource Mobilization for Research**

3.2.1   What percentage of the total budget is earmarked for research? Give details of major heads of expenditure, financial allocation and actual utilization.

<p align="center">No such provision</p>

3.2.2   Is there a provision in the institution to provide seed money to the faculty for research? If so, specify the amount disbursed and the percentage of the faculty that has availed the facility in the last four years?

<p align="center">No such provision</p>

3.2.3   What are the financial provisions made available to support student research projects by students?

> ➢ Fund generated through consultancy of faculty.
> ➢ Contributions from faculty.

3.2.4   How does the various departments/units/staff of the institute interact in undertaking inter-disciplinary

<p align="center">50</p>

research? Cite examples of successful endeavors and challenges faced in organizing interdisciplinary research.

> Botany and chemistry – Phytochemical studies on endangered plants.

3.2.5 How does the institution ensure optimal use of various equipment and research facilities of the institution by its staff and students?

> The equipment in labs is available for both faculty and students.
> The reference books and journals are made available to the staff and students for their research activities.
> The systems with internet facilities are made available for teachers and students.

3.2.6 Has the institution received any special grants or finances from the industry or other beneficiary agency for developing research facility? If 'yes' give details.

> DRC provides financial assistance for the conduct of National seminars, Quizzes etc to inculcate research aptitude.
> It also provides financial support for students to attend seminars and workshops conducted in other colleges
> It has contributed an amount of Rs 5000/ towards the conduct of T.H.E Quiz competition and also Rs 5000/ towards the conduct of Quiz competition by History and Political science departments at district level

3.2.7 Enumerate the support provided to the faculty in securing research funds from various funding agencies, industry and other organisations. Provide details of ongoing and completed projects and grants received during the last four years.

Nature of the Project	Duration Year From To	Title of the project	Name of the funding agency	Total grant		Total grant received till date
				Sanctioned	Received	
Minor projects	18	Development of Software for Physics learning & Teaching	Dr.K.C. Satya latha	85000	85000	

3.3 **Research Facilities**

3.3.1 What ... the ... are the research facilities available to students and research scholars within the campus?

Major projects						
Interdisciplinary projects	---	---	---	---	---	---
Industry sponsored	---	---	---	---	---	---
Students' research projects	---	---	---	---	---	---
Any other (specify)	---	---	---	---	---	---

- ➤ The rules and regulations of affiliating university do not permit to establish research centres in affiliated colleges however minimum research facilities are available to present research papers for seminars
- ➤ Faculty extend financial support for the student study projects
- ➤ The availability of a computer with Internet facility has boosted the research activity.
- ➤ The college library consists of large number of text books, high quality reference books and journals.

3.3.2 What are the institutional strategies for planning, upgrading and creating infrastructural facilities to meet the needs of researchers especially in the new and emerging areas of research?

- ➤ Six rooms are constructed recently
- ➤ Three broad band connections are taken for research purpose.
- ➤ Upgraded the list of research journals in library.
- ➤ The college established M.O.Us with various departments of other colleges and affiliating university to carry out research work.
- ➤ Consultancies with neighboring Industries for upgrading research work.
- ➤ Appeals are made to university to recognise faculty as Guides for M.Phils & Ph.D

3.3.3 Has the institution received any special grants or finances from the industry or other beneficiary agency for developing research facilities?? If 'yes', what are the instruments/ facilities created during the last four years.

NO

- ➤ No financial assistance is provided by any industry.

3.3.4 What are the research facilities made available to the students and research scholars outside the campus / other research laboratories?

- ➤ The college encourages the teaching staff and students to visit universities and get the research

materials.

- Students visit research organizations and industries having MOU with college.
- Facilities are available at the S.K University central library, which are used by staff and students outside the campus.
- Principal gives introduction letters to students to approach other organisations

3.3.5   Provide details on the library/ information resource centre or any other facilities available specifically for the researchers?

- College library provides number of books and journals related to Research work and for study project works.
- It also provides computer with internet facility to browse research journals,e-journals, subject websites etc.

3.3.6 What are the collaborative researches facilities developed / created by the research institutes in the college? For ex. Laboratories, library, instruments, computers, new technology etc.

- Two computers and some reference books research journals have been purchased.
- Internet facility is provided to them
- Students are permitted to make use of equipment and other facilities of any department.

3.4 Research Publications and Awards

3.4.1   Highlight the major research achievements of the staff and students in terms of

- Patents obtained and filed (process and product)
                          Nil

- Original research contributing to product improvement
                          Nil

- Research studies or surveys benefiting the community or improving the services
- **M.V.Chandra Sekhar** Reader in Chemistry has completed M.Phil Degree in 1979 on Chemical investigation of Adhatoda Vasica. He did Ph.D in synthetic chemistry on the topic chemical investigation of Oxygen Heterocyclic compounds. He published four research papers in National and international journals
- **Dr. K.C. Sathya Latha**, Lecturer in Physics completed M.Phil Degree on "Studies in thin films – Electrical Photo conducting properties of Cadmium and Tellurium films" she did Ph.D. on "Studies in Optical and Allied properties of few semi conductors".

53

∗ Research inputs contributing to new initiatives and social development

3.4.2 Does the Institute publish or partner in publication of research journal(s)? If 'yes', indicate the composition of the editorial board, publication policies and whether such publication is listed in any international database?

- NO -

3.4.3 Give details of publications by the faculty and students:

∗ Publication per faculty

SINo.	Name And Designation	Title of the Research paper	Name of the Journal (Volume & Pages)	Year of Publication
1	Dr. M.V. Chandra Sekhar Reader in Chemistry	Anti Microbial activity of Stem bark extract of an endangered plant Hildegardia Populifolia	Indian Journal of Botanical Research Vol : 4(3&4), 411-413	2008
2	Dr. M.V. Chandra Sekhar Reader in Chemistry	Preliminary Phyto chemical and anti Macromial activity of Cyanotis tuberose.	Indian Journal of Multidisciplinary Research Vol : 6 (1) : 05-08	2010
	Dr. M.V. Chandra Sekhar Reader in Chemistry	Antimicrobial activity of shoot extract of Cryptolepis buchanani	J. Trop. Med. Plants, Vol. 12.No.1(June 2011)	2011

∗ number of papers published by faculty and students in peer reviewed journals (national / international)

Dr. M.V. Chandra Sekhar   04

Reader in Chemistry

B.Ravi, Lecturer in Mathematics   03

∗ Number of publications listed in International Database (for Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.)

∗ Monographs

Authored 3 chemistry text books and One Lab manual by Dr. M.V. Chandra Sekhar

* Books Edited - 3chemistry text books and One Lab manual by Dr. M.V. Chandra   Sekhar
* Books with ISBN/ISSN numbers with details of publishers
* Citation Index
* SNIP
* SJR
* Impact factor
* h-index

3.4.4   Provide details (if any) of

* research awards received by the faculty
* Ph.D degree was awarded to K.Lakshminarayana, Lecturer in Telugu
* Ph.D degree was awarded to M.Mallikarjuna, Lecturer in Commerce
* M.phil Degree was awarded to O.Nagaraj goud, Lecturer in English
* M.phil Degree was awarded to B.Pandu Ramga, Lecturer in Chemistry
* M.phil Degree was awarded to N.Padmavathi, Lecturer in History
* M.Phil Degree was awarded to S.Sreenivasulu, Lecturer in Physical Edn.

* recognition received by the faculty from reputed professional bodies and agencies, nationally and internationally
                              Nil

* Incentives given to faculty for receiving state, national and international recognitions for research contributions.
                              Nil

3.5   Consultancy

3.5.1   Give details of the systems and strategies for establishing institute-industry interface?

➤ Some of the departments in the college take the students to field visits to industrial areas like industries, historical places and voluntary organization like R.D.T for academic interaction to the students.
➤ The faculty members have MOUs with the neighbourhood industries.
➤ Seminars and workshops are conducted involving local industry people.
➤ Guest lectures are organised with the involvement of industry personnel.

3.5.2   What is the stated policy of the institution to promote consultancy? How is the available expertise advocated and publicized?

- The institution has a clear policy for promoting consultancy
- The policy is to make use of the knowledge and expertise of the faculty available for the benefit of the society.
- Qualification of teachers and their areas of research.
- Wide publicity of college activities in news papers.
- Good grade of the college by an accreditation body.
- The competencies of teachers.
- The expertise available for consultancy the respective department is known through informal publicity and Interaction.
- Several staff members are regularly consulted by areas local governmental, non governmental and private agencies based on the reputation of the college and through their personal contacts.

3.5.3　How does the institution encourage the staff to utilize their expertise and available facilities for consultancy services?

- The college motivates the professionally qualified faculty to utilize their expertise for consultancy services with the permission of the institute. This helps in promoting liaison with institutions / industry/ companies.
- Students get an opportunity to visit these companies and the placement process is thus facilitated.
- The faculty are permitted to use the equipment in the laboratories and library for the consultancy services.
- For extending consultancy services appreciation certificates are issued to staff.
- Permitted to utilize labs, equipment, computers, library etc.

3.5.4　List the broad areas and major consultancy services provided by the institution and the revenue generated during the last four years.

SNO.	Department	Details of Consultancy Services	Revenue
01.	Department of Chemistry	Analysis of water samples, lime stone, soil samples etc.	Rs 500/
02.	Department of Telugu	Free TeluguLanguage Training	Free
03	Department of Hindi	Coaching for students to appear for examinations conducted by Dakshin Bharath Hindi Prachar Sabha.	Free
04	Department of Commerce	Coaching for students appearing for CA, ICWA, Company Secretaries examinations and gives training in Tally	Free
05	Department of Economics	Coaching in quantitative aptitude and mental ability	Free

56

06	Department of History & Political Science	Coaching for students appearing examinations of State Services	Free
07	Department of Computers	Training in Basics in computers to students	Free
08	JKC	Employability skills required by different companies in campus recruitment	Free
09	Department of English	Communicative skills	Free

In addition to above

- Conducted coaching camp for police constable training and army recruitment
- Coaching camp conducted for APPSC, Group-IV, RRB and Bank Exams.
- The faculty members set question papers for different autonomous colleges and other universities.
- The faculty act as Resource persons for various programmes

3.5.5 What is the policy of the institution in sharing the income generated through consultancy (staff involved: Institution) and its use for institutional development?

- All the consultancies services are offered at free of cost.
- If any meager amount is generated, it will be contributed to support the student study projects and fee waiver for poor students to reduce the dropout rate.

3.6 Extension Activities and Institutional Social Responsibility (ISR)

3.6.1 How does the institution promote institution-neighborhood-community network and student engagement, contributing to good citizenship, service orientation and holistic development of students?

- The institution has a clear picture of its responsibilities towards the neighbourhood community and encourages its students to involve them in community oriented service to build a better society and to train them into responsible citizens; So that they become partners in the socio economic development of the society they live in.
- The institution is conscious of its role in campus- community connection, wellbeing of its nearby villages and has initiated a number of community development activities. These include:
- College maintains cordial relation with the Rural Development Trust, Janavignana Vedika, Mass Education Society, Manavatha, Red Cross Society, Anantapur, IKP& DWMA, to conduct different field awareness programmes to develop and inculcate the spirit of service in students.
- The N.S.S units adopt villages every year and organize special camp for 10 days to upgrade the social status of every slum/ colony nearby, so that an awareness is created in the minds of all students and villagers also.

- The college has been sanctioned two units and each unit consists of 100 volunteers. Two N.S.S programmes officers organize year-long activities such as Pulse polio immunization camps, Adult education, Community development and awareness programmes on AIDS, Environment, Nonconventional energy sources, blood donation etc.

- N.S.S volunteers have distinguished themselves by participating in National Integration camps, Annual training camps, Youth leadership training camps, Adventure camps and republic day parades.

- National days of importance are celebrated to inculcate a spirit of nationalistic outlook and communal harmony.

- A rally is conducted on 2nd August of every year as National Energy day/Rajiv Gandhi Urja Diwas to create awareness on renewable energy resources.

- Blood donation camps are organized in the college involving faculty and students.

- AIDS day is celebrated on 1st December of every year and a rally is conducted to create awareness on AIDS to the public.

- Every N.S.S programmes officer is paid an honorarium and every N.S.S volunteer is given participation certificate.

- N.S.S students participate in youth festival programmes organized by the University.

- NSS conducts tree plantation programmes in nearly village and in college campus

- It conducts blood donation camp to help Red Cross society, Anantapur.

- Conducted awareness programmes, on health and hygiene, sanitation, literacy and Govt. welfare programmes in near by villages through N.S.S.

- The college provides infrastructure for conducting Entrance tests and competitive exams

- The class rooms are used by Dr. B.R.Ambedkar Open University as it has MOU with CCE,AP,Hyderabad

- The college is regularly used by local administration for various trainings and election purposes.

- Rallies were conducted on 24-1-2011, 4-1-2012 by consumer club to bring consumer awareness in the society.

3.6.2   What is the Institutional mechanism to track students' involvement in various social movements / activities which promote citizenship roles?

- Women empowerment cell, Eco Club, N.S.S, Red – Ribbon club, Career Guidance Cell etc., are established as a part of institutional mechanism to motivate students to involve in various social activities.

- Feedback is collected from students during various programmes conducted in the campus for promotion of service motto among students.

- Need based extension activities are conducted through different associations / committees.

- Vana Mahostav / Environment awareness campaign is conducted by Eco Club every year.

- The institute has motivated the students to maintain plastic free campus by banning the use of plastic in the campus through which students imbibe the tendency to protect the environment.

- TwoNSS units have adopted two villages and conducted number of service activities

- Some of the final year students frequently visit the adopted villages and develop rapport with villagers.
- Students take up health and hygiene programmes, adult literacy, AIDS awareness programmes, Environment protection activities in nearby villages

3.6.3 How does the institution solicit stakeholder perception on the overall performance and quality of the institution?

- The institution collects feedback not only on teachers but also on the institution from the students, parents and alumni by conducting periodical meetings.
- Feedback is collected from the final year students at the end of the academic year about their experiences during their three year stay in the campus.
- The goals and objectives of the college are prominently displayed in the information prospectus given to the students at the time of admission
- The IQAC analyses the feedback collected from the stakeholders to prepare future action plans for the benefit of student community.

STUDENTS:-

- Utmost importance is given to the opinions and needs of students
- Suggestion / complaint box is placed near the principal chamber which is accessible to students.
- Students have the freedom to approach the Principal and Vice-Principal during working hours without any hesitation.

PARENTS:-

- Teacher/ head of the department/ principal interact with parent/guardians periodically.
- Parents of students are allowed to meet the teachers, coordinators and principal on any day of the week at any time to make any suggestions or complaints.
- Opinion of parents is considered with respect to various aspects such as planning to academic, cultural programmes , academic tours etc .
- Parents are also informed about their wards academic and attendance record through meetings and phone calls.

STAFF:-

- At the end of every month staff meetings are conducted to keep the staff updated about changes and developments of the institution.
- Majority of the decisions are taken only after consultation with the staff during staff meeting.

3.6.4 How does the institution plan and organize its extension and outreach programmes? Providing the budgetary details for last four years, list the major extension and outreach programmes and their impact on the overall development of students.

- ➢ Extension activities are conducted mainly through NSS.
- ➢ University allots an amount Rs.22 500-00 for one NSS Unit to carryout regular activities with in the campus
- ➢ Special camps are conducted generally in the adopted villages.
- ➢ University allots an amount Rs.16 000-00 for the conduct special camp activities in the adopted villages
- ➢ Backward Villages are adopted to carry out the extension activities.
- ➢ NSS programme officer is paid an honorarium of Rs 400 every month.
  - • Budget allocated for NSS:

Unit 1&Unit 2:

Year	Budget allocated by affiliating university	Major out Reach activities	Activities held within the campus
2013-14	**Rs.22500/-(For Special camp)**	**NSS Special Camp Conducted at veligonda Village**	1. Clean And Green For August 15 2. Literacy Celebrations & Computer Literacy Programme 3. International Peace Day 4. NSS Day 5. Gandhi Jayanthi 6. Clean And Green
	Rs.16000/-(For regular Activities)		7. National Integration Day 8. Plantation 9. Health Check Up Programme 10. Mothers Day 11. Personality Development And Leadership Programme 12. World Aids Day Rally 13. Human Rights Day 14. Aids Awareness Programme 15. Voters Day Rally 16. Pulse Polio Immunization 17. International Womens Day
2014-15	**Rs.22500/-(For Special camp)**	**NSS Special Camp Conducted at NERIMETLA Village**	Same as above

	Rs.16000/-(For regular Activities)		Same as above

3.6.5 How does the institution promote the participation of students and faculty in extension activities including participation in NSS, NCC, YRC and other National/ International agencies?

➢ The institution promotes the extension activities through NSS, Red ribbon Club, Faculty forum etc.

➢ NSS programme officers and student representatives of two units apprise students on the benefits and scope of the extension activities. The details of the program are displayed on the notice board and an interaction of students is organized with NSS officer and Youth and Cultural co-ordinator of the college.

➢ Institution provides on duty facility for the faculty that are presenting papers in national and other seminars.

➢ Students are given incentives in the form of prizes and certificates who participate in NSS activities actively.

➢ The volunteers are given attendance for the period they have participated in extension activities

➢ The NSS students take up activities like road laying, cleaning of village sewage canals, plantation and medical camps and campaign on adult franchise, literacy, women education, water conservation, environmental protection, power saving policies, Blood donation camps etc.,

➢ They participate in the mobilization of resources from the public on Flag Day and on the occasion of natural calamities like floods, earth quakes and drought conditions.

➢ Volunteers are encouraged to participate in community development activities like tree plantation, various awareness programmes, health, hygiene and Govt, welfare programmes.

3.6.5 Give details on social surveys, research or extension work (if any) undertaken by the college to ensure social justice and empower students from under-privileged and vulnerable sections of society?

➢ The institute has made a conscious effort to promote social justice as a value in learning process and administrative interactions. The institution sincerely practices state social affirmative schemes introduced by the government for the enlistment of higher education to under privileged communities.

➢ Students of Economics take up socioeconomic surveys in the neighbouring villages

➢ The institution has taken-up various extension programmes and social service activities for ensuring social justice.

➢ About 100 of our college students conducted Socio-economic survey of nearby 3 villages viz., a)

Budagavi, b) Nerimetla, c) Rayampalli

3.6.7 Reflecting on objectives and expected outcomes of the extension activities organized by the institution, comment on how they complement students' academic learning experience and specify the values and skills inculcated.

➢ The extension activities conducted by the institution imbibe field experience, leadership qualities, service motto, human values and skills not only in students but also in faculty. These activities refresh the environment of the institute as well.

➢ The major strength of this institution is its ability to ensure holistic development of students and to make them enlightened citizens.

➢ Extension activities are organized with a view to have a direct interface with professional experts, due to the implementation of these extension programmes, students experience learning to the changing developments in the field of social justice and equality.

➢ The college is an equal opportunity centre established to provide knowledge and quality education to all sections of society. It aims to maintain modern outlook with contemporary developments without compromising moral values.

➢ To provide knowledge and quality based education to the students by inculcating moral values, scientific temper and employing state of the art technologies. It aims to pursue excellence towards creating manpower with high degree of intellectual, professional and cultural development to meet the national and global challenges.

➢ The institution has organized many awareness programmes under the leadership of various departments. They have inspired the students to adopt healthy practices in their life.

➢ By participating in extension activities students become more responsible, cooperative and in a position to communicate and interact with society.

➢ They show much interest in extension programmes and acquire leadership and good citizenship qualities.

➢ It promotes community orientation, service motto and leadership qualities.

➢ It inculcates the spirit of service to humanity.

3.6.8 How does the institution ensure the involvement of the community in its reach out activities and contribute to the community development? Detail on the initiatives of the institution that encourage community participation in its activities?

➢ The NSS volunteers at the rate of ten are deputed to nearby selected villages for 10 days for special camps.

62

- It is made compulsory for NSS volunteers to interact with the local people in the village like the Sarpanch, the ward members and other administrative bodies to solicit their assistance during the special camps.
- The students take up activities in the adopted villages like
  - Road laying, sanitation, clean and green program,
  - Plantation, adult education campaigns,
  - Awareness campaigns on AIDS, environment
  - Health and hygiene etc.

3.6.9 Give details on the constructive relationships forged (if any) with other institutions of the locality for working on various outreach and extension activities.

- Blood donation camp held in the college with the help of local Govt. hospital
- Voters registration campaigns on voters day involving Revenue officials
- Institution has beneficial relationships with J.V.V, AIDWA, RDT, Red Cross Society and public health department.
- The students of the college through NSS attended clean and green programme in the college campus and adopted villages
- The institution has constructive relationships with other institution of the locality.
- The NSS units co-ordinate all its activities as per the norms of the University. The units organize tree plantation, village cleanliness, awareness activities like, Environment pollution, Effects of pesticides on human life with the help of NGOs.

3.6.10 Give details of awards received by the institution for extension activities and/contributions to the social/community development during the last four years.

-NO-

3.7 Collaboration

3.7.1 How does the institution collaborate and interact with research laboratories, institutes and industry for research activities. Cite examples and benefits accrued of the initiatives - collaborative research, staff exchange, sharing facilities and equipment, research scholarships etc.

- Our college has collaborative arrangement with GDC, Anantapur, GDC, Rayadurg, Penukonda, Guntakal in exchanging the staff for guest lectures in subjects.
- The science departments of the college have the understanding of sharing the facilities with local institutions.

- Institution involves the industry people in seminars and workshops.
- The staff exchange is done by the District Resource Centre (DRC) of the nodal college.
- The faculty can make use of the library, equipment and other facilities available in the affiliating university for their research pursuits.

3.7.2 Provide details on the MOUs/collaborative arrangements (if any) with institutions of national importance/other universities/ industries/Corporate (Corporate entities) etc. and how they have contributed to the development of the institution.

- All the departments are maintaining academic contacts / linkages with their counter parts in the S.K University, Sri Venkateswara University, Tirupathi and are exchanging information on research and teaching strategies to be adopted for improving the academic ambience of the institution.
- The CCE, AP has MOUs with various organizations like Infosys, Microsoft, BRAOU etc.
- Some departments have MOUs with their counter parts of other colleges of the district.
- The Chemistry department has MOU with Walksman-Selman Pharma industry, GP Polymers and GP Aqua Industry of Anantapur.

3.7.3 Give details (if any) on the industry-institution-community interactions that have contributed to the establishment / creation/up-gradation of academic facilities, student and staff support, infrastructure facilities of the institution viz. laboratories / library/ new technology /placement services etc.

- Rural Development Trust (RDT) has constructed six class rooms
- Local Charitable organization has contributed RO system for safe drinking water

3.7.4 Highlighting the names of eminent scientists/participants who contributed to the events, provide details of national and international conferences organized by the college during the last four years.

The college has not organized any national and international conferences. Proposals have been sent for the conduct of seminars to UGC and APSCHE

3.7.5 How many of the linkages/collaborations have actually resulted in formal MOUs and agreements ? List out the activities and beneficiaries and cite examples (if any) of the established linkages that enhanced and/or facilitated -
   a) Curriculum development/enrichment
   - Faculty of the affiliating University visits the college regularly and delivers guest lectures.
   - Industrial visit and field visits to organizations help the students to know about the functioning of the same.and to complete their study projects

- Few faculty are members of BOS

b) Internship/ On-the-job training

- **Nil**

c) Summer placement

- Faculty provides   appropriate training to students to make them employable at the exit level.
- During the past years about 200 students are trained by J.K.C on employable skills needed by companies.

d) Faculty exchange and professional development

- The District Resource Center (DRC) facilitates the faculty exchange and Development programmes to the needy colleges in rural areas of Anantapur District.
- It also helps the faculty to deliver Guest lecturers in surrounding colleges regarding various contemporary issues.
- The DRC provides the faculty to the colleges to teach the syllabus where there are vacancies of lecturer posts.

e) Research

- About 50 percent of faculty are actively engaged in research and most of them have presented articles in various reputed journals and conferences and published research papers in journals
- 3 Lecturers are doing research for award of Ph.D / M.Phil degree on part -time basis.
- Two staff members have completed minor research projects.
- The research activities of the faculty helped them to improve their quality of subject, knowledge and analytical skills which enhance their image and the reputation of the institution.

f) Consultancy

The following are the some of the details of consultancy services rendered by the institution.

SNO	Department	Details of Consultancy Services	Revenue
01	Department of Chemistry	Analysis of water samples, lime stone, soil samples etc.	Free
02	Department of Telugu	Offers free Telugu Pandit Training	Free
03	Department of Hindi	Offers coaching for students to appear for examinations conducted by Dakshin Bharath Hindi Prachar Sabha.	Free

04	Department of Commerce	Offers coaching for students appearing for CA, ICWA, Company Secretaries examinations and gives training in Tally.	Free
05	Department of Econmics	Offers coaching in quantitative aptitude and mental ability	Free
06	Department of History & Political Science	Offers coaching for students appearing for competitive examinations of State Services	Free
07	Department of Computers	Offers training in Computer awareness programmes to students	Free
08	JKC	Offers skills required by different companies in campus recruitment drives	Free
09			
10	Department of Physics	Offers coaching for students for competitive exams	free

g) Extension

➢ The extension and outreach programmes are conducted by the NSS programme officers, faculty and students

➢ The Departments have established linkages with Government and Non-Government organizations.

➢ Socio Economic Surveys conducted by the faculty and students helped the Institution to develop rapport with the public.

➢ The Blood Donation programmes, Flag day rallies, AIDS awareness rallies, Energy Conservation rallies are helping the institution to develop good contacts with the general public.

➢ The plantation programmes are taken up periodically in the campus.

h) Publication

S.No	Name of the book/article published	Editor andAuthor
1	Intermediate Chemistry Text Book Vol-I	Dr M.V.Chandra Sekhar
2	Intermediate Chemistry Text Book Vol-II	Dr M.V.Chandra Sekhar
3	Intermediate Chemistry Text Book Vol-III	Dr M.V.Chandra

		Sekhar
4	Laboratory manual for Intermediate Chemistry	Dr M.V.Chandra Sekhar

i) Student Placement

Jawahar Knowledge Centre(JKC) is established in the college during 2006.it is imparting training to the students regarding employment skills and other life skills .It also organizes job meals and campus requirements drives involving companies from various sectors. The JKC mentor takes the trained students to other colleges where ever job drives are conducted

Training& Placement Status of JKC

Sl.No	Batch	from	To	No.of Students Trained	No.of Students Placed
1	I	20.04.2014	19.07.2014	27	03
2	II	22.07.2014	21.10.2014	28	-
3	III	22.10.2014	21.01.2015	40	-

Sl.No	Batch	from	To	No.of Students Trained	No.of Students Placed
1	SPECIAL	01.12.2014	30.01.2015	40	-

SNo	JKC OF GOVERNMENT COLLEGE, URAVAKONDA PLACEMENTS LIST

Year	Name of the company	No.Of Candidates appeared	No of Candidates Selected

j) Twinning programmes – NO

k) Introduction of new courses –NO

l) Student exchange – NO

m) Any other

3.7.6 Detail on the systemic efforts of the institution in planning, establishing and implementing the initiatives of the linkages/collaborations.

➢ To plan, establish and implement the institution of the linkages / collaborations staff council meeting is held periodically

➢ Involving the industry, banks, NGOs in seminars, workshops and college activities.

➢ Conduct of field trips to neighborhood industries.

➢ To enter into more number of MOUs and agreements

***

CRITERION IV: INFRASTRUCTURE AND LEARNING RESOURCES

4.1   Physical Facilities

4.1.1 What is the policy of the Institution for creation and enhancement of infrastructure that facilitate effective teaching and learning?

➢ In the campus academic ambience is created for the smooth conduct of the teaching and learning. The institution is not lagging in augmenting infrastructure to keep pace with academic growth. Spacious and well ventilated class rooms, equipped laboratories and sufficient furniture are provided with an aim to serve the students in facing the challenges of globalization.

➢ The institutional policy includes facilitating effective teaching and learning, according to the strength of students in different streams.

➢ The policy also conforms to the strength of the lecturers working the institution.

➢ With the increase in the student strength the college management conducted meetings continuously with CPDC, alumni and public representatives to mobilize M.P & M.L.A.L.A.D funds and other NGOs like RDT to enhance infrastructure facilities for effective teaching and learning.

➢ The college authorities submitted the proposals to Commissioner of Collegiate Education, AP Hyderabad, RUSA and UGC for the sanction of funds to construct additional class rooms, Compound wall and to seek funds under various schemes of XII plan.

➢ The college approached voluntary organizations like R.D.T. to improve infrastructural facilities of the college and they have constructed six class rooms

➢ Spacious class rooms with sufficient furniture are available..

4.1.2 Detail the facilities available for

a) Curricular and co-curricular activities – classrooms, technology enabled learning spaces, seminar halls, tutorial spaces, laboratories, botanical garden, Animal house, specialized facilities and equipment for teaching, learning and research etc.

a) Infrastructure available for Academic activities

➢ The institution is situated on the left side of Bellary road 1 km away from RTC bus station. At present, it consists of 18 rooms along with a seminar hall. This accommodation is utilized properly as follows- 8 classrooms,3 laboratories,1 Principal cmamber,1Central library,1Staff room,1 gymnasium,1 JKC &, Physical education room,1 room for both office and Dr. Ambedkar Open University study centre, 1 room for IQAC, 1 room for JKC in addition verandas and seminar hall are also used as classrooms for time being.

➢ All the laboratories are well-equipped for the conduct of practicals.

➢ MANATV is also accommodated in the seminar hall for time being

➢ A library caters to the academic needs of students and staff members.

➢ A computer lab is equipped with 20 computers.

- The college website: www.gdcuravakonda.org and
  - E-Mail-ID: gdc.uravakonda@gmail.com

b. Infrastructure available for Co-curricular activities

- Seminar hall equipped with PA system and speakers for conferences, workshops,
- MANA TV programmes etc.,

c. Infrastructure available for Extra Curricular activities

- One room for two NSS units.
- A spacious playground for sports and games
- One room for 16 station gym and parallel bars
- One room for Lecturer in Physical education and Table tennis
- Rs 7 Lakhs are sanctioned by UGCfor laying of 800 mtrs running track including Cricket and Foot ball
- Rs 10 Lakhs are sanctioned for the Sports and infrastructure development

A) Curricular and co curricular activities:

i) **Class rooms**: Our College has 8 spacious class rooms with proper lighting, ventilation and Dias facilities.

ii) **Technology enabled learning facility:** The college computer department is situated in a separate hall with enhanced learning space and internet connectivity.

iii) **Seminar hall :** A big seminar hall equipped with PA system and speakers is readily available where seminars and other activities like group discussions, awareness programmes and paper presentations are conducted.

iv) **Tutorial spaces:** A lengthy corridor is available on all sides in the campus, which is used as a tutorial space.

v) **Laboratories** : The College has three well equipped laboratories for the subjects Physics, Chemistry & Computer science for the conduct of science practicals and practical examinations.

Specialised facilities and equipment:

- One LCD projector is used for teaching
- PPTS are prepared by the staff and students for important topics in all subjects
- 2 OHP were used for effective teaching purpose
- Computers with Internet facility are available.
- Proposals are sent for UGC for E Boards and installations.

B) Extra -curricular activities:

- ➢ Rs 7 Lakhs are sanctioned by UGC for laying of 800 mtrs running track including facility for Cricket and Foot ball
- ➢ Rs 10 Lakhs are sanctioned for the Sports and infrastructure development
- ➢ Rs 5 Lakhs are used for the establishment of 16 station gym and parallel bars

Sports:

The College has always created a niche for itself in the field of sports. The college is proud to produce eminent sports personalities for college has since long times, been participating in various inter university and university level tournaments. Our college conducted SK University Inter Collegiate Group-A games and Sports

- ➢ Rs 7 Lakhs are sanctioned by UGCfor laying of 800 mtrs running track   including Cricket and Foot ball
- ➢ Rs 10 Lakhs are sanctioned for the Sports and infrastructure development
- ➢ Rs 5 Lakhs are used for the establishment of 16 station gym and parallel bars

Out-door games:

A spacious 16 acre playground is available for outdoor games like Handball, Cricket, Kabadi, Kho kho, Valley ball etc.

Indoor games   :

Indoor games like Table tennis, Chess and Caroms are provided to the students in the college campus.

Gymnasium:.

A 16 station Gymnasium and Parallel bars are established in a separate room with Rs.4.5lakhs sanctioned by UGC

Auditorium:

A spacious Seminar hall equipped with PA system and speakers is available for the conduct of various social, cultural and public meetings with a spacious platform.

Indoor stadium: NIL

NSS:

➢ Our college has Two NSS units consisting of hundred volunteers both men and women in each unit. Various socially relevant services are under taken like tree plantation, Blood donation, Adult education, Pulse polio drive and in conducting various awareness programmes in and around the villages. Two villages viz., Veligonda and Nerimetla are adopted to conduct special camp activities

Cultural Activities:

➢ Cultural Association is constituted with Sri M.Paramesh, Lecturer in Telugu as convenor and monitored by the Principal/Voce principal. The college has been regularly participating in collegiate, inter collegiate and zonal level youth festivals/Yuvatharangam. The students have been participating with full fervor and zeal in all activities, academic, theatrical, fine arts or musical. They have provided their mettle in various fields. In the last five years, the college has bagged many prizes which have brought laurels to the college. The college pays TA & DA to the participants at district level and state level competitions

➢ During the previous academic year our students participated in various District and zone level competitions conducted by various Government Degree colleges and the affiliated university. Two students represented at Zone level youth festival competitions held at Silver Jubilee College Kurnool as per the instructions of the Commissioner of Collegiate Education, Andhra Pradesh Hyderabad. Three of our students participated in university level competitions in other states

4.1.3 How does the institution plan and ensure that the available infrastructure is in line with its academic growth and is optimally utilized? Give specific examples of the facilities developed/augmented and the amount spent during the last four years (Enclose the Master Plan of the Institution/ campus and indicate the existing physical infrastructure and the future planned expansions if any).

➢ The class rooms are generally occupied from 8:30Am to 5:20 Pm
➢ Computer labs are open to students from 8:30 Am to 5:00 Pm on all working days.
➢ Chemistry and Physics labs are occupied from 8:30Am to 1:00 Pm
➢ Library is open from 9:00Am to 5:00Pm on all working days for the faculty and students
➢ Library and internet facility are available to alumni and students of other colleges besides regular students to appear for competitive examinations.
➢ Audio Visual aids like LCD Projector and OHP are shared by all departments.
➢ The institution frequently offers infrastructure for the conduct of competitive / entrance examinations.
➢ Eminent Lecturers in various fields are encouraged to visit the college for the benefit of students.
➢ College play grounds are also used by students of other colleges and also to conduct Mammoth public

meetings.
- College infrastructure is also used by the Dr.B.R. Amedkar Open University to conduct Contact classes on Sundays and other holidays and examinations on working days also.

Master plan is enclosed in Annexure I

The following works are in progress

S No	Name of the work	Amount Rs
1	800 mtrs Running track including Cricket and Foot ball	7,00,000
2	ELL	NIL
3	Electrification and repairs	Nil
4	Computer lab	7,00.000
5	Games and Sports material	10,00,000
6	IT equipment	3,00,000
7	Equipment in laboratories	Nil
8	Others	Nil

4.1.4 How does the institution ensure that the infrastructure facilities meet the requirements of students with physical disabilities?

- This college admits differently-abled students as per government policy. The institution ensures that infrastructure facilities meet the requirement of the students with physical disabilities.
- It is ensured that differently-abled students should not have any physical obstruction.
- The institution is committed to accommodate them on the ground floor, especially front seats, comfortable furniture, attendant facility etc.
- The students are given extra attention during the college and university final examinations.
- They are helped by arranging their class rooms in the ground floor.
- Scribes are provided for the blind students at the time of examinations
- Proposal to purchase Braille script books for the visually challenged and Tri-Cycles for physically challenged has been submitted

- A Ramp has been constructed at the entrance of the main building for the use of physically disabled students.

4.1.4   Give details on the residential facility and various provisions available within them:

- **Hostel Facility – Accommodation available-**
- At present there is no hostel facility existing in the college campus. A proposal will be submitted to UGC to sanction funds for the construction of hostel buildings for girls in the college campus.

- **Recreational facilities:**

Indoor games like Table tennis, Chess and Caroms are provided to the students in the college campus.

College has vast play grounds and students can play different games.

Gymnasium is readily available in the college both for men and women students in the college working hours and outside hours also.

The physical director conducts yoga camps to develop their concentration capacities

Cultural activities like solo songs, group songs, group-dances are organized regularly.

Reading room with the News papers is available.

- **Computer facility including access to internet in hostel**
  - At present there is no hostel facility. Once hostel is sanctioned it will be provided.
- **Facilities for medical emergencies**
  - Principal and staff of the college are always in contact with the local doctors and other paramedical staff regarding medical needs of the students. First aid box and commonly used medicines are kept with the Physical Director of the college
- **Library facilities in the hostel**
  - Once the hostel facilities are provided, library facility will be created.
- **Internet and Wi-Fi facility**
  - Internet facility is already available and Wi-Fi facilities will be provided in future for interaction of the students with the academicians of the university
- **Recreational facility-common room with audio-visual equipments**
  - Indoor games like Table tennis, chess and caroms are provided to the students in the college campus.
  - A seminar hall is available with audio visual equipment
  - A reading room is available with news papers and dailies

4.1.6 What are the provisions made available to students and staff in terms of health care on the campus and off the campus?

- A consultant doctor visits the campus once in a week.

➢ Emergency First Aid kit is available with Department of Physical Education.

4.1.7 Give details of the Common Facilities available on the campus –spaces for special units like IQAC, Grievance Redressal unit, Women's Cell, Counseling and Career Guidance, Placement Unit, Health Centre, Canteen, recreational spaces for staff and students, safe drinking water facility, auditorium, etc.

➢ A separate room is allotted for IQAC .It is equipped with a system having internet connection, printer, scanner and other facilities with the grant of Rs 3 lakhs sanctioned by the UGC.

➢ Grievance redressal cell is functioning and records are maintained

➢ Women Empowerment cell is proactive and carrying many activitiespresent.

➢ Counseling and Career Guidance Cell is located

➢ Placement / JKC unit is located in a separate room.

➢ RO System is installed for safe drinking water.

➢ There is a recreation room for the staff members with some indoor games and T.V.

➢ A Seminar hall is available with audio visual equipment

➢ Canteen is available

4.2 **Library as a Learning Resource**

4.2.1 Does the library have an Advisory Committee? Specify the composition of such a committee. What significant initiatives have been implemented by the committee to render the library, student/user friendly?

➢ The library has an advisory committee consisting of five senior faculty members with the Principal as Chairperson, Librarian as Convener, 3 faculty members and 2 student representatives.

➢ It reviews the functioning of the library by meeting periodically and the minutes are recorded and suitable action is initiated.

➢ It monitors purchase of Books, Journals and Periodicals.

➢ It extends full co-operation in conducting Book exhibitions, orientation programme for the first year U.G. and P.G. students.

➢ It also monitors the different services offered by the Library and strengthen the services by offering suggestions at regular intervals of time.

➢ It maintains reading room with news papers , dailies and journals for competetitive examinations

4.2.2 Provide details of the following:

• Total area of the library (in Sq. Mts.)   - 200 Sq meters

• Total seating capacity- 20

• Working hours (on working days, on holidays, before examination days, during examination days, during vacation)

• On Working days 9-00 AM to 5-00 PM

• In Holidays – ----

• Before examination - 9 AM   to   5 PM

- During examination 9 AM to 5 PM
- During vacation - -----
- Layout of the library (individual reading carrels, lounge area for browsing and relaxed reading, IT zone for accessing e-resources)

4.2.3   How does the library ensure purchase and use of current titles, print and   e-journals and other reading materials? Specify the amount spent on procuring new books, journals and e-resources during the last four years.

The details of purchases and amount spent by the Library

Library holdings	Year -1 (2011-12)		Year -2 (2012-13)		Year – 3 (2013-14)		Year – 4 (2014-15)	
	Number	Total Cost	Number	Total Cost	Number	Total Cost	Numbe	Total Cost
Text books	139	14036	5	190	Nil	Nil	Nil	Nil
Reference Books	5	1233	Nil	Nil	5	1933	Nil	Nil
Journals/	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil
Periodicals	5	1560	12	2700	2	240	17	6940
e-resources	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil
Any other (specify)	-	-	-	-	-	-	-	-

- Library advisory committee calls for indents from all the lecturers in charge of departments. The indents are scrutinized by the library advisory committee; quotations are invited form leading booksellers and publishers.
- Quotations are received, comparative statements are prepared and orders placed to those who offer highest percentage of discount.
- Journals and Periodicals are subscribed by placing orders directly with publishers and if there is any immediate requirement, they are purchased from nearby booksellers.

4.2.4   Provide details on the ICT and other tools deployed to provide maximum

access to the library collection?

- ∗ OPAC
  - ➢ Yes
- ∗ Electronic Resource Management package for e-journals
  - ➢ No
- ∗ Federated searching tools to search articles in multiple databases
  - ➢ No
- ∗ Library Website
  - ➢ No
- ∗ In-house/remote access to e-publications
  - ➢ yes
- ∗ Library automation
  - ➢ Partial
- ∗ Total number of computers for public access
  - ➢ 1
- ∗ Total numbers of printers for public access
  - ➢ 1
- ∗ Internet band width/ speed   □ 2mbps □ 10 mbps □ 1 gb (GB)
  - ➢ 2mbps
- ∗ Institutional Repository
  - ➢ Yes, Syllabus copies, Previous Question papers
- ∗ Content management system for e-learning
  - ➢ Yes
- ∗ Participation in Resource sharing networks/consortia (like Inflibnet)
  - ➢ Yes, Soul

4.2.5   Provide details on the following items:

- ∗ Average number of walk-ins
  - ➢ 50
- ∗ Average number of books issued/returned
  - ➢ 30
- ∗ Ratio of library books to students enrolled
  - ➢ 1:15

- ∗ Average number of books added during last three years
  - ➢ 2009 – 10 :   1118

    2010 - 11 :   277

    2011 - 12 :   149

    2012-13 :   12

> 2013-14 : 2
>
> 2014-15 17

∗ Average number of login to opac (OPAC)
  ➢ 25

∗ Average number of login to e-resources
  ➢ 10

∗ Average number of e-resources downloaded/printed
  ➢ 05

∗ Number of information literacy trainings organized
  ➢ 02

∗ Details of "weeding out" of books and other materials
  ➢ There are 2500 books which are to be written off with CCE permission.

4.2.6   Give details of the specialized services provided by the library

➢ Manuscripts
  ➢ No
➢ Reference
  ➢ Yes, about 2500 books
➢ Reprography
  ➢ Not available
➢ ILL (Inter Library Loan Service)
  ➢ No

➢ Information deployment and notification (Information Deployment and Notification)
  ➢ Yes
➢ Download
  ➢ Yes

➢ Printing
  ➢ Yes
➢ Reading list/ Bibliography compilation
  ➢ No

➢ In-house/remote access to e-resources
  ➢ No
➢ User Orientation and awareness
  ➢ Yes

➢ Assistance in searching Databases

> > ➢ Yes
>
> ➢ INFLIBNET/IUC facilities
>
> > ➢ The library has SOUL of INFLIBNET software facility.

4.2.7   Enumerate on the support provided by the Library staff to the students and teachers of the college.

> ➢ Reference books and text books are provided to prepare study projects, project reports and assignments.
>
> ➢ Information is provided regarding the required books to the students.
>
> ➢ Providing information on new arrivals.
>
> ➢ Indents are collected from the students and staff for the purchase of books of their choice
>
> ➢ Book borrow system is available for a week only
>
> ➢ Open access to books is available

4.2.8   What are the special facilities offered by the library to the visually/physically challenged persons? Give details.

> ➢ As the library is located in the ground floor, physical challenged students can access books with the help of supporting staff.
>
> ➢ Appeals are made to charitable organizations to donate Wheel chairs for physically challenged persons.
>
> ➢ Visually challenged persons are provided some Braille material.
>
> ➢ Few audio tapes and audio player are available.

4.2.9   Does the library get the feedback from its users? If yes, how is it analysed and used for improving the library services. (What strategies are deployed by the Library to collect feedback from users? How is the feedback analysed and used for further improvement of the library services?)

> ➢ The feedback is collected from students and staff by maintaining visitors book. Based on the suggestions appropriate steps will be taken to improvement.
>
> ➢ Questionnaire is prepared by department of Economics regarding the improving of library.

4.3   IT Infrastructure

4.3.1. Give details on the computing facility available (hardware and software) at the institution.

- Number of computers with Configuration (provide actual number with exact configuration of each available system)

- o Department of Computer Science. : **20 desktop computers and 20 more to be   purchased shortly from UGC grants**

  Acer- 15 with i3, 500 GB, Ram 2GB, Dell 05 with i3, 500 GB, Ram 2GB

- Computer-student ratio
    - 1 : 2
- Stand alone facility
    - 77
- LAN facility
    - 15 systems under LAN facility.
- Licensed software
    - MS Windows – 98, XP, Vista and 2007
    - MS Office 97, 2000
    - Tally Multiuser version 9.0
    - SOUL software in Library.
- Number of nodes/ computers with Internet facility
    - 4
- Any other
    - Two Xerox machines cum systems
    - 6 Printers
    - 1 LCD Projector

4.3.2   Detail on the computer and internet facility made available to the faculty and students on the campus and off-campus?

- Computer science department and JKC have computers with internet facilities available for both the faculty and the students
- There is a system and internet facility in Library which is used mainly by the students appearing for competitive examinations.

4.3.3   What are the institutional plans and strategies for deploying and upgrading the IT infrastructure and associated facilities?

- To establish English Language lab with at least 20 computers
- To provide Wi-Fi facility to all the computers
- To provide backup power facility for all the systems.
- To provide computer with internet facility to all departments so as to facilitate the faculty to use ICT methods in teaching and learning
- To establish Internet centre accessible to regular as well as old students appearing for competitive examinations

4.3.4   Provide details on the provision made in the annual budget for procurement, up gradation, deployment and maintenance of the computers and their accessories in the institution (Year wise for last four years)

➢ There is no special budgetary provision,
➢ The purchase of computers and maintenance are met from the special fee funds and also in the budget given by the Govt.
➢ It is proposed to purchase 20 computers from plan block grants of UGC which has released Rs.10,00,000
➢ The systems are purchased as and when need arises with the permission from CCE, AP. from the accumulated special fee funds

4.3.5   How does the institution facilitate extensive use of ICT resources including development and use of computer-aided teaching/ learning materials by its staff and students?

➢ The college is providing computer awareness training for the entire faculty so as to make   them use ICT methods in class room teaching.
➢ Fundamentals of Information Technology (FIT) is a compulsory paper for all the non computers students
➢ The college has adequate number of computers with internet facility for its faculty.
➢ The college has two LCD projectors, one TV with MANA TV connection and P.A system
➢ Word puzzles, JAM, flash cards etc., internet based activities are assigned to students
➢ The faculty is provided with Audio –visual aids which facilitate multimedia teaching.
➢ The effective usage of computers is arranged by the Department of Computer Sciences
➢ Advanced learners are encouraged to prepare course material from internet
➢ Some faculty use power point presentations in the class room.

4.3.6 Elaborate giving suitable examples on how the learning activities and technologies deployed (access to on-line teaching - learning resources, independent learning, ICT enabled classrooms/learning spaces etc.) by the institution place the student at the centre of teaching-learning process and render the role of a facilitator for the teacher.

➢ The college has always been placing the student at the centre of the teaching learning process.
➢ The college has one big seminar hall with LCD projector and PA system and speakers
➢ The faculty members are provided Orientation training from time to time to keep the students at the centre of everything.
➢ Majority of the Lecturers adopt ICT methods in their class room teaching.
➢ The students attend live telecasts by MANA TV on subject modules
➢ The students are encouraged to participate and present papers in seminars and workshops conducted in

other colleges also.

➢ The students are taken to field trips and archaeological tours to enhance practical knowledge.

➢ The computer faculty is always available for any need based assistance in the use of ICT.

➢ Peer teaching and ICT methods are assigned to advanced learners

➢ Mentoring system has made the students

4.3.7 Does the Institution avail of the National Knowledge Network connectivity directly or through the affiliating university? If so, what are the services availed of?

Yes.

➢ A direct connectivity of national mission on education through information and communication technology is established in the college, which is provided by UGC. Through this the college has an access to view collaborative activities of all major universities of India.

4.4 Maintenance of Campus Facilities

4.4.1 How does the institution ensure optimal allocation and utilization of the available financial resources for maintenance and upkeep of the following facilities (substantiate your statements by providing details of budget allocated during last four years)?

S.No	Items	Types of budget and Amount
a.	Building	Government and RDT
b.	Furniture	Special fee
c.	Equipment	UGC funds
d.	Computers	UGC funds
e.	Vehicles	--------
f.	Any other	----------

4.4.2 What are the institutional mechanisms for maintenance and upkeep of the infrastructure, facilities and equipment of the college?

➢ Maintenance works are carried out by the Government agencies like R&B, SC corporation etc. by using special fee funds.

➢ Minor works are carried out by the staff appointed for clearing and maintenance of the building which is monitored by the CPDC.

- The local administration often extends their services in keeping campus clean and green.
- The laboratory equipment and electronic equipment are maintained and repaired by hired technicians.
- The available funds under different heads are utilized for this purpose.
- Student volunteers guided by a teacher, who maintain emergency and essential works.
- The NSS volunteers of this college also extended their service to keep the class rooms and campus clean and green.

4.4.3 How and with what frequency does the institute take up calibration and other precision measures for the equipment/instruments?

- Annual stock verification is carried out on or before 31st march
- During annual verification the equipment and instruments are checked by the faculty and hired technicians and minor repairs are carried out
- Obsolete equipments are replaced by new ones.

4.4.4 What are the major steps taken for location, upkeep and maintenance of sensitive equipment (voltage fluctuations, constant supply of water etc.)?

- There are two UPS system which can support 30 systems.
- There is One Inverter for the emergency purposes
- There are two water sources.
    1) Municipal Tap with sump
    2) Bore well with water constant supply of water in maintained through 4 overhead tanks.

****

CRITERION V: STUDENT SUPPORT AND PROGRESSION

5.1 Student Mentoring and Support

5.1.1 Does the institution publish its updated prospectus/handbook annually? If 'yes', what is the information provided to students through these documents and how does the institution ensure its commitment and accountability?   Yes

- ➢ A brief History of the Institution
- ➢ Information regarding various courses and fee structure
- ➢ Admission Rules and Regulations of the College.
- ➢ List of curricular and co curricular activities.
- ➢ Supporting Systems Available.
- ➢ Do's and don'ts for students.
- ➢ Different types of scholarships.
- ➢ Academic Calendar.
- ➢ Ward Counselor system particulars.
- ➢ Bio Data forms.
- ➢ Ragging and punishments
- ➢ Students charter

5.1.2 Specify the type, number and amount of institutional scholarships / free ships given to the students during the last four years and whether the financial aid was available and disbursed on time?

- ➢ A.P. Social Welfare Department provides scholarships for SC, ST, BC and EBC students as per government rules
- ➢ Jindal memorial scholarships for meritorious students
- ➢ Minority scholarships.
- ➢ Rural Development Trust (RDT) scholarships

FROM STATE GOVERNMENT SCHOLARSHIPS :

| YEAR | CATEGORY | AMOUNT | |
		SANCTIONED Rs	DISBURSED Rs
2011-2012	SC	173559	171959
	ST	23992	23992
	BC	964350	964350
	EBC	87626	87626
2012-2013	SC	183375	183375
	ST	57660	57660
	BC	544004	544004
	EBC	87053	87053
2013-2014	SC	140144	140144
	ST	50595	50595
	BC	714125	714125
	EBC	112870	112870
2013-2014	SC	123978	123978
	ST	12931	12931
	BC	132253	132253
	EBC	14000	14000

5.1.3   What percentage of students receive financial assistance from state government, central government and other national agencies?

➤ State Government   --   80%
➤ Central Government –   3%

5.1.4   What are the specific support services/facilities available for

- **Students from SC/ST, OBC and economically weaker sections**
- ➢ Rural Development Trust (RDT) is providing a scholarship of Rs.1500/- for some SC&ST students.
- ➢ Best volunteers in NSS are awarded prizes on Independence Day / Republic Day celebration.
- ➢ First aid box is available in physical education department and laboratories.
- ➢ Career and Guidance Cell provides information to students regarding various competitive examinations.
- ➢ Department of English provides a free coaching on Communication Skills in English to prepare the students for future competitions.
- ➢ Department of Commerce is providing Tally training to the students.
- ➢ Department of Telugu provides coaching for PG entrance.
- ➢ Department of Hindi provides coaching for PG entrance
- ➢ Department of Chemistry is providing PG entrance coaching
- ➢ Spoken English material is distributed by the Department of English.
- ➢ Study material for competitive examinations is distributed.
- ➢ Workshops are conducted periodically to create awareness pertaining to special laws of SC and ST communities
- ➢ Workshops are organized specially for weaker sections to remove various apprehensions and inhibitions prevailing in the society.

- **Students with physical disabilities**
- ➢ They are encouraged to actively participate in various seminars and workshops organized by the college to infuse confidence in them.
- ➢ They are provided equal opportunities with others.
- ➢ Legal awareness regarding the rights of physically challenged is created
- ➢ Psycho-social counselling sessions are specially organized as a part of confidence building measure.
- ➢ It is proposed to provide tricycles with the help of voluntary organisations.

- **Overseas students**
- ➢ Overseas student enrolment is nil

- **Students to participate in various competitions/National and International:**

- ➢ Many students are encouraged to present the research and review papers in various national and international seminars.
- ➢ Students are encouraged to participate in the disrtrict and state level youth festivals

- **Medical assistance to students: health centre, health insurance etc**.
- ➢ Many health camps are organized to create awareness regarding seasonal diseases.
- ➢ Two doctors conducted Personal hygiene and health programme for women students

- An interactive medical camp is conducted for women students regarding menstrual hygiene.
- Two doctors created awareness on Swine flu disease and precautions to be taken
- A senior medical officer of AYUSH conducted Dengue awareness programme
- College staff distributed homeopathy pills for three days for the prevention of Swine flu disease
- Dental camp is organized to enlighten the students regarding fluorosis of teeth and oral hygiene.
- Haemoglobin estimation is done for women students and iron supplements are distributed.
- Blood group determination for all women students and they are issued blood grouping cards.
- A blood donation camp is conducted and a list of donors is prepared

- **Organizing coaching classes for competitive exams**

- Organizing coaching classes for competitive examinations with the help of Career and Guidance Cell
- Competitive examination week is organized with the help of expert resource persons in the district. Two students got selected as police constables.
- English department conducted coaching for IBPS examination and supplied free material to students
- Majority departments are conducting PG entrance coaching
- NSS programme officer distributed DVDs General Knowledge material to all NSS volunteers

- **Skill development (Spoken English, computer literacy, etc.)**

- Programmes to develop soft skills and communication skills are regularly conducted by the department of English.
- JKC provides training for Two batches of students every year in soft skills and communicative skills
- Students are trained in digital literacy by conducting two certificate courses viz., Basics in Computers and Internet browsing
- An awareness programme on skill development was conducted by National Skill Development Corporation, Bengaluru

- **Support for "slow learners"**

- Remedial coaching and tutorial classes are organized for slow learners.
- Course material and made easy material is distributed.
- Peer teaching is provided to them.
- Personal attention to infuse confidence is extended

- **Exposures of students to other institution of higher learning/Corporate/business house etc.**

- Special visits are arranged for the students and they are encouraged to present papers in national and international seminars.
- Visits to nearby historical places are arranged
- Commerce students are taken to banks to learn banking transactions periodically.

- **Publication of student magazine**

- Student magazine is published annually to encourage the creative skills of the students in the form of

contribution of articles in English, Hindi and Telugu.

5.1.5 Describe the efforts made by the institution to facilitate entrepreneurial skills, among the students and the impact of the efforts.

- Department of Commerce and Economics motivate the students to seek self- employment and inculcate culture of entrepreneurship among the students.
- Women empowerment cell conducted capacity building programmes to prepare women to take up employment under self-employment scheme, seeking relevant information from banks, Government offices etc.,
- Encouraging the students to present papers and participate in national and international seminars conducted in other colleges.
- Arranging field trips to different industries.
- Encouraging students to participate in radio programmes to improve their audition and accent.
- .Deputing the students for the competitions held by DRC.
- A visit to local clinical labs is arranged to expose the students to pathological techniques.
- An interactive session is arranged with local retailers to provide hands-on information to the students on retailing.

5.1.6 Enumerate the policies and strategies of the institution which promote participation of students in extracurricular and co-curricular activities such as sports, games, Quiz competitions, debate and discussions, cultural activities etc.

> * Additional academic support, flexibility in examinations

- District Resource Centre (DRC), Anantapur plans the district level competitions and it allocates the various competitions equally to all the Government Colleges in the district.
- CCE,AP has arranged various academic and cultural competitions in the Youth Festival namely Yuvatharangam
- Conducted a District level Quiz competition namely T.H.E. in languages by Hindi department.
- Conducted a District level Quiz competition History and Political science departments
- The college students participated in youth festival organized by SKU, ATP, NSS & other Non- Government Organizations.
- Hindi diwas was celebrated and prizes were distributed to winners in essay writing and elocution competitions
- Essay writing and elocution competitions are conducted on the days of national and international importance and prizes will be given away for winners.
- Attendance exemption is given for students participating in sports and games.
- Rangoli competitions are conducted for women students

- **<u>Additional academic support, flexibility in examinations</u>**

  Additional academic support is extended to the students by

- Conducting bridge courses for the students with vocational couses back ground at 10+2 level.
- Supplying course material to the students of weaker sections.
- Distributing made easy material in English
- Distributing study material for all competitive examinations.
- Additional academic support is extended by teaching value additions/additional inputs.
- Special classes and Tutorial classes are conducted for academically backward students
- Peer teaching is encouraged

- **Special dietary requirements, sports uniform and materials**
- Iron tablets are distributed to the women students suffering from anaemia.
- Meals arranged for the students on special occasions like seminars, quiz and debates.
- Sports uniform is provided to the participants from special fee funds
- Proposal to inaugurate the mid day meal scheme before the examination is submitted to the alumni association to implement mid day meal scheme at time of the examinations which is under consideration.

- **Any Other**

5.1.7 Enumerating on the support and guidance provided to the students in preparing for the competitive exams, give details on the number of students appeared and qualified in various competitive exams such as UGC-CSIR- NET, UGC-NET, SLET, ATE / CAT / GRE / TOFEL / GMAT / Central /State services, Defense, Civil Services, etc.
- Several candidates who have been given coaching were selected in APPSC Exams, AP. Police and in DSC.

5.1.8 What type of counseling services are made available to the students (academic, personal, career, psycho-social etc.)
- Student charter of Government of Andhra Pradesh is being implemented in letter and spirit.
- Ward counsellor/students mentor maintains rapport with the students and provides all types of counselling.
- Entrepreneurship development cell and Consumer club are constituted with student members.
- Administrative staff is fully geared up to provide quick services to the students.
- Eco-Club is formed to preserve photo gallery of beautiful plants and animals. The club aims to protect the flora and fauna and thereby protecting the environment and is providing awareness on environmental protection.
- Free coaching camp on communications skills is conducted
- English department conducted coaching for IBPS examination and supplied free material to students
- Academic sensitization programmes are conducted with the help of lecturers to create interest in slow learners in the respective subjects.
- Personality development programmes are conducted
- NSS programme officer distributed DVDs containing Personality development material to all NSS volunteers
- Women health awareness camps are regularly organized by the Women Empowerment Cell.

- Parent meetings are conducted to know the personal grievances of the students that hinder the student progress.
- PG CET coaching classes are organized by many departments.
- Women empowerment camps are organized by AIDWA in order to protect the women students to tackle the menace of eve teasing and sexual harassment by peer group.
- Social awareness camps exclusively for women are conducted to sensitize the women students on social evils like child marriages, early pregnancies and gender bias

5.1.9   Does the institution have a structured mechanism for career guidance and placement of its students? If 'yes', detail on the services provided to help students identify job opportunities and prepare themselves for interview and the percentage of students selected during campus interviews by different employers (list the employers and the programmes).

Yes

The College follows multi pronged strategy to prepare the students to get   employment. This includes

- JKC provides training for Two batches of students every year and a special batch in summer to impart soft skills and communicative skills
- JKC arranges the participation of trained students in campus recruitment drives conducted by the CCE, AP in nodal college and other colleges.
- An awareness programme on skill development was conducted by National Skill Development Corporation, Bengaluru
- English department conducted coaching for IBPS examination and supplied free material to students
- The college provides communication skills in English at free of cost
- The Career Guidance Cell with the cooperation of Commerce Department, arranged career guidance programmes – regarding bank jobs
- Conducted personality development programmes with special emphasis on leadership qualities, decision making, time management by experts.
- Imparting free PG entrance coaching
- Maintaining relations with local industries
- Identifying the employment potentials in different fields after graduation
- Exhibiting the employment notifications on college notice board.
- Providing magazines and material for competitive exams in the Library.
- Conducting model tests.

5.1.10 Does the institution have a student grievance redressal cell? If yes, list (if any) the grievances reported and redressed during the last four years.

- Grievance Redressal Cell is constituted with faculty and student as members and vice principal as convener. It effectively resolves and addresses the student grievances brought to its notice with the help of stakeholders and the staff. The grievances brought to the notice so far are redressed to the possible extent.
- Complaints and Suggestions Box is placed near the Principal's chamber to receive the complaints and suggestions from the stakeholders.
- Complaints are dropped in by students, employees, parents and other anonymous and oral complaints are also received. Those complaints are scrutinized by Grievance Redressal Committee.
- Grievances of women students are also addressed by the Women empowerment cell
- The complaints are addressed immediately when there is prima – facie reason.
- Committee and other members meet, discuss and chalk out the plan to redress serious grievance, with Principal in chair.
- Student charter of Government of Andhra Pradesh is exhibited and implemented in letter and spirit.
- Students' charter provided by NAAC is also followed
- During the last five years the committee solved the problems of the students by taking their suggestions in to consideration. They are;
- Drinking water facility for Boys and Girls separately.
- Construction of 6 classrooms.
- UPS to computers are added.
- Purchase of more number of books and journals to the Central library and Departmental library.
- Bus passes are issued to students with the initiation of college administration.
- JKC is established to provide employability skills and placement services.
- Issue of "No Due Certificate "is made easy by displaying the names of defaulters on Notice boards.
- It is resolved to submit proposals to UGC authorities to sanction financial aid for the construction of women hostel.
- Toilet facility is provided with in the campus for women students and staff.
- Although no specific cases of eve teasing and sexual harassment are brought to the notice of the cell, many awareness programmes are conducted.
- Legal awareness programme is conducted by the local Judge and CI of Police enlightening the students on ragging and punishments.
- Record of grievances and solutions is maintained.

    5.1.11 What are the institutional provisions for resolving issues pertaining to sexual harassment?

- The Women Empowerment Cell is constituted with women faculty and three women students as members.

- ➢ The principal has entrusted responsibility of looking into prevention / action against sexual harassment to the Women Empowerment Cell.
- ➢ The cell takes care of all types of women grievances in the campus and offers counseling to women students on issue of gender equality, gender sensitivity and gender awareness.
- ➢ Ragging is strictly prohibited, wide publicity is given regarding ragging and punishments
- ➢ An awareness programme was conducted by the local Judge and CI of Police enlightening the students on domestic violence, women rights, ragging and punishments

5.1.11 Is there an anti-ragging committee? How many instances (if any) have been reported during the last four years and what action has been taken on these?

<p align="center">Yes</p>

- ➢ Anti ragging committee is constituted with faculty and students as members.
- ➢ Ragging and punishments are published in the prospectus and displayed in the Notice Board.
- ➢ No ragging case is reported so far for the past four years.
- ➢ An awareness programme was conducted by the local Judge and CI of Police enlightening the students on domestic violence, women rights, ragging and punishments

5.1.12 Enumerate the welfare schemes made available to students by the institution.
- ➢ The ward counsellor provides help to the students in taking up self -employment.
- ➢ Social welfare scholarship facility and fee reimbursement are provided to eligible SC, ST BC and OBC students.
- ➢ Tuition fee and examination fee reimbursement provision
- ➢ JKC provides employability skills and placement services at free of cost to SC & ST students
- ➢ Students of highest merit in each subject receives a cash prize constituted by faculty
- ➢ DRC provides conveyance facility to the students attending seminars and quizzes at district level.
- ➢ College provides TA & DA facility to the students attending Inter collegiate games and sports, literary competitions at the District and State level
- ➢ RDT is providing a student scholarship of Rs.1500/- for all SC & ST students.
- ➢ Students of outstanding performance in NSS, Games and Sports are awarded prizes on Independence Day and Republic day.
- ➢ First Aid box is available in physical education departments.
- ➢ Career guidance cell provides material for various competitive examinations
- ➢ Medical camps are conducted and medicines are distributed
- ➢ Free coaching camp to improve communication skills
- ➢ Plantation and widening of village roads are undertaken by NSS volunteers.

- Department of Commerce is providing Tally Training to the students,
- Department of Telugu, Hindi Provide coaching for competitive exams .
- PG entrance coaching is offered by many departments.
- Muslim students are provided with Minority scholarships
- Hindi scholarships are available.
- Faculty members also provide some incentives and awards to meritorious students
- Poor and needy students are identified and given financial assistance by the Faculty members.

5.1.13 Does the institution have a registered Alumni Association? If 'yes', what are its activities and major contributions for institutional, academic and infrastructure development?

- Alumni association is constituted to constantly monitor and assist the various academic programmes conducted by the institute.
- Alumni members of Lions club contributed tree guards and drip water facility to the plants in front of the college
- Another alumni provided Proclainer (JCB) at free of cost for digging plantation pits and trenches for water harvesting
- Another alumni provided drip water facility for about 300 plants in the college ground
- It plays an advisory role in conducting the social awareness programmes of local relevance.
- Providing financial support to the college in creating basic amenities.
- Garnering political and moral support for introducing new courses and Schemes.
- Providing intellectual academic resources in the conduct of seminars and workshops.

5.2 Student Progression

5.2.1 Providing the percentage of students progressing to higher education or employment (for the last four batches) highlight the trends observed.

Student progression	%
UG to PG	**10%**
PG to M.Phil.	**-**
PG to Ph.D.	**-**
Employed	**25%**
• Campus selection	1%
• Other than campus recruitment	15%

5.2.2 Provide details of the programme wise pass percentage and completion rate for the last four years (cohort wise/batch wise as stipulated by the university)? Furnish programme-wise details in comparison with that of

the previous performance of the same institution and that of the Colleges of the affiliating university within the city/district.

Year	Course	Pass % in Govt.Degree College Rayadurg	Pass % in Govt.Degree College Uravakonda
2008-09	B.A	59%	71
	B.Sc	52%	
	B.Com	40%	
2009-10	B.A	48%	49
	B.Sc	45%	
	B.Com	24%	
2010-11	B.A	78%	31
	B.Sc	70%	
	B.Com	27%	
2011-12	B.A	58%	66
	B.Sc	55%	
	B.Com	41%	

ACADEMIC YEAR	PROGRAMME	Pass Percentage
2008-2009	B.A	71
2009-2010	B.A	49
2010-2011	B.A	31
2011-2012	B.A	66
2008-2009	B.Sc (MPC)	67
2008-2009	MSCS	77
2009-2010	B.Sc (MPC)	65
2009-2010	MSCS	83
2010-2011	B.Sc(MPC)	75
2010-2011	MSCS	73
2011-2012	B.Sc (MPC)	53,3
2011-2012	MSCS	80

5.2.3 How does the institution facilitate student progression to higher level of education and/or towards employment?

➢ Institution offers guidance for higher education through guest lectures from experts.

➢ Career guidance cell gives necessary counseling towards employment.

➢ J.K.C imparts the necessary professional skills and awareness regarding campus selections in and outside the campus.

➢ PG Entrance coaching is offered by many departments.

➢ Providing free coaching in Communication Skills for English, Tally for Commerce and Telugu and Hindi language training.

➢ Providing study material for competitive examination.

➢ Conducting model examinations.

➢ To participate in Job melas conducted by nodal JKC with the help of JKC coordinator and mentor.

5.2.4 Enumerate the special support provided to students who are at risk of failure and drop out?

➢ The dropout rate during the last 2 years at UG level is 3% to 4%.

➢ The efforts are made to minimize the drop out percentage by conducting counseling sessions every academic year.

➢ The parents of the dropouts are contacted by ward counselors and they are advised to send their children to the college regularly.

➢ Academic and career guidance is provided to reduce the dropout rate.

➢ The dropouts are given special coaching so that they can complete their Graduation/ Post Graduation.

➢ Course material is provided to them to get through the examination.

➢ Fee is waived for some very poor students.

➢ Remedial and tutorial classes are also conducted to improve them

5.3   Student Participation and Activities

5.3.1   List the range of sports, games, cultural and other extracurricular activities available to students. Provide details of participation and program calendar.

➢ CCE, AP is conducting Youth Festival namely Yuvatharangam in Games and Sports and cultural activities in college level, district levels and state level.

➢ The affiliated S.K. University also conducts annual youth festival.

➢ A 16 station gym and parallel bars are established in a separate room

➢ 800 meters running track including facility for Cricket and Foot ball is to be established shortly with an amount of Rs 7 lakhs sanctioned by UGC

➢ UGC also sanctioned Rs 10 lakhs for the development of Sports and infrastructure

Games:

➢ Kho-Kho, Kabaddi, Badminton, Cricket, Ball badminton, Table Tennis, Volley Ball, Tenny coit

etc., are available to our students.

Sports:

➢ Shot-put, Disc throw, Javelin throw, hammer throw, running, high jump, long jump and other athletics are available.

5.3.2 Furnish the details of major student achievements in cocurricular, Extracurricular and cultural activities at different levels: University /State /Zonal / National / International, etc. for the previous four years.

Department of Physical Education - Achievements for the year 2011-12.

➢ **In South Zone Inter University Tournaments**

➢ **A. Mareppa** III B.Com has participated in South Zone Inter University Tournament held at University of Mangalore in the event of Kabaddi Men.

➢ **C.Aurjun**- III B.Com has participated in South Zone Inter University Tournament held at University of kakatheya warengal in the event of Hand ball Men.

➢ **C.Vannur Swamy** II B.Com has participated in South Zone Inter University Tournament held at University of Sathyabama Chennai in Basket ball Men.

➢ **A Jahangeer basha** I B.Com has participated in South Zone Inter University Tournament held at University of Baratheyar Coimbatore in volley ball Men.

➢ **K.Vani - II B.Sc** has participated in South Zone Inter University Tournament held at University of Pondicherry in the event of Kho-Kho women.

➢ **A. Manikanta -I** B.Com **Computer** has participated in South Zone Inter University Tournament held at University of Osmania Hyderabad in the event of Cricket Men.

➢ **H.Suresh -I** B.Com has participated in South Zone Inter University Tournament held at University of Osmania Hyderabad in the event of Cricket Men.

➢ **In Sree Krishnadevaraya University Inter collegiate Tournaments**

➢ Runners in Kho-Kho.

➢ Runners in Cricket.

➢ Runners in Eenadu Cricket District Champions.

Department of

Physical Education - Achievements for the year 2012-13

➤ **K.Rajasekhar** III B.Com has participated in All India Inter University Tournament held at University of JNTU Kakinada in the event of Badminton Men.

➤ **B. Guru Prasad** - II B.A has participated in South Zone Inter University Tournament held at periyar University Salem in the event of Hand ball Men.

➤ **C.Vannur Swamy** III B.Com has participated in South Zone Inter University Tournament held at NTR Health University Vishakapatnam   in Basket ball Men.

➤ **B. Guru Prasad** II B.A has participated in South Zone Inter University Tournament held at Annamali University Chidambaram in Foot ball Men.

➤ **K.Vani - II B.Sc** has participated in South Zone Inter University Tournament held at University of Pondicherry in the event of Kho-Kho women.

➤ **H. Suresh II B.Com**   has participated in South Zone   Inter University Tournament held at Acharya Nagarjuna University Guntur in the event of Kho-Kho Men.

➤ **V Sivakumar III B.Com**   has participated in South Zone Inter University Tournament held at Acharya Nagarjuna University Guntur in the event of Kho-Kho Men.

➤ **K Suresh II B.Com**   has participated in South Zone   Inter University Tournament held at Acharya Nagarjuna University Guntur in the event of Kho-Kho Men.

➤ **B. Prasanth Kumar III B.Com**   has participated in All India Inter University Tournament held at NIT University Warangal in the event of Ball badminton Men.

➤ **S. Bhasheer III B.Com**   has participated in South Zone Inter University Tournament held at Kannur University Kannur in the event of Table Tennis Men.

➤ **A. Manikanta II** B.Com Computer has participated in South Zone   Inter University Tournament held at Manipal University Manipal in the event of Cricket Men.

❖ **In Sree Krishnadevaraya University Inter Collegiate Tournaments**

➢ JUDO Gold medal secured by E BABU II B.Com
(Light weight category, 65-70 kgs)

➢ 100 Meters IInd Place secured by M Chendrasekhar II B A

Achievements for the year 2013-2014

1. Achievements in SKU Inter Collegiate Tournaments :Our college emerged in

S.K.University Inter Collegiate Tournaments as:

❖ RUNNERS IN ⟶ KHO KHO

❖ SEMI FINAL IN ⟶ CRICKET

❖ P MahammedArif III B Com   All India Inter University Participant has got merit certificate it is all time
record in GDC Uravakonda

3. South Zone Inter University Tournaments: Our university players have been participating in

South Zone and All India   Inter University Tournaments. In these Tournaments 9 players are have got chance in South Zone   Inter University Tournaments.and one player have participated in All India   Inter University Tournament.

4. Faculty achievements

✓ Act as a Manager for South Zone Inter University Tournament KHO **KHO** men held at   Calicut University of Calicut.

✓ Act as a Manager for South Zone Inter University Tournament **FOOT BALL** held at MG University of Kottayam Kerala

✓ Act as a Manager for South Zone Inter University Tournament **KABADDI** held at Guntur AP

➢ Act as a Manager for South Zone Inter University Tournament **HAND BALL** held at BharathiDhasanUniTiruchey.

4. Additional Responsibilities

1.   Monitoring the scholarships

2.   Act as NSS Programme Officer

3.   Act as Red Ribbon Programme Officer

4.   Act as Cultural Programme Officer

5. Sending UGC proposals: sending proposal in XI plan to ugc under develop sports infrastructure and equipment

> Sanctioned sports infrastructure and equipment for established gym in the college

6.Motivate the students to apply scholarships:

> Zindal
> National Handicapped Finance and Development Corporation (NHFDC)
> IOC Scholarships

Achievements for the year 2014-2015

Department of Physical Education Achievements

1. Achievements in SKU Inter Collegiate Tournaments :

> **Runners** – in Foot ball for Men
> **Runners-** in ball badminton for Men
> **Runners-** in Kho-Kho for Men

2. Achievements in South Zone and All India Inter University Tournaments:

> **4** players participated in All India Inter University Tournaments(ball badminton-2, Judo-1, soft ball -1
> 15 players participated in south zone Inter University Tournaments

3.Faculty achievements :

> Acted as a Manager for South Zone Inter University Tournament

  Table Tennis men held at   SRM University, Chennai.

> 2. Acted as a Manager for South Zone Inter University TournamentFOOT BALL held at University of Kerala

> 3. Acted as a Manager for South Zone Inter University Tournament **chess** held at VIT Uni, Vellore, Tamilnadu.

> 4. Acted as a Manager for South Zone Inter University Tournament **Ball Badminton Women** held at BS Abdur Rahiman Uni, Tamilanadu

> 5.Acted as a Manager for All India Inter University Tournament **Judo** held at Sree Guru Nanak Das University, Amritsar, Punjab .

4.Additional Responsibilities :

1.   Monitoring the scholarships
2.   Acted as Red Ribbon Programme Officer
3.   Acted as Cultural Programme Officer

5. UGC proposals;

> Proposal submitted in XII plan to UGC under develop sports infrastructure and equipment.
> Sanctioned Rs. 7 Lakhs for sports infrastructure and equipment for Composite Football/Cricket Play field with pitch - Standard Size 400 Mts Track for the college.

Financial Assistance from the University Grant Commission

- Rs. Ten Lacks Sanctioned for the Development of Sports Infrastructure and Equipment during XII plan period.
- Rs. 7 lacks Sanctioned for the construction of standard size Football/Cricket field (with pitch) including 8 lines 400 Meters grass running track to this college.
- Rs. 5 lacks sanctioned for gymnasium and it is established .

5.3.2 How does the college seek and use data and feedback from its graduates and employers, to improve the performance and quality of the institutional provisions

- Academic Administrative Development and Performance Indicators(AADPI) is prepared every year by the Principal based on the activities of that academic year, self evaluated and submitted to the RJDCE, which is once again evaluated and then submitted to the CCE, AP, Hyderabad.
- The feedback is collected from the Graduates and Employers and the necessary steps are taken to improve the quality of teaching learning
- Feedback is collected from the final year students on Infrastructure and their campus experiences during their stay for three years.
- The feedback is analysed systematically and suitable steps are initiated to improve quality of the institutional provisions.

5.3.4 How does the college involve and encourage students to publish materials like catalogues, wall magazines, college magazine, and other material? List the publications/ materials brought out by the students during the previous four academic sessions.

- Students have contributed the articles to the college magazines.
- Students record important news items everyday in the general library.
- Students have conducted case studies and socio economic surveys and submitted the analysis reports
- NSS volunteers take up village surveys in the villages they have adopted during the special camp
- Students take up study projects and present them to the concerned departments.

5.3.5 Does the college have a Student Council or any similar body? Give details on its selection, constitution, activities and funding.

- There is no elected body of the students, but there is a nominated body of the students called Students union.
- The class representatives are nominated on the basis of their merit.
- All class representatives are the members of the students union.
- It plays important role in the management and conduct of various activities of the college.

- Students are made representatives of many college committees and their views are taken into account
- The financial assistance is given from the special fee funds.
- Students are encouraged to participate in all inter collegiate competitions, Sports meets conducted at various levels and participation of cadets at Independence Day parade etc. Adventure camps, National Integration camps, seminars, quizzes etc.

5.3.6   Give details of various academic and administrative bodies that have student representatives on them.

- Library Advisory Committee.
- Sports and Games Committee
- Fine Arts Committee.
- Women Empowerment Cell
- Grievance redressal Cell
- Red Ribbon Committee.
- Consumer Protection Cell
- Academic and Career Guidance Cell
- Parent-Teacher Association
- Students union
- Eco-club
- Anti ragging committee
- Science committee

5.3.7   How does the institution network and collaborate with the Alumni and former   faculty of the Institution.

- There is a registered Alumni Association.
- Alumni members of Lions club contributed tree guards and drip water facility to the plants in front of the college
- Another alumni provided Proclainer (JCB) at free of cost for digging plantation pits and trenches for water harvesting
- Another alumni provided drip water facility for about 300 plants in the college ground

- Distinguished Alumni of our college are providing assistance through creation of infrastructure and in improving Quality of Education in the college.
- Alumni assist the fees waiver of some poor students.
- Alumni experts are providing guest lectures.
- Former faculty members are offering their services for PG entrance coaching.

****

CRITERION VI: GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 Institutional Vision and Leadership

6.1.1 State the vision and mission of the Institution and enumerate on how the mission statement defines the institution's distinctive characteristics in terms of addressing the needs of the society, the students it seeks to serve, institution's traditions and value orientations, vision for the future, etc.?

Vision:

- To aim for high quality in Education.

- To mould the students as the future responsible citizens.

- To impart employable skills to get good jobs

- To provide better facilities for the students to acquire skills and knowledge

- To provide good academic programmes for betterment of the learning process

Mission:

- To provide higher education to the local and rural students belonging to economically backward classes.

- To mould the students into rational thinkers, competent workers and socially responsible citizens.

- To introduce job-oriented courses

- To create a suitable academic atmosphere for all sections of students

- To improve the college infrastructure facilities and men women hostels for rural students.

Goals and Objectives.

- Continuous personal & professional growth.
- Providing right environment in the institution.
- Providing access to students for new careers.
- Installing moral values to develop them into socially responsible citizens.
- Involvement of students in community & health services.
- Student Centric efforts to improve their personality and enabling them to face the competitive world.

C) Distinctive characteristics in terms of addressing the needs of the Society, the students it seeks to serve institution's traditions and value orientation, vision for future:

- ➢ The college offers 6 UG combinations to achieve its goals and objectives
- ➢ All the programmes particularly arts and humanities facilitate over all personality development and value-orientation.

- The programmes qualify the students for employment in public and private sectors.
- JKC every year conducts special training programme to two batches and a summer batch to impart various skills to get employment.
- Career guidance cell makes them competent to face competitive examinations, campus placement and off campus placement.
- The Science and Commerce programmes, particularly the restructured / applied disciplines increase employability of the students in the changing economic scenario with special reference to Globalization.
- Inclusion of Human values and professional ethics in the curriculum definitely moulds the students into good citizens
- The admission policy is transparent and it promotes equal opportunities for all students based on merit.
- The reservation policy of admissions makes higher education accessible to SC/ST/BC and women learners. The provision of fee concessions, scholarships and reasonably low fee structure without capitation fee make higher education affordable for the children of low income groups and disadvantaged section of society.
- Co-curricular, extra-curricular activities organized in the campus and extension activities organized in and outside the campus develop community orientation, social responsibility, participative culture, group dynamics, leadership qualities, organizational abilities, problem – solving competencies and a sense of communal harmony in social relations.
- Physical education keeps the students physically fit to do hard work and motivate them to join armed services.
- The NSS improves the social commitment and responsibility of the student community. Particularly the programmes organized by them in rural areas and urban slums certainly change the attitudes and inculcate the service motto in student community.
- There is a proposal to establish English language lab to improve communication skills of students particularly of rural back ground who studied in Telugu medium.
- A free coaching camp to impart communication skills is organized in the college.
- DRC is offering faculty exchange programme and providing financial assistance to the students attending seminars and quizzes which are conducted in other colleges
- Introduction of Job oriented programmes like Computer Science at U.G. level, fostering global competences among students.
- Learning experience to inculcate value system among the students is provided by encouraging student's participation in co-curricular, extracurricular, academic and society outreach programmes, active involvement in N.S.S.
- Audio visual presentation of specific topics through LCD, extensive usage of Internet facility by browsing and surfing different websites as part of preparation of assignments, project reports and study projects.

- On line examination in English from 2005-2006, usage of ICT methods by the staff, are some of the significant technological innovations adopted in the college.
- Institutional website provides ready and relevant information to all the stakeholders about the institution and its multi faceted activities.
- Internal Quality Assurance Cell takes care of academic ambience of the institution. It reviews the steps to be taken to enhance quality in teaching-learning process, research and extension, further strengthening of support services and clearing administrative bottlenecks for effective functioning of the institution.
- College is offering, right from its inception, programmes at undergraduate level to cater to the needs of local community.
- Women Empowerment cell and anti ragging committee take care of the welfare of women.
- Transparency and coordination are maintained at all levels of Administrative Management for smooth functioning of academic programmes and achievements.
- Goals of sports department reflect in its attainment of the university champion and inter university participation

6.1.2   What is the role of top management, Principal and Faculty in design and implementation of its quality policy and plans?

- CCE, AP Hyderabad provides all the academic formats and academic calendar to be followed.
- It conducts annual academic audit and apprises the faculty and institution in seven criteria prescribed by the NAAC.
- At the end of every academic year, Assessment of teachers is done through Academic Performance Indicators(API) and assessment of the institution/Principal through Academic Administrative Development and Performance Indicators(AADPI) by the CCE, AP, Hyderabad
- It monitors all the academic activities periodically through video counseling and online procedure
- Nomination of senior faculty member as vice principal has helped the principal a lot in design and implementation of its quality policy and plans
- Principal, Vice principal and IQAC regularly interact with the faculty at formal and informal meetings and obtains feedback from the staff in respect of transaction of teaching-learning process. The Principal discusses the analysis of the feedback at length with the faculty and initiates corrective measures.
- College encourages the faculty to make use of ICT methods to strengthen the teaching - learning process.
- JKC and Department of Computers provide LCD projector for power point presentation by faculty members and guest lecturers.
- Purchase of large number of text books and reference books helped the Teaching staff in adopting more number of innovative teaching- learning process.

6.1.3 What is the involvement of the leadership in ensuring :

- The policy statement and action plans for fulfilment of the stated mission
- Formulation of action plans for all operations and incorporation of the same into the institutional strategic plan
- Interactive with stakeholders
- Proper support for policy and planning through need analysis, research inputs and consultations with the stakeholders.
- Reinforcing the culture of excellence
- Championing organizational change.

- <u>The policy statement and action plans for fulfilment of the stated mission</u>

> The Principal and Vice principal monitor functioning of the institution based on   certain parameters like proper conduct of classes by all the faculty members as per the
  time table, transaction of teaching-learning process to the best satisfaction of the students, the measures initiated by coordinators of various supporting systems like IQAC, Women Empowerment Cell, Career Guidance Cell, Grievance Redressal Cell, NSS, Students Union, Science Association and others.

> The Principal adopts an open and transparent style of functioning. Participation, accountability and responsibility are fostered also by entrusting important areas of functioning and decision making to staff council and committees.

> The Principal conducts meeting of the staff council once in a month where the responsibilities of each department are communicated and after discussion the same are carried out by the faculty to the utmost satisfaction of the lecturers in charge of departments and the principal.

> The planning at the departmental level is fully decentralized with the faculty enjoying wide range of powers to impart knowledge and skills to the students.

> All the faculty members are associated with all statutory bodies as well as various committees constituted for the welfare of the institution. The views and suggestions expressed at these meeting are taken into congruence by the principal.

> The faculty members enjoy considerable independence and function as executives with the principal as the coordinator. Principal generally elicits the consensus from teachers on all aspects informally.

> The principal is the academic leader of the college. The primary responsibility is the proper conduct of academics functioning of the college and ensures systematic imparting of education and achieving concrete learning out come in studies.

> Vice principal helps the principal in all academic and administrative aspects.

> The merit based admission policy promotes equal opportunity for all students.

- The Andhra Pradesh Government policy of admission makes higher education accessible to SC, ST, BC and women learners. The provision of fee concession. scholarships and reasonably low fee structure without any capitation fee makes higher education affordable for the children of low income groups and disadvantaged section of society.
- The college offers wide range of combinations of conventional, restructured and self finance courses to achieve its goals and objectives.
- All the programmes particularly Arts and Humanities facilitate all-round personality development and value orientation.
- The academic and career guidance all makes the students competent to face different types of competitive examinations and provides employability skills.
- The science and commerce programmes, particular with restructured disciplines increase employability of the students in the changing economic scenario with special reference to globalization.
- Co-curricular, extracurricular activities organized in the campus and extension activities organized outside the campus develop community orientation, social responsibilities inclusive natural, group dynamics leadership qualities organizational abilities, problem solving competencies and essence of communal harmony in social relations.

- **Formulation of action plans for all operations and incorporation of the same into the institutional strategic plan**
  - The Principal and Vice principal monitor the academic, curricular and co-curricular activities in the college. All action plans for all operations are incorporated into the institutional strategic plans through staff meetings both formal and informal.
- **Interactive with stakeholders**
- The principal, Vice principal and faculty interact with the stake holders during parents meeting and meetings conducted for alumni to get feedback and revise the plans.
- **Proper support for policy and planning through need analysis, research inputs and consultations with the stakeholders**.
- Proper support for policy and planning through need analysis research inputs and consultations with stake holders has been ascertained through constant interaction with them. The stake holder's services were utilized and taken into account for making policy and planning.
- **Reinforcing the culture of excellence**
- To reinforce the culture of excellence in the institution eminent scholars, former faculty and alumni are invited and their advice is taken into account and services are utilised.
- **Champion organizational change**.
  The college emerged as knowledge centre in the constituency and shares its resources with other institutions

6.1.4 What are the procedures adopted by the institution to monitor and evaluate policies and plans of the institution for effective implementation and improvement from time to time?

➢ The principal adopts as open and receptive style of functioning. Participation, Accountability and Responsibility are fostered by entrusting important areas of functioning and decision making to vice principal, staff council and committees.

➢ The principal and vice principal conduct meeting of the staff council once in a month where the responsibilities are communicated to the faculty and after discussion the same are carried out by the them to the utmost satisfaction of the principal.

➢ Vice principal and IQAC also help the Principal in the implementation of action plans

➢ The planning at the departmental level is fully decentralized with the faculty enjoying wide range of powers to impart knowledge and skills to the students.

➢ All the staff members are associated with all statutory bodies as well as various committees constituted for the welfare of the institution. The views and suggestions expressed at these meeting are taken into congruence by the principal.

➢ Principal generally elicits consensus from teachers on all aspects informally.

➢ Principal and Vice principal regularly interact with the faculty at formal and informal meetings and obtain feedback from the faculty in respect of transactions of teaching learning process.

➢ Principal monitors the functioning of the institution along with the Vice principal based on certain parameters like proper conduct of classes by all the faculty members and the measures initiated by the coordinators of the various supporting systems like IQAC, women empowerment cell, career guidance cell, NSS, Grievance Redressal cell, Students Association, Science Association and others.

➢ The analysis report of the Feedback obtained from the students on faculty is also brought to the notice of the Commissioner of Collegiate Education (CCE), Andhra Pradesh., Hyderabad by the Principal.

➢ The principal and vice principal interact with the faculty members, individually and ascertain the steps that are being initiated for strengthening the academic ambience of the institutions and initiate short term and long term measures as and when required.

➢ The commissioner also conducts video conferences and suggests necessary measures to be initiated for further strengthening of the academic fabric of the institutions.

➢ The Regional Joint Director of Collegiate Education (RJDCE) also conducts periodical meetings to monitor the teaching-learning process in the region.

➢ CCE, AP appoints academic advisors from the peers to carry out Academic audit on the performance of teachers and institution.

➢ API and AADPI are collected at the end of every academic year from the staff and principal respectively.

6.1.5 Give details of the academic leadership provided to the faculty by the top management?

- CCE remains in constant touch with the Head of the institution through Academic Guidance Cell regarding academic, administrative and financial matters
- The College bears a part of expenditure of faculty whenever they attend National and International Seminars, Leave on duty is provided to the staff. Facilities like providing Internet, standard textbooks and reference book library for those who wish to pursue research on full time or part-time basis is made available. The systems available in the institution are fully available to the faculty.
- All the faculty members are members of various academic and administrative bodies. They act in unison whenever any important activities are to be conducted.
- CCE conducts institutional audits yearly and suitable measures are initiated based on the audit reports.
- CCE selects teachers to undergo refresher courses and orientation programs in emerging fields like nanotechnology, bioinformatics, gender studies etc.
- CCE conducts induction training programmes to the newly appointed and promoted faculty.
- The opinion of the staff members is taken in all important decisions through conducting of Staff Council, Staff Associations like GCGTA, GCTA and departmental meetings.
- Principal extends whole hearted cooperation and support for the improvement of effectiveness and efficiency of the institutional processes.

6.1.6 How does the college groom leadership at various levels?

- Several academic and administrative bodies are constituted where in several students and staff members participate to develop leadership qualities.
- Class representatives are selected on basis of their merit in university examinations
- NSS volunteers participate in service activities in the college campus and also in the adopt villages.
- They enlighten the village people on health and hygiene, adult literacy, Awareness on Environment, AIDS etc.
- Students participate in youth leadership training programs.
- They participate in National Integration Camps.
- They are encouraged to participate in seminars, debates, Quiz competitions, Yuvatharangam activities etc.
- They participate in the cultural activities and youth festivals conducted in and out the college.
- They are paid TA & DA by the institution.

6.1.7 How does the college delegate authority and provide operational autonomy to the departments / units of the institution and work towards decentralized governance system?

- Staff meetings are conducted once in a month and the minutes are monitored by head of the institution and necessary support is extended by the Vice-Principal.
- The decentralization of power is encouraged by the principal and powers are delegated to different committees.
- The principal and vice principal adopt an open and receptive style of functioning which encourages all the faculty members to exchange their ideas with the principal which in turn give a good scope for the effective governance.
- Internal Quality Assurance Cell reviews the administrative and financial aspects of the institution along with academic matters. It suggests the ways and means to strengthen the administrative and financial systems of the institution.
- Right to Information Act, 2005 is implemented with the Principal designated as the Information Officer as per the orders of Commissioner of Collegiate Education, A.P. Hyderabad.
- Student charter of Government of Andhra Pradesh and NAAC student charter are implemented so that the administration is transparent and participatory in nature.
- Systematic computerization of all college administrative, academic and financial records is in progress to introduce e-governance in the institution.
- Development programmes are conducted for teaching and non-teaching staff.
- Fundamentals of computers, internet applications and usage, M S office word taught to all teaching and non-teaching staff.

6.1.8 Does the college promote a culture of participative management? If 'yes', indicate the levels of participative management.   YES

- The culture of participative management plays major role in running the institutions smoothly. The principal takes the lead in governance and management of the institution. He sits and works along with the vice principal and other faculty members.
- The teaching and administrative staff works as a team for the prosperity of the institution.
- Concerned committees are given advances to organize various programmes and to spend the advances within the rules framed and submit bills later.
- All the departments extend their expertise and help to other departments whenever the need arises.
- The students are involved in most of the activities held in the college. Three students are nominated for each committee as the representatives to involve in managing the things.

6.2   Strategy Development and Deployment

6.2.1 Does the Institution have a formally stated quality policy? How is it developed, driven, deployed and reviewed?

➢ Yes, the institution has formally stated quality policy.

➢ The Commissioner of Collegiate Education has introduced a paper on Human values and professional ethics both in first and second year from this academic year 2013-14.

➢ The perspective plans and policies are prepared by IQAC, based on the activities proposed by various departments for the calendar year. The governing council grants permissions for the perspective plan to be presented to the stake holders. Then it is placed before the committees concerned which include student representatives for an open discussion. A consensus arrived at is finalized and submitted to the governing council for scrutiny and implementation.

➢ The Principal and vice principal hold formal and informal dialogue with the staff from time to time to redress any grievances.

➢ In the academic units teachers are encouraged to participate in seminars, conferences, workshops and refresher and orientation courses to update their knowledge and skill base.

➢ The feedback is collected from the students, analysed and appropriate measures are initiated

➢ Academic audit is conducted by CCE regarding the quality aspects of the faculty and institution. CCE, AP appoints academic advisors from the peers to carry out Academic audit on the performance of teachers and institution.

➢ Academic performance indicators(API) and AADPI are collected at the end of every academic year from the staff and principal respectively which deal with the quality aspects.

6.2.2 Does the Institute have a perspective plan for development? If so, give the aspects considered for inclusion in the plan.

➢ The college plans to start P.G. Courses.

➢ To install Wi-Fi internet facility.

➢ To install Solar Electrical System to Physics department.

➢ To construct few more class rooms so as to run the institution in a single shift.

➢ To construct ramps to at all entrances for Physically disabled persons.

➢ Provision of smart boards in place of black boards is proposed.

➢ Establishment of a new computer lab in addition to the existing one is proposed

➢ To provide computers with Internet connectivity to all departments.

➢ Provision for indoor stadium.

➢ To introduce new add on courses.

➢ Up gradation of computer labs.

- ➢ Procuring more books and journals for the library.
- ➢ Reprography section in the library
- ➢ To construct women's hostel within the campus

6.2.3   Describe the internal organizational structure and decision making processes.

- ➢   The following Diagram is self - explanatory and gives an idea of the entire organizational structure.

ORGANIZATIONALSTRUCTURE

```
                        ┌─────────────┐
                        │  PRINCIPAL  │
                        └──────┬──────┘
                               │
                      VICE  PRINCIPAL
        ┌──────────────┬───────┴───────┬──────────────┐
        │              │               │              │
┌───────────────┐ ┌───────────┐        │      ┌────────────────┐
│  COMMUNITY    │ │ADMINISTRATIVE│       │      │ ACADEMIC PEERS │
│  PARENTS,     │ │   OFFICE    │       │      └───────┬────────┘
└───────┬───────┘ └──────┬──────┘ ┌───────────┐        │
        │                │        │ LECTURES  │        │
        │                │        │ INCHARGE  │        │
        │         ┌──────┴──────┐ └─────┬─────┘        │
        │         │    STAFF    │       │              │
        │         └─────────────┘ ┌───────────┐        │
        │                         │  FACULTY  │        │
        │                         └───────────┘        │
        │         ┌──────────────────────────┐         │
        └────────▶│         STUDENTS         │◀────────┘
                  └──────────────────────────┘
```
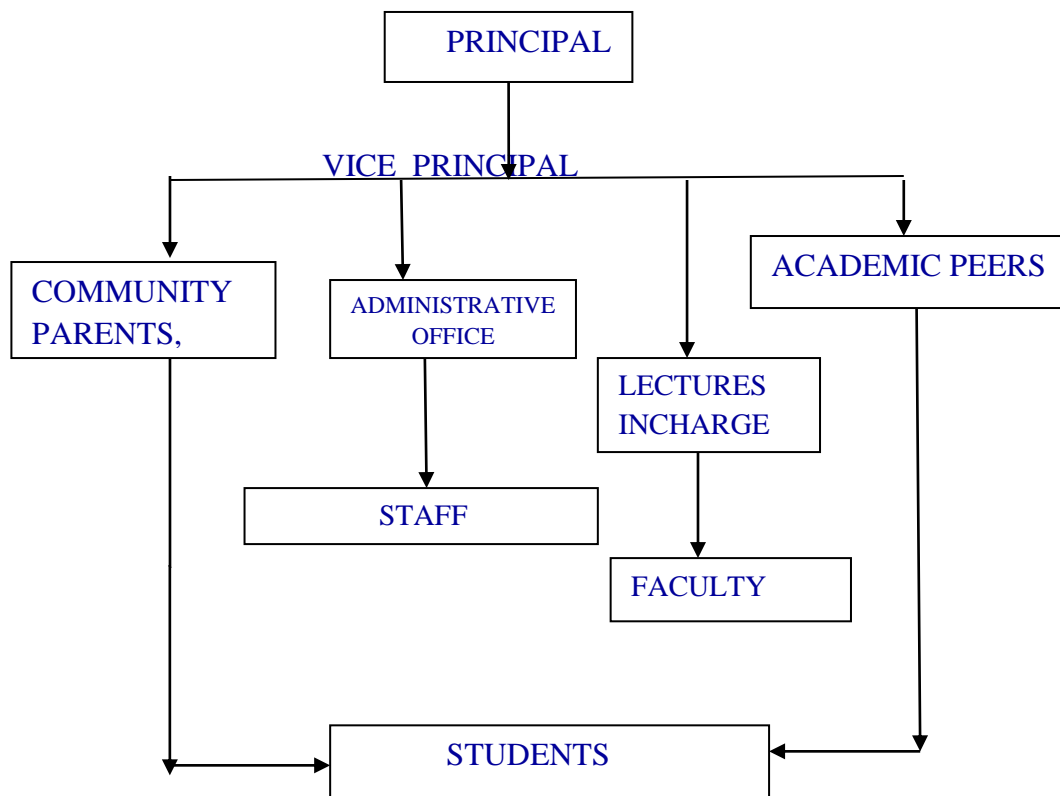
- ➢ There are two decision making bodies in the College. They are Staff Council and CPDC. They meet every month and make necessary decisions.

    Details of academic and administrative bodies:
     1. College planning and Development council (CPDC).
     2. Staff council.
     3. Building committee.
     4. Students union.
     5. Fine arts Association.
     6. Andhra Saraswatha Sangham.

113

7. English literary Association.

8. Hindi Sahitya Sangam.

9. Commerce Association.

10. Science Association.

11. Social Service league.

12. Women's Empowerment cell.

13. Audio visual committee.

14. Games and Sports Association.

15. Library committee.

16. College Magazine Committee.

17. College calendar committee.

18. Stationary committee.

19. Time table committee.

20. Attendance committee.

21. UGC committee.

22. Career guidance cell.

23. Internal quality assurance cell (IQAC).

24. Examination committee.

25. Grievances Redressal committee.

26. Anti ragging committee.

27. Disciplinary committee

6.2.4 Give a broad description of the quality improvement strategies of the institution for each of the following

- Teaching & Learning
- Research & Development
- Community engagement
- Human resource management
- Industry interaction

- **Teaching & Learning**
  - ➢ The college has well experienced faculty members. The faculty members of all departments participate actively in academic programmes.
  - ➢ Student centric teaching is given more importance rather than lecture method.
  - ➢ Apart from lecturer method of teaching, group discussions, field studies, debates, seminars, study tours etc. are adopted for proper understanding of subjects.

- The evaluation methods are communicated to the students by the teachers in the class rooms and also displayed on the notice board of the institution.
- The teachers are encouraged to enrich their knowledge through Seminars, Refreshed Courses, Orientation Courses, Induction training courses ELF courses etc.
- The college follows 'self-appraisal method' to evaluate the performance of the faculty, which is used for correcting shortfalls.
- The college encourages the teachers to participate in self enriching courses whenever different institution organizes them.
- The teaching material and advanced techniques in teaching are collected through internet and from reputed universities.
- The procedure adopted for admissions in various courses provided by the college is based on student's academic records. The rules and regulations set by the affiliating universities and the state Government are strictly followed.
- The college has made provision for assessing student's knowledge and skill for particular programme soon after admissions.

- **Research & Development**
  - The college is catering to the higher education needs of the undergraduate students in all three years.
  - Presently 3 faculty members have registered for Ph.D and pursuing on part time basis.
  - Eight faculty members are awarded M. Phil. Degrees
  - All faculty members have attended national seminars and presented their papers.

- **Community engagement**
  - College students raise funds on Flag Day and send it to the Government every year.
  - Students donate blood to the patients as and when there is a need in the local hospital.
  - Students actively participate in conducting awareness programme on AIDS, Dengue, Pulse polio, environmental pollution, save energy activity through NSS.
  - Students actively participate in the greening and beautification of the campus and also in the adopted villages through NSS.

- **Human resource management**
  - Feedback format supplied by the Commissioner of Collegiate Education. A.P., Hyderabad is followed by the teaching staff of this institution.
  - Feedback forms on Teachers are collected from the students every month, analysed and they are discussed in detail. The score obtained by the teachers is submitted to CCE,AP, Hyderabad and suitable remedial measures are initiated wherever necessary.

- The feedback collected from the students and peers is collected on their campus experiences at the end of the academic year and it is systematically analyzed and institution uses the evaluation for the improvement of teaching- learning process.

- The student strength of the college is nearly 1000. The teaching and non teaching of the college comprises of 25 members. So the college is a large resource of human power.

- **Industry interaction**:
  - The B.Com. Students are taken to banks to learn the financial transactions of the bank.
  - Science students visit nearby industries and interact with those personnel

6.2.5   How does the Head of the institution ensure that adequate information (from feedback and personal contacts etc.) is available for the top management and the stakeholders, to review the activities of the institution?

- Principal with the help of vice principal monitors the functioning of the institution based on certain parameters like proper conduct of classes by all the faculty members, transaction of teaching - learning process to the best of satisfaction of the students, the measures initiated by coordinators of various supporting systems like IQAC, Women Empowerment cell, Career Guidance cell, National Service Scheme, National Cadet Corps, Grievance Redressal Cell, students advisory councils, Science association, Eco club, Red ribbon club and others.

- The analysis report on feed back collected from the students is also brought to the notice of the CCE, AP, Hyderabad by the Principal every month.

- Academic officers from the Academic Guidance Cell of CCE regularly maintain relation with the principal and coordinators and ascertain the steps that are being initiated for strengthening the academic ambience of the institution and initiate short term and long terms measures as and when required.

- Academic administrative development performance indicators (AADPI) on the activities of the institution are collected at the end of every academic year from the Principal.

- The commissioner also conducts video conference with the principal and staff and suggests necessary measures to be initiated for further strengthening of the academic fabric of the institution.

6.2.6   How does the management encourage and support involvement of the staff in improving the effectiveness and efficiency of the institutional processes?

- Academic officers from the Academic Guidance Cell of CCE regularly maintain constant touch with the Head of the institution regarding academic, administrative and financial aspects of the institution.

- The College bears a part of expenditure of teaching staff whenever they attend National and International Seminars, Leave on duty is provided to the staff.

- Facilities like providing Internet, standard textbooks and reference book library for those who wish to pursue research on full time or part-time basis is made available. The systems available in the institution are fully available to the faculty.

- All the staff members are members of various academic and administrative bodies. They act in unison whenever important activities are to be conducted.

- CCE conducts Academic audit yearly by peers to improve the effectiveness and efficiency of the staff as well as the institutional processes.

- The opinion of the staff members is taken in all important decisions by conducting Staff Council, Staff Associations like GCGTA, GCTA and departmental meetings.

- Principal extends whole hearted cooperation and support for the improvement of effectiveness and efficiency of the institutional processes.

6.2.7 Enumerate the resolutions made by the Management Council in the last year and the status of implementation of such resolutions.

The following resolutions have been passed and implemented by the Management Council during the year 2013-14.

- To take up admission work for B.Sc., B.Com and BA courses

- To give wide publicity through Local TV and press media for admissions.

- Resolved to constitute committees to take up admission work for different groups.

- To maintain consolidated attendance registers for each Class

- Two NSS units have been formed for men and women separately.

- Resolved to conduct internal Examinations as per the academic calender

- To conduct Blood donation camp on behalf of the Red ribbon club

- Reconstitution of IQAC committee

- Resolved to celebrate Women day, Cultural day, Old students meeting, National Voters day etc.

- Resolved to purchase new systems and to provide Internet facility.

Majority of the decisions are implemented

6.2.8 Does the affiliating university make a provision for according the status of autonomy to an affiliated institution? If 'yes', what are the efforts made by the institution in obtaining autonomy?

Yes

- The institution is planning to for Autonomy after the Accreditation.

6.2.9 How does the Institution ensure that grievances / complaints are promptly attended to and resolved effectively? Is there a mechanism to analyse the nature of grievances for promoting better stakeholder relationship?

<div align="center">Yes</div>

- Complaints and suggestion box is placed near the principal chamber
- Students are advised to drop their complaints and they are also informed that their identity will be kept in secret.
- The complaints are attended; scrutinized, based on that a report is prepared.
- Committee members meet, discuss and chalk out the plan to redress the grievance, with Principal in Chair.
- If the grievance is serious then the committee acts in consultation with the Principal
- Student Charter of Government of Andhra Pradesh is exhibited and implemented in letter and spirit.
- NAAC, Bangalore student charter is also followed.
- Grievance redressal register is also maintained
- Women empowerment cell also addresses the grievances particularly of women students.

During the last five years the committee solved the problems of the students by taking their suggestions into consideration. They are:

- Providing purified drinking water facility.
- Purchase of more number of books and journals to the general library.
- Issue of A.P.S.R.T.C. bus passes.
- JKC is established to provide placement services.

6.2.10 During the last four years, had there been any instances of court cases filed by and against the institute ? Provide details on the issues and decisions of the courts on these?

<div align="center">-NIL-</div>

6.2.11 Does the Institution have a mechanism for analyzing student feedback on institutional performance? If 'yes', what was the outcome and response of the institution to such an effort?

- The institution has a clearly set and defined mechanism of obtaining the feedback from the student to improve the performance and quality of the teaching learning process.
- Vice principal and IQAC collect the exit level feedback from the graduates regarding learning process.

- The feedback is collected from the students evry month, is analysed and reviewed by the Staff Council, Departmental Staff Meeting and the Internal Quality Assurance Cell at the commencement of every academic year.

- The report of analysis of feedback and score obtained by the teachers is also forwarded for the perusal of CCE, AP

- Suitable measures are initiated based on the feedback analysis in introduction of more number of value additions in all subjects.

- The important suggestions are communicated to various academic bodies like Board of Studies of Sri Krishnadevaraya University for improvement in Curriculum design.

- The feedback is obtained from the students about the syllabus completion, participation in co curricular and curricular activity, performance of teachers, usage of ICT methods etc,. The Principal discusses the feedback contents in the staff meeting to arrive at proper conclusions to be adopted for betterment of academic activity.

- Guest lectures, workshops, seminars, debates etc are arranged.

6.3 Faculty Empowerment Strategies

6.3.1 What are the efforts made by the institution to enhance the professional development of its teaching and non teaching staff?

<p align="center">YES</p>

- There is continuous enhancement and up gradation of a conceptual knowledge, practical skills and competency skills of faculty in their respective subjects in order to enhance quality.

- CCE deputes faculty members to attend refresher courses and orientation courses for 21 days on duty.

- Computer awareness and internet browsing programmes are conducted for faculty and non-teaching staff.

- One faculty from the college has attended orientation programme in Gender studies

- Another faculty member attended refresher course in Information technology

- The Principal encourages staff to go for faculty development programme of UGC and to submit as many proposals as possible for minor / major research projects to various funding agencies.

- College conducts guest lectures, inviting academicians and persons drawn from Industry and Government and these lectures helped the faculty to have an updated knowledge on various fronts.

- Internet facility is made available for the faculty to update their knowledge.

6.3.2 What are the strategies adopted by the institution for faculty empowerment through training, retraining and motivating the employees for the roles and responsibility they perform?

- Both teaching and non teaching staff are given training in computer awareness and internet browsing.

- CCE has created the post of Vice principal to assist the principal in academic and administrative aspects

- The syllabus is revised and guest lectures are arranged by the subject experts for the lecturers.

- Reference Books for the new syllabus are purchased to the library.

- Teaching staff are given training in using ICT methods.

- In respect staff members who are pursuing part time Ph.D. /M.Phil. College provides all kinds of facilities required for professional development.

- Faculty members are allowed to participate / present papers at national international seminars. Workshops, symposia etc and their travelling expenses and boarding expenses are met by the college to some extent.

- Academicians of repute, drawn from the universities, industry, banking and insurance sector are invited to deliver guest lectures on contemporary issues.

- Principal regularly encourages various departments to organize seminar workshops, exhibitions etc., and to apply for MRPs

6.3.3 Provide details on the performance appraisal system of the staff to evaluate and ensure that information on multiple activities is appropriately captured and considered for better appraisal.

- The feedback format supplied by Commissioner of collegiate education, A.P. Hyderabad is followed by the teaching staff of this institution.

- Feedback on teachers is collected in every month and they are analysed and discussed in detail. Suitable remedial measures are initiated where ever necessary.

- The analysis report is also submitted CCE,AP every month

- Academic performance indicators(API) are collected from all the faculty members at the end of every academic year which deal with the quality aspects and score obtained by the teachers is kept in the website of CCE,AP

- The Commissioner of Collegiate Education, AP, Hyderabad has conducted Academic audit to evaluate the performance of teachers based on about thirty criteria.

- The institution also uses the feedback from the students for the evaluation and improvement of teaching/learning and research.

- The principal appraises performance of the non teaching staff and Action taken report(ATR) is kept in the college website and also submitted to the CCE,AP

6.3.4 What is the outcome of the review of the performance appraisal reports by the management and the major decisions taken? How are they communicated to the appropriate stakeholders?

YES

120

- Feedback on teachers is collected in every month and they are analysed and discussed in detail. Suitable remedial measures are initiated where ever necessary.
- The analysis report is also submitted CCE,AP
- The institution also uses the feedback from the students for the evaluation and improvement of teaching/learning and research.
- The Commissioner of Collegiate Education, AP, Hyderabad also conducts Academic audit to evaluate the performance of teachers based on about thirty criteria.
- The strengths and weakness of the faculty are taken into consideration
- The appraisal is done individually for the members of the faculty in the Principal's office.
- The Academic advisors who conduct academic audit offer important suggestions to be implemented for the improvement of teaching and learning.
- The evaluation of a teacher made by the Academic audit team is informed to the concerned teacher.
- The principal appraises performance of the non teaching staff and Action taken report(ATR) is kept in the college website and also submitted to the CCE,AP
- The teachers are advised to rectify the lapses any found in the academic audit

6.3.5   What are the welfare schemes available for teaching and non teaching staff? What percentage of staff have availed the benefit of such schemes in the last four years?

- Pension, gratuity and group insurance are some of the facilities available to all teaching and non-teaching staff.
- Provident fund facility is available to all the teaching and non-teaching staff.
- Recreation facilities like Table Tennis, shuttle court, caroms, chess Board etc are provided for recreation.
- Teaching staff avail GPF loan withdrawal, part final withdrawal and APGLI loan.
- GPF loan, APGLI loan, festival advance, APCO loan, cycle loan etc, are available non-teaching staff.
- The employees are eligible for retirement benefits like Gratuity, Encashment of Earned Leave & Half pay leave and Pension as per the rules in vogue.

Name of welfare scheme	No.of staff availed 2011-12	No.of staff availed 2012-13	No.of staff availed 2013-14	No.of staff availed 2014-15
GIS	0	0	0	0
GPF Adv/Part Final	05	03	04	04

APGLI	0	0	0	0
FBF	0	0	00	0
Vehicle advances	0	0	0	0
Festival advances	02	03	04	04
Medical reimbursement	01	0	0	01

6.3.6 **What are the measures taken by the Institution for attracting and retaining eminent faculty?**

➤ Though the postings and appointments are made by Commissioner of collegiate Education, as this happens to be Govt College, still the following measures are taken to retain the staff, whoever is posted here.

➤ The college is located at a serene and peaceful place with a well constructed building. There is a congenial atmosphere in the college through which all the teaching and non teaching staff along with the principal feel comfortable to work.

➤ All the benefits are issued without delay to the staff. The salaries and other benefits are paid and granted as per the rules fixed by UGC/State Government rates

➤ Salaries are paid on first of every month to the staff.

➤ Salaries are credited to their respective saving bank accounts and the college is maintaining the accounts in various Banks.

➤ To improve the knowledge and skills of the faculty, they are deputed for F.D.P. Programme of UGC.

➤ All those staff members who are pursuing part time M.Phil / Ph.D. are provided sufficient facilities by way of sanction of leave, providing systems, internet facility, use of sophisticated equipment of the labs and standard reference books available in the library.

6.4   **Financial Management and Resource Mobilization**

6.4.1   What is the institutional mechanism to monitor effective and efficient use of available financial resources?

- Budget of Tuition Fee, Special fee, Additional special fee is prepared in the beginning of the academic year by the staff council.

- Whenever any funds are allotted or budget is released, the staff council meets to monitor the efficient use of funds.

- Indents regarding the requirements of departments are collected and quotations are called for and Government stipulated methods are adopted

- Depending on the needs, the staff council makes a proposal for funds to the CCE/UGC/State Govt.

6.4.2   What are the institutional mechanisms for internal and external audit? When was the last audit done and what are the major audit objections? Provide the details on compliance.

- Internal audit is carried out by Regional Joint Director of Higher Education or representative of the Commissioner.

- The Audit party from Accountant General, AP, Hyderabad, or from the Commissioner of Collegiate Education, AP, Hyderabad will inspect periodically.

        The observations and the pending paragraphs of the AG audit report of the year 2013- 14 are given here under.

Pending paragraph in the last audit	Status of the paragraph
1.Insufficient class rooms	Six class rooms are constructed by a NGO namely RDT
2.Non availability of required laboratory equipment in Physics, Chemistry and Computer science labs	Adequate facilities are available for smooth conduct of practicals
3. Non availability of Compound wall	Proposals are submitted to RUSA with an estimation of Rs 45 lakhs

4.Non providing of electric connections, fans and tube lights etc.	Required facilities are provided
5.Non utilization of UGC funds of Rs 4.95 lakhs	A 16 station gym and parallel bars are established
5.Non maintenance of separate cash book for scholarships	A separate cash book for scholarships is maintained
6.Non establishment of separate JKC lab	A separate room is allotted for JKC
7.Non obtaining of NAAC accreditation	Applying for fresh accreditation by NAAC
8.Non maintenance of general cash book	A general cash book is maintained up to date

6.4.3   What are the major sources of institutional receipts/funding and how is the deficit managed? Provide audited income and expenditure statement of academic and administrative activities of the previous four years and the reserve fund/corpus available with Institutions, if any.

Govt. Budget expenditure in the last five years

(1) Salaries and allowances received from Govt. of AP, O/o the Commissioner of Collegiate Education, Hyderabad:

2010-11	2011-12	2012-13	2013-14	2014-15
Rs.78,61,458	Rs93,33,603	Rs.1,16,47,079	Rs.1,26,66,750	Rs.1,33,87,509

(2) Budget received other than salaries under various heads of account from the Govt. of AP, O/o the Commissioner of Collegiate Education. Hyderabad

For the year 2008-09:

S. No	Name of the Head of Account	Sanctioned amount	Expenditure	Unutilized
1.	130/132 (Other office expenses)	15000	nil	15000
2.	130/131 (SP & Telephone)	3500	2033	1467
3.	130/133 (Water &Electricity)	8000	4017	3983
4.	520/521 (Machinery& Equipment)	20000	0	20000
5.	110/111 (Traveling Allowance)	0	0	0
6.	7610-800-10 (FA)	4000	748	3252
7.	280/284 (JKC Mentors honorarium)	nil	nil	nil
8.	300 (Contract faculty honorarium)	453970	377943	76027
9.	020 (wages)	0	0	0
	Total			

For the year 2009-10:

S. No	Name of the Head of Account	Sanctioned amount	Expenditure	Unutilized

S. No	Name of the Head of Account			
1.	130/132 (Other office expenses)	50000	--	50000
2.	130/131 (SP & Telephone)	15000	1708	13292
3.	130/133 (Water &Electricity)	38000	13695	24305
4.	520/521 (Machinery& Equipment)	50000	--	50000
5.	110/111 (Traveling Allowance)	13500	486	13014
6.	7610-800-10 (FA)	0	0	0
7.	210/211 (materials & Supplies)	0	0	0
8.	300 (Contract faculty honorarium)	492141	490302	18039
9.	500/503			
	Total			

For the year 2010-11:

S. No	Name of the Head of Account	Sanctioned amount	Expenditure	Unutilized
1.	130/132 (Other office expenses)	100000	-	100000
2.	130/131 (SP & Telephone)	7000	2148	4852
3.	130/133 (Water &Electricity)	45000	22626	22374
4.	520/521 (Machinery& Equipment)	50000	-	50000
5.	110/111 (Traveling Allowance)	7000	1932	5068
6.	300 (Contract faculty honorarium)	527588	522073	55015
	Total			

For the year 2011-12:

S. No	Name of the Head of Account	Sanctioned	Expenditure	Unutilized

		amount		
1.	130/132 (Other office expenses)	185000	55501	**129499**
2.	130/131 (SP & Telephone)	15000	5528	**9472**
3.	130/133 (Water &Electricity)	58000	28344	**29656**
4.	520/521 (Machinery& Equipment)	125000	16908	**10892**
5.	110/111 (Traveling Allowance)	17500	6579	**10921**
7.	210/211 (materials & Supplies)	0	0	**0**
8.	300 (Contract faculty honorarium)	347220	315850	**31370**
9..	020 (wages)	0	0	**0**
10.	280/284 (JKC Mentors honorarium)	0	0	**0**
	Total			

For the year 2013-14

S. No	Name of the Head of Account	Sanctioned amount	Expenditure	Unutilized
1.	130/132 (Other office expenses)	85000	70716	14284
2.	130/131 (SP & Telephone)	9000	4528	4472
3.	130/133 (Water &Electricity)	70000	51196	18804
4.	520/521 (Machinery& Equipment)	Nil	Nil	nil
5.	110/111 (Traveling Allowance)	11000	Nil	11000
6.	020 (wages)	---	----	----
7.	7610-800-100 (Edn. Adv)	---	---	---
8.	280/281 (JKC Mentors honorarium)	---	---	----
9.	300 (Contract faculty	1089756	1089756	---

	honorarium)			
	Total			

For the year 2014-15

S. No	Name of the Head of Account	Sanctioned amount	Expenditure	Unutilized
1.	130/132 (Other office expenses)	94000	87997	6002
2.	130/131 (SP & Telephone)	13600	12208	1392
3.	130/133 (Water &Electricity)	47000	44917	2083
4.	520/521 (Machinery& Equipment)	Nil	Nil	Nil
5.	110/111 (Traveling Allowance)	9200	6790	2410
6.	020 (wages)	Nil	Nil	Nil
7.	7610-800-100 (Edn. Adv)	Nil	Nil	Nil
8.	280/281 (JKC Mentors honorarium)	Nil	Nil	Nil
9.	300 (Contract faculty honorarium)	864725	761225	102500
	Total			

(3) Budget received from the UGC during the XI Five Year Plan:

        a) **No UGC funds received so far**

(b)CDC Programs:

128

Sl. No	Item	Amount allocated (Rs)	Amount released (Rs)	Amount utilized by the college (Rs)	Unspent Balance Amount (Rs)
1	Books & Journals				0
2	Equipment				0
	Total				**0**

(c) Additional Assistance:

S.No.	Item	Amount Allocated	Amount released	Amount utilized	Balance Amount
1	Equipment	Nil	Nil	Nil	

(d) Sports:

S. No	Item	Amount allocated (Rs)	Amount released (Rs)	Amount utilized by the college (Rs)	Unspent Balance Amount (Rs)
1	Sports Equipment	500000	450000	449904	96
	Total	450000	450000	450000	**0**

➢ UGC Budget - XI Plan Grant: Rs 5,00.000

➢ UGC Budget - XI Plan Grant:

➢ Plan Block Grant (PBG): Released Rs; 10, 00,000 Utilization under process

➢ IQAC: Released Rs: 3, 00,000. Utilized Rs 84,800, Balance: Rs 2, 15,200

➢ Sports infrastructure and development

Amount allotted Rs: 17, 00,000, Released Rs 10, 00.000 Utilization under process

6.4.4 Give details on the efforts made by the institution in securing additional funding and the utilization of the same (if any).

- To secure additional funding, the college had approached the MP, MLA, MLCs for additional funding to equip computer lab.
- RDT has donated Rs 50 lakhs for the construction of Six class rooms and the work is in progress.
- UGC has sanctioned Rs 3 lakh for the IQAC
- UGC has sanctioned Rs 10 lakh under plan block grant
- Ugc has sanctioned Rs 5lakhs with which a gym is established
- UGC has sanctioned Rs 7.5 lakh for the laying of 800 meters running track including provision for cricket and foot ball
- UGC has sanctioned Rs 10 lakh for the development of sports infrastructure
- Proposals are submitted for the sanction of Rs 2 crore for RUSA for the construction of compound wall, class rooms, laboratories, toilets etc.

6.5   Internal Quality Assurance System (IQAS)

6.5.1   Internal Quality Assurance Cell (IQAC)

a.   Has the institution established an Internal Quality Assurance Cell (IQAC)?   If 'yes', what is the institutional policy with regard to quality assurance and how has it contributed in institutionalizing the quality assurance processes?

- Institution has established IQAC in the year 2012 as per the guidelines of NAAC
- IQAC has designed the following policies with regard to enhancement of quality in teaching, learning and evaluation process.
- IQAC plans and monitors the academic activities of the institution:
- Preparation of annual and action plan.
- The division of syllabus into week wise and month wise along with cocurricular activities.
- To conduct Unit Tests, terminal exams and Pre-final examinations by assessing them and updating the performance of the students are recorded.
- To identify advanced and slow learners and to meet the needs of their requirements.
- To identity failed candidates and remedial coaching and tutorial classes are engaged to them with the supply of subject materials.
- Usage of ICT methods like LCD, OHP is recommended in imparting lessons for the quality of education system.
- Seminars and Quiz programmes Group discussions etc. are encouraged among the students.
- Conducting activities and participation in all activities of the institution

130

b. How many decisions of the IQAC have been approved by the management/ authorities for implementation and how many of them were actually implemented?

1. Adherence to academic calendar
2. Conduct of Quizzes
3. Extension lectures
4. Periodical examinations
5. Maintenance of attendance in examinations
6. Group discussions
7. Mock interviews
8. Additional inputs/Value additions
9. Class room seminars
10. ICT methods
11. JAM, Word puzzles, Flash cards
12. Monitoring teacher wise result
13. Feedback on Teachers
14. Collection of APIs from the faculty
15. Feed back on institution.

All the above decisions were strictly implemented.

c. Does the IQAC have external members on its committee? If so, mention any significant contribution made by them.

Yes

➢ There are two external members in the IQAC as per the NAAC guidelines
➢ They offer valuable suggestions in the planning and execution of college activities

d. How do students and alumni contribute to the effective functioning of

the IQAC?

➢ Students are made part of all the bodies constituted for academic and administrative purposes. Regular feedback on the teaching and other aspects are obtained from the students and basing on its analysis, IQAC takes suitable measures for rectification.
➢ Alumni are made part of the College Planning and Development Committee(CPDC) and IQAC as per the NAAC guide lines. Through these bodies, the Alumni have opportunity to make suggestions to the management which are implemented.

e. How does the IQAC communicate and engage staff from different constituents of the institution?

➢ The IQAC communicates its activities through circulars to the classes. Copies of these circulars are displayed in the notice board prominently

➢ The IQAC involves all the staff members in its activities according to the need and the situation.

➢ The IQAC coordinator monitors the functioning of all committees and bodies

6.5.2 Does the institution have an integrated framework for Quality assurance of the academic and administrative activities? If 'yes', give details on its operationalisation.   Yes

There is coordinated effort for the effective implementation of the vision and mission of the college. The Principal, Vice principal and IQAC take appropriate steps for the quality assurance in the academic and administrative activities. The administration involves in the effective implementation of IQAC action plans into activities. Student's needs are met by the service oriented staff in all college activities.

➢ Admission and enrollment of the students in a systematic and transparent manner.

➢ Various scholarships to the students in prompt manner.

➢ Assisting teaching staff in the management of the examinations activities like filling in applications, issuing of Hall tickets and marks sheets etc.

➢ Regular periodic meetings of the teaching and non teaching staff are held, confidence building steps are taken through the conduct of games and sports and celebrating of the National Festivals on the camps with the active participation of staff and students.

➢ Disbursement of scholar ship is linked with attendance.

➢ Issuing of identity cards to students and staff.

➢ By helping in administrative matters to the Principal and clerical staff

6.5.3   Does the institution provide training to its staff for effective implementation of the   Quality assurance procedures? If 'yes', give details enumerating its impact.

➢ The staff council meetings are convened and the faculty members are made aware of several criteria of quality.

➢ Through invited lectures the teachers are sensitized on quality issues.

➢ Teachers are deputed to Refresher courses and Orientation programs of different Universities and Academic staff colleges.

➢ They are encouraged to present papers in National and International Seminars, Workshops.

➢ They are given Training in Basics of Computer and Internet to update their knowledge.

➢ They are encouraged to make use of ICT methods in the class room teaching

➢ They are advised to adopt innovative practices in the class room like flash cards, word puzzles, JAM etc.

6.5.4 Does the institution undertake Academic Audit or other external review of the academic provisions? If 'yes', how are the outcomes used to improve the institutional activities?

- The IQAC will review the academic activities and make the necessary suggestions.

- With the involvement of IQAC the institutional activities improved.

- External Academic Audit is conducted by peers appointed by CCE, AP

- IQAC helps the faculty members to prepare various types of records and documents for the academic audit.

- The academic Audit is conducted for the appraisal of teachers based on thirty criteria and also the performance of the institution

- It helped the faculty to improve their regularity and quality.

- IQAC collects the API from the faculty, evaluate them and up load the scores of teachers in the CCE website

6.5.5 How are the internal quality assurance mechanisms aligned with the requirements of the relevant external quality assurance agencies/regulatory authorities?

- The reports of the IQAC are communicated to the State quality assurance cell of the Commissionerate of Collegiate Education and the principal as the academic head submits periodic reports in the review meetings with the CCE.

- The external regulating authorities for the college are the Commissioner of Collegiate Education, Andhra Pradesh, Hyderabad and the affiliating university i.e. Sri Krishnadevaraya University, Anantapur.

- The orders and instructions issued by SQAC are implemented through IQAC of the college.

- Annual Academic audit is conducted by the Peers appointed by the CCE, AP Which is intended for the quality assurance in colleges.

6.5.6 What institutional mechanisms are in place to continuously review the teaching learning process? Give details of its structure, methodologies of operations and outcome?

- The important mechanism is IQAC & staff council

- The feedback obtained from the students evaluates the teaching process.

- The evaluation outcomes are used to evaluate the effectiveness of academic programmes and activities and student services.

- Faculty uses the outcomes to develop and improve academic programmes.

- The result analysis made by the department reviews the learning process.
- Accordingly the students are categorized as slow, average and advanced learners in this process.
- The back log if any found in any subject, that will be discussed in the departments and efforts will be made to overcome it.

6.5.7 How does the institution communicate its quality assurance policies, mechanisms and outcomes to the various internal and external stakeholders?

- The institution's vision and mission are prominently displayed.
- The institution communicates its quality assurance policies, mechanisms and outcomes to the various external stake holders through periodical meetings held with alumni and parents meetings held at the time of admissions.
- Through periodical review meetings and at the time of different programmes arranged in the college. The platform is used to communicate quality assurance policies, mechanisms and outcomes to the external stake holders.
- The IQAC in the planning process considers feedback collected from the stake holders to prepare perspectives on development.
- The developmental perspectives are discussed in the respective meetings of the CPDC for Constructive development.

  Any other relevant information regarding Governance Leadership and Management which the college would like to include.

- The introduction of vice principal post has definitely enhanced the effectiveness of academic and administrative activities

* * *

Criterion VII: Innovations and Best Practices

7.1   Environment Consciousness

7.1.1   Does the Institute conduct a Green Audit of its campus and facilities?

Yes

There is no formal conducting of green audit in the institution but the institution created eco-friendly and environmental consciousness among the students by way of conducting various following programmes:

➢ 600 plants are planted in the college to enrich greenery in the campus.

➢ Drip facility is provided for almost all plants

➢ Chicken mesh tree guards are arranged for the protection of plants in front of the college main building

➢ NSS volunteers have taken up clean and green programme in college campus.

➢ Eco club is established and its members shoulder the responsibility of watering and maintenance of the plants.

➢ The use of plastics and polythene carry bags are banned in the campus to protect environment.

➢ 'Environmental studies' is one of the compulsory subjects for all the second year degree students irrespective of their stream/group.

➢ Every June 5th is observed as an Environmental day.

➢ The two units of NSS and Eco club conduct awareness campaigns on Environmental protection in the class rooms

➢ Awareness is created on adverse effects of smoking in public places.

7.1.2   What are the initiatives taken by the college to make the campus eco-friendly?

Energy Conservation:

➢ The institution has promoted judicious use of energy in class rooms and laboratories.

➢ The institution is planning to install solar power panel to use an alternative of electric power in the campus.

➢ Wastage of water is stopped and economical use of water is cultivated in the students so that power consumption curtailed.

➢ Elocution and essay writing competitions are conducted on renewable energy sources to bring awareness among the students. They are brought awareness in changing from carbon economy to hydrogen economy.

Use of Renewable Energy:

- ➢ The college is planning to use solar energy to replace traditional power supply to one of the computer labs.
- ➢ It is planned to use solar lights in the campus.

Water Harvesting:

- ➢ To harvest water a big trench of size 1meter X 1meter has been dug across the college campus so that the entire rainy water collects and percolates into the ground.
- ➢ The NSS volunteers dug four water harvesting pits (Sinking pits) in the campus.
- ➢ NSS conducted a field trip to the students to study water harvesting in the water shed in the nearby village.

Check Dam Construction:

At present there is no scope to construct the check dam in the college campus.

Efforts for Carbon Neutrality:

- ➢ Students and staff members are advised to use bicycles instead of vehicles.
- ➢ Most of the students attend college on foot though it is one km away from the town to neutralise carbon instead of taking vehicles.
- ➢ Plastic use is banned in college campus which prevents burning plastic waste.
- ➢ Awareness is created on the carbon emissions, carbon footprints, carbon credits etc.

Plantations

- ➢ About 600 plants are planted in college campus.

- ➢ Drip facility is provided for almost all plants
- ➢ Chicken mesh tree guards are arranged for the protection of plants in front of the college main building
- ➢ NSS volunteers and the members of Eco Club shoulder the responsibility of watering the plants and protecting them.
- ➢ The students campaign with a slogan "*Vruksho Rakshathi Rakshithaha*" (If we protect the plants, they protect us) to bring awareness in the surrounding villages.
- ➢ The NSS volunteers taken up plantation programmes in the adopted villages during special camps.

Hazardous waste management:

- ➢ Usage of Polythene carry bags is banned in college campus.
- ➢ Contingent staff works continuously to keep the premises clean.

- The parthenium weeds and stray plants are removed regularly.
- Dust bins are placed at necessary places.
- Students are given awareness on how to transfer the waste into useful productive things.

E-Waste Management:

- Students are not allowed to use mobile phones and gadgets in the campus.

7.2   Innovations

7.2.1   Give details of innovations introduced during the last four years which have created a positive impact on the functioning of the college.

The strength of the college has increased because of the certain measures.

- Activating the existing student and teacher committees
    a) Women empowerment cell has taken up continuous programmes like health awareness, blood grouping, hemoglobin estimation etc.
    b) Blood donations, inviting lecturers from prominent women activists from different places of the state
    c) Conducting cultural activities, games and sports, youth festival and rallies.
- Organizing weekly test in one subject had motivated the teachers and students.
- Conduct of cultural days has unleashed the talents of the students; students were attracted to the institution because of this.
- By discussion in the parents meeting the Students attendance is improved
- The dropout students were visited at their homes and some special benefits are offered
- Fee waiver for few very poor students
- Conduct of summer coaching camps, more functioning of the hours of the college and availability of the lecturers on the campus on all the days had a great impact.

- Keeping Complaint box near the principal's chamber to redress grievances of the students.
- A Grievance Redressal Cell has been constituted to address the grievances of the students.
- Making use of ICT methods by faculty in class room activities
- Allotment of student study projects, peer teaching to advanced learners
- Staff members taking the students to national seminars and encouraging them to present papers
- Students are encouraged to participate in the college level and district level quizzes
- A free coaching camp on communication skills in English is provided in this college.
- Non computer students are taught the Fundamentals of Information Technology
- Course material is provided to the slow learners in all subjects.
- Telugu and Hindi languaget training classes are conducted at free of cost.

- Personality development classes have been conducted with an aim to develop their ethical and moral values.
- Inventions by the student's teachers have been announced voluntarily to the meritorious students in their respective subjects.
- JKC is established to provide employability skills

7.3   Best Practices

7.3.1   Elaborate on any two best practices as per the annexed format (see page ..)

which have contributed to the achievement of the Institutional Objectives and/or contributed to the Quality improvement of the core activities of the college.

1. **Title of the Practice: Greening and beautification**

The college stands on a sprawling 12 acre land thereby giving us the opportunity to have a green belt around the college. The green belt serves the twin purposes of beautifying the campus as well as protecting the environment.

2. **Objectives of the Practice**
   - i.   For beautification of the campus
   - ii.   For clean air and
   - iii.   To protect the environment

3. **The context:**

Hardly five years have passed since the Govt., Degree College, Uravakonda was shifted from the old building to this building. Within this short span of five years we have been able to raise hundreds of trees in the open yard that surrounds the college.

4. **The practice:**

The students are made aware of the threat faced by the earth from different pollutions. The need to put a check on all these varied pollutions and the role of the trees in this direction ever since the students have been instrumental in collecting, planting and nurturing these trees/plants.

The students especially the volunteers of the twin NSS units have been entrusted with the responsibility of watering the plants. Students have been made into teams and handed over the responsibilities regarding the trees.

The programme officers monitor the progress of these trees on a week by week basis.

5. Evidence of Success

The campus which had a desert-like look until recently has now turned lush green. The greenery has redoubled the hopes and aspirations of the students and the staff alike. Now they are voluntarily coming forward to provide pipes and other apparatus to sprinkle water. A lecturer who works in the Dept., of Computers has contributed thousands of rupees for water supply arrangement through drip system. Another alumnus has provided proclainer for digging big trenches for rain water harvesting. The Lions Club of Uravakonda has provided chicken mesh tree guards as well as plants as their share in the beautification of the college.

6. Problems encountered and Resources Required:

The first problem we found was not having the compound wall. All the plants that the students painstakingly planted and watered would become fodder for stray animals. Yet the students were not ready to back off. They cut thorny bushes and made tree guards with them. They brought water from far away and watered the plants. The greenery that could be seen around the college speaks volumes about the toil taken by the teachers and the students.

As far the mobilisation of resources is concerned we owe a lot to the lions club, alumni and to the lecturers who provided facilities for this mission to happen.

1. Title of the Practice: Students' mentoring cell

1. Objectives of the Practice

(a) To increase the strength through counseling at the time of admissions

(b) To ensure students participation in academic activities,

(c) To enhance employability skills through JKC

2. Goal:

To provide personal counseling to the students and monitoring them periodically

3. The Context:

Most of the students are from the rural background and they undergo problems of stress and strain. Hence they are unable to concentrate on studies. Their family background is not permitting them to attend classes regularly. . The teachers act as mentors at the micro level. Mentoring is required for students to achieve emotional stability and to promote clarity in thinking and decision making for overall progress.

4. The Practice

Each teacher is assigned a complete class.

5. Evidence of Success

This practice minimizes the dropout rate during the year.

It enhances the percentage of attendance and performance at the examinations.

Active participation in various activities like quizzes, assignments, seminars, debates

6. Problems encountered and Resources required:

This requires well-committed, honest teaching staff

Participating in the curricular activities have become a tough task

7. The Institution:

Name of the Principal: Dr S. Padmavathi

Name of the institution: Government Degree College,

Uravakonda

Pin code: 515812

Website: **www.gdcuravakonda.org**

Mobile: 09440247544   E-mail: gdc.uravakonda@gmail.com

***

EVALUATIVE REPORTS OF DEPARTMENTS

Evaluative Report of the Department of Chemistry

1. Year of Establishment: **1991**
2. Names of Programmes / Courses offered :**UG- B.Sc (M.P.C.)**
3. Names of Interdisciplinary courses and the departments/units involved: **Nil**
4. Annual/ semester/choice based credit system :**Annual System**
5. Participation of the department in the courses offered by other departments : **Nil**
6. Courses in collaboration with other universities, industries, foreign institutions, etc.: **Nil**
7. Details of courses/programmes discontinued (if any) with reasons : **Nil**
8. Number of Teaching posts

Post	Sanctioned	Filled
Lecturers	**1**	**1**

9. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M. Phil. etc.,):

Name	Qualification	Designation	Specialization	No. of Years of Teaching Experience	No. of Ph.D. Students guided for the last 4 years
Dr M.V.Chandra Sekhar	**M.Sc,M.Phil., Ph.D**	**Reader**	**ORGANIC CHEMISTRY**	**33 Yr**	**1**

   ❖ List of senior visiting faculty: **Prof V. Suryanarayana Rao, Emiritus, Department of Chemistry, SK University, Anantapur**
   ❖ Dr.**R.Ramachandra Murthy, Principal. GDC, Kalyandurg**
   ❖ **Dr P.Sankaraiah, Reader in Chemistry, Govt. Arts College, Anantapur.**

10. Percentage of lectures delivered and practical classes handled by temporary faculty: **Nil**
11. Student -Teacher Ratio :**40:1**
12. Number of academic support staff (technical) and administrative staff; sanctioned and filled: **One contingent staff**

13. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil/PG :.**Ph.D – 01**;

14. Number of faculty with ongoing projects from

a) National b) International funding agencies and grants received: **Nil**

15. Departmental projects funded by DST-FIST; UGC, DBT, ICSSR, etc. and total grants received: **Nil**

16. Research Centre /facility recognized by the University: **Nil**

17. Publications:

a) Publication by faculty: **4**

b) Number of papers published in peer reviewed journals (national / international) by faculty and students: **4**

18. Areas of consultancy and income generated :**Water testing, Soil testing Rs 500/**

19. Faculty as members in

a) National committees

b) International Committees

c) Editorial Boards- i) **Editor and Author of Three Chemistry Text books and One Laboratory manual of Intermediate Course**

ii) **Associate Editor of World Research Journal of Chemistry**

d) Board of Studies

BOS member 2

20. Student projects

a) Percentage of students who have done in-house projects including inter departmental/programme: **60%**

b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/other agencies: **Nil**

21 Awards/ Recognitions received by faculty and students: **AP State Best Teacher Award and NSS Best Programme Officer**

22. List of eminent academicians and scientists/ visitors to the department

❖ **Prof V.Suryanarayana Rao, Department of Chemistry, SK University,Anantapur**

❖ Dr.**R.Ramachandra Murthy,Principal.GDC,Kalyandurg**

❖ **Dr P.Sankaraiah, Reader in Chemistry, Govt. Arts College, Anantapur.**

23. Seminars/ Conferences/Workshops organized & the source of funding

a)National : **Nil**

b)International: **Nil**

24. Student profile programme/course wise:

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled *M *F	Pass percentage
:2010-11				

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled *M *F	Pass percentage

25. Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
B.Sc	**100**	**Nil**	**Nil**

26. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc. ? NET   **6**

27. Student progression

Student progression	Against % enrolled
UG to PG	**15**
PG to M.Phil.	**Nil**
PG to Ph.D.	**Nil**
Ph.D. to Post-Doctoral	**Nil**
Employed	**10**
• Campus selection	**Nil**
• Other than campus recruitment	**25**
Entrepreneurship/Self-employment	**35**

28. Details of Infrastructural facilities

a) Library :**No Departmental Library**

b) Internet facilities for Staff & Students: **Available**

c) Class rooms with ICT facility: **One, Usage of Lap top**

d) Laboratories: **Available**

29. Number of students receiving financial assistance from college, university, government or other agencies :

❖   **90% of the students get scholarships from the social welfare department of Govt.of A.P.**

❖   **15% of the Students got Jindal scholarship.**

30. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts

- ❖ **The department arranged Guest lectures by the eminent experts.**
- ❖ **The department also conducted student seminars, study projects, Quizzes etc..**

31. Teaching methods adopted to improve student learning:

- ❖ **Lecture method**
- ❖ **Interactive method**
- ❖ **Power point presentations**
- ❖ **Debates, Quiz programmes**
- ❖ **Group discussions**
- ❖ **Student's Seminars**

32. Participation in Institutional Social Responsibility (ISR) and Extension activities

- ❖ **The department endeavors to create awareness on protection of Ozone Layer by conducting Ozone Day.**
- ❖ **Creating awareness on Environmental issues**
- ❖ **The department encourages the students to join in NSS& creates awareness on Blood Donation.**
- ❖ **The department encourages the students to participate in AIDS Ralley, Human Rights, and Women Empowerment meetings of the college.**
- ❖ **And also contribute to the other Extension activities of college.**

33. SWOC analysis of the department and Future plans

STRENGTHS:

- ❖ Well experienced faculty
- ❖ Students keen to learn the subject.
- ❖ Organizing Guest Lectures with eminent Personalities.
- ❖ Conducting Remedial coaching for Slow learners

WEAKNESSESS:

- ❖ **Inadequate infrastructure (classroom / laboratory / staffroom / library)**
- ❖ **The laboratories are to be equipped and to be developed.**
- ❖ **One ICT lab only**
- ❖ **Poor and illiterate parents who cannot afford higher studies for their wards.**
- ❖ **Insufficient non-teaching staff**
- ❖ **There are limitations to generate financial resources by the department**

OPP0RTUNITIES:

- ❖ **Plenty of opportunities in fields of scientific and pharmaceutical labs and as teachers in academic institutions after completion of Post-Graduation.**
- ❖ **Providing guidance for Competitive Exams conducted by APPSC , IBPS, SSC, Police Board, DEFENCE exams etc.**

<u>CHALLENGES:</u>.

- ❖ **Upgrading the library with better standards**
- ❖ **Establishing Research centre**
- ❖ **Make efforts to improve the research engagements of the faculty members by getting Minor/Major research projects.**
- ❖ **Funds for seminars, workshops and other academic programmes to enhance the academic standards of both the students and faculty.**

<u>FUTURE PLANS:</u>

- ❖ **The department of chemistry proposed to conduct awareness on Greenhouse effect every year.**
- ❖ **To involve the students in more no., study projects.**
- ❖ **Students are encouraged for campus selections.**
- ❖ **To conduct remedial classes for the slow learners.**
- ❖ **Generation of funds from alumni to support PG students.**
- ❖ **Steps to establish collaborative work with chemical industries**
- ❖ **To conduct a National Seminar**
- ❖ **To submit proposals for PG course**

* * *

Evaluative Report of the Department of Commerce

1. Year of Establishment   -   **1980**

2. Names of Programmes / Courses offered)- **B.Com(Gen), B.Com(Computers)**

3. Names of Interdisciplinary courses and the departments/units involved - **Nil**

4. Annual/ semester/choice based credit system : **Annual**

5. Participation of the department in the courses offered by other departments   - **Nil**

6. Courses in collaboration with other universities, industries, foreign institutions, etc. -**Nil**

7. Details of courses/programmes discontinued (if any) with reasons –**Nil**

8. Number of Teaching posts

Post	Sanctioned	Filled
Lecturers	**04**	**2 + (02-contract)**

9. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M. Phil. etc.,)

Name	Qualification	Designation	Specilization	No.of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Sri.G.Venkata Kishnaiah	**M.Com.**	**Lecturer**	**Bank Management**	**13**	**Nil**
Sri. M.Mallikarjuna	**M.Com., Ph.D.**	**Lecturer**	**Financial a/c**	**01**	**Nil**
N.Venkatesulu	**M.com**	**Contract Lecturer**	**Management Accounting**	**7**	**Nil**
Sri.M.Ramakrishna	**M.Com, M. Phil.,**	**Guest Faculty**	Hospital Managment	**04**	**Nil**

10. List of senior visiting faculty   - **Nil**

11. Percentage of lectures delivered and practical classes handled(programme wise) by temporary faculty   - 60%

12. Student -Teacher Ratio (programme wise) - **60:1**

13. Number of academic support staff (technical) and administrative staff; sanctioned and filled - **Nil**

14. Qualifications of teaching faculty with - : **PG -05,M.Phil-01.**

15. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received - **Nil**

16. Departmental projects funded by DST-FIST; UGC, DBT, ICSSR, etc. and total grants received - **Nil**

17. Research Centre /facility recognized by the University - **Nil**

18. Publications: - **Nil**

19. Areas of consultancy and income generated - **Nil**

20. Faculty as members in   a) National committees b) International Committees c) Editorial Boards….- **Nil**

21. Student projects

   a) Percentage of students who have done in-house projects including inter departmental/programme :**Nil**

   b) Percentage of students placed for projects in organizations outside the institution i.e.in Research

   laboratories/Industry/other agencies- **Nil**

22. Awards/ Recognitions received by faculty and students - **Nil**

23. List of eminent academicians and scientists/ visitors to the department -**Nil**

24 Seminars/ Conferences/Workshops organized & the source of funding -

   a) National - **Nil**

   b) International -**Nil**

25. Student profile programme/course wise:

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled *M *F	Pass percentage
:2010-11				

26. Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
B.Com	**100%**	**Nil**	**Nil**

27.How many students have cleared national and state competitive examinations such as

   NET, SLET,GATE,Civil Services, Defense services, etc. ? - Defence service - V.Pavan

Kumar.

28. Student progression

Student progression	Against % enrolled
UG to PG	**20%**

147

Student progression	Against % enrolled
PG to M.Phil.	Nil
PG to Ph.D.	Nil
Ph.D. to Post-Doctoral	Nil
Employed • Campus selection • Other than campus recruitment	0 05%
Entrepreneurship/Self-employment	15%

29.Details of Infrastructural facilities

a) Library –There is no Dept. Library, College Library is available.

b) Internet facilities for Staff & Students -**Nil**.

c) Class rooms with ICT facility - **Nil**

30. Number of students receiving financial assistance from college, university, government or other agencies:

❖ **90% of the students get scholarships from the social welfare department of Govt.of A.P.**

❖ **10% of the studetns Jindal Scholarships**

31.Details on student enrichment programmes (special lectures / workshops / seminar) with external experts -**Nil**

32.Teaching methods adopted to improve student learning –Lecture Method, Project work 33. Participation in Institutional Social Responsibility (ISR) and Extension activities -

❖ **Some of students participated in NSS Programmes and blood donation camps, clean and green programs in our college and occasional poor feeding programs.**

34. SWOC analysis of the department and Future plans

Strength :

❖ Staff with good academic record and sound teaching experience, students keen to learn are our strengths.

❖ All ICT facilities and innovative practices we adopt make our task easy.

❖ We celebrate all the national festivals of importance and hold competitions to the students and give away the prizes and there by promoting Indian culture.

Weakness :

❖ **Students with poor social economic background**

- ❖ **Poor motivation and**
- ❖ **Weak language skills**

Opportunities :   **JKC, Computer Applications.**

Challenges:

- ❖ **Threat from the private colleges,**
- ❖ **Improve the infrastructure of College**

Future plans:

- ❖ **To introduce P.G Course in next academic year.**

* * *

Evaluative Report of the Department of Statistics

1. Year of Establishment**:   2006**
2. Names of Programmes / Courses offered : **B.Sc (M.S.Cs.)**
3. Names of Interdisciplinary courses and the departments/units involved:**Nil**
4. Annual/ semester/choice based credit system : **Annual**
5. Participation of the department in the courses offered by other departments : **Nil**
6. Courses in collaboration with other universities, industries, foreign institutions, etc.:**Nil**
7. Details of courses/programmes discontinued (if any) with reasons : **Nil**
8. Number of Teaching posts

Post	Sanctioned	Filled
Lecturer	**0**	**1 Guest Faculty**

9. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M. Phil. etc.,):

Name	Qualification	Designation	Specilization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Ms. N. Najiya Doula	**P.G.**	**Guest Lecturer**	**Statistics**	**4 & ½ yr**	**Nil**

10. List of senior visiting faculty:**Nil**

11. Percentage of lectures delivered and practical classes handled(programme wise) by temporary faculty: 100 %

12. Student -Teacher Ratio (programme wise): 25 : 1

13. Number of academic support staff (technical) and administrative staff; sanctioned and filled: **Nil**

14. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil/PG.: PG-01

15. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received: **Nil**

16. Departmental projects funded by DST-FIST; UGC, DBT, ICSSR, etc. and total grants received:**Nil**

17. Research Centre /facility recognized by the University:**Nil**

18. Publications: **Nil**

19. Areas of consultancy and income generated : **Nil**

20. Faculty as members in

    a) National committees b) International Committees c) Editorial Boards….:**Nil**

21. Student projects

    a) Percentage of students who have done in-house projects including inter departmental/programme: **Nil**

    b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/other agencies: **Nil**

22. Awards/ Recognitions received by faculty and students: **Nil**

23. List of eminent academicians and scientists/ visitors to the department : **Nil**

24. Seminars/ Conferences/Workshops organized & the source of funding

a)National : **Nil**

b)International: **Nil**

25. Student profile programme/course wise:

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled *M *F	Pass percentage

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled *M *F	Pass percentage
:2010-11				

26. Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
B.Sc (M.S.Cs.)	**100**	**Nil**	**Nil**

27. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc. ? **Nil**

28. Student progression

UG to PG	**10%**
PG to M.Phil.	**0**
PG to Ph.D.	**0**
Ph.D. to Post-Doctoral	**0**
Employed	**0**
• Campus selection	**0**
• Other than campus recruitment	**0**
Entrepreneurship/Self-employment	**0**

29. Details of Infrastructural facilities

a) Library :**No Departmental Library**

b) Internet facilities for Staff & Students: **Nil**

c) Class rooms with ICT facility :   **Nil**

d) Laboratories: **Nil**

30. Number of students receiving financial assistance from college, university, government or other agencies : **90%**

31. Details on student enrichment programmers (special lectures / workshops / seminar) with external experts :

❖ **The department arranged Guest lectures by the eminent experts.**

❖ **The department also conducted student seminars**

32. Teaching methods adopted to improve student learning :

❖ **Lecture method.**

❖ **Group Discussion Method**

❖ **Quiz &Seminars**

33. Participation in Institutional Social Responsibility (ISR) and Extension activities:

  ❖ **The department encourages the students to join in NSS & Blood Donor Camps and contribute their services in the programmes conducted   by the college**

34. SWOC analysis of the department and Future plans.

  Strengths:

❖ **Experienced faculty**

❖ **To conduct the special classes for slow learners**

❖ **Students are guided to write further studies entrance exams like PG CETs, APPSC Exams**

  WEAKNESS:

❖ **No permanent faculty**

❖ **No Departmental Library**

❖ **No ICT Room**

❖ **No Separate room for Department**

 Opportunities   :   To enrich their

❖ **Communication Skills by participating in Seminars, Group Discussion**

❖ **Social Service**

❖ **Competitive Spirit**

❖ **Moral values**

❖ **Guidance for   ICET, B.Ed. Entrance, IBPS,Universities entrance examinations& Other competitive Exams**

Challenges   :

❖ **To develop more interest among the students in Statistics**

❖ **To motivate them for Competitive Exmas**

  Future plans

❖ **To involve the students in study projects.**

❖ **Encourage the Students to attend in Job melas**

❖ **To get a sanctioned post**

Evaluative Report of the Department of Economics

1. Year of Establishment: **1980**

2. Names of Programmes / Courses offered :**UG- B.A**

3. Names of Interdisciplinary courses and the departments/units involved: **Nil**

4. Annual/ semester/choice based credit system (programme wise): **Annual wise**

5. Participation of the department in the courses offered by other departments : **Nil**

6. Courses in collaboration with other universities, industries, foreign institutions, etc.: **Nil**

7. Details of courses/programmes discontinued (if any) with reasons : **Nil**

8. Number of Teaching posts

Post	Sanctioned	Filled
Lecturer	**1**	**1+1**

9. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M. Phil. etc.,):

Name	Qualification	Designation	Specilization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Dr.B.Vijaya Lakshmi	M.A., Ph.D. SLET	Reader	Industrial Economics	14 years	
M.Obulesu	M.A (Ph.D)	Guest Lecturer	Economics	5 years	

10. List of senior visiting faculty: **K.Suresh, Reader in Economics**

11. Percentage of lectures delivered and practical classes handled(programme wise) by temporary faculty: **Nil**

12. Student -Teacher Ratio (programme wise): **80:1**

13. Number of academic support staff (technical) and administrative staff; sanctioned and filled: **Nil**

14. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil/PG.: **SLET-01**

15. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received: **Nil**

16. Departmental projects funded by DST-FIST; UGC, DBT, ICSSR, etc. and total grants received: **Nil**

17. Research Centre /facility recognized by the University: **Nil**

18. Publications: **Nil**

19. Areas of consultancy and income generated :**Nil**

20. Faculty as members in

a) National committees b) International Committees c) Editorial Boards….: **Nil**

21. Student projects

a) Percentage of students who have done in-house projects including inter departmental/programme: **Nil**

b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/other agencies: **Nil**

22. Awards/ Recognitions received by faculty and students: **Nil**

23. List of eminent academicians and scientists/ visitors to the department : **Nil**

24. Seminars/ Conferences/Workshops organized & the source of funding

a)National : **Nil**

b)International: **Nil**

25. Student profile programme/course wise: **Nil**

26. Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
B.A	100	0	0

27. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc. ? **Nil**

28. Student progression

Student progression	Against % enrolled
UG to PG	10
PG to M.Phil.	0
PG to Ph.D.	0
Ph.D. to Post-Doctoral	0
Employed	10
• Campus selection	0
• Other than campus recruitment	0
Entrepreneurship/Self-employment	14

29. Details of Infrastructural facilities

a) Library :**No Departmental library**

b) Internet facilities for Staff &Student :**Available for faculty only**

c) Class rooms with ICT facility: **One ICT class room**

d) Laboratories :**Nil**

30. Number of students receiving financial assistance from college, university, government or other agencies

❖ **The students get scholarships from the social welfare department.**

❖ **Jindal scholarship**

31. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts : Students Seminars, Quiz, Group Discussion

32.   Teaching methods adopted to improve student learning:

❖ **Lecture Method**

❖ **Seminars by Students**

❖ **Quiz & Debates**

33. Participation in Institutional Social Responsibility (ISR) and Extension activities

❖ **The department encourages the students to join in NSS**

34. SWOC analysis of the department and Future plans

STRENGTHS:

❖ **Experienced faculty**

❖ **Students keen to learn**

❖ **Guest Lectures with Maths lecturers for Quantitate Techniques**

❖ **No separate Departmental room**

❖ **Poor and illiterate parents who cannot afford for progression their wards to higher studies**.

OPPORTUNITIES:

❖ **Guidance for Competitive Exams conducted by various State, Central Bodies**

CHALLENGES:.

❖ **To motivate the students for Competitive Exmas**

❖ **Make efforts to improve the research engagements of the faculty members by winning Minor/Major research projects.**

FUTURE PLANS:

- **To apply for Minor Project works**
- **To organize state level seminar.**

* * *

Evaluative Report of the Department of English

1. Year of Establishment: 1980
2. Names of Programmes / Courses offered: **B.A, B.Sc, B.Com**
3. Names of Interdisciplinary courses and the departments/units involved: **Nil**
4. Annual/ semester/choice based credit system (programme wise): **Annual wise**
5. Participation of the department in the courses offered by other departments : **Nil**
6. Courses in collaboration with other universities, industries, foreign institutions, etc.: **Nil**
7. Details of courses/programmes discontinued (if any) with reasons : **Nil**
8. Number of Teaching posts

Post	sanctioned	Filled
Lecturers	**2**	**2**

9. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M. Phil. etc.,):

Name	Qualification	Designation	Specialization	No. of Years of Experien	No. of Ph.D. Student

				ce	s guided for the last 4 years
S.Ehthe Sham Ahamad	**M.A(Eng))**	**Lecturer**	**E.L.T Suitable to A.P Students**	**8 years**	
A.ArunaSree	**M.A(Eng), APSET**	**Lecturer**	**Indian Literature**	**5 ½ years**	

10. List of senior visiting faculty:

   ❖ **P.C.Lakshmikanth, Lecturer in English**
   ❖ **B.Bala gangadhar, Lecturer in English**

11. Percentage of lectures delivered and practical classes handled(programme wise) by temporary faculty: 50%

12. Student -Teacher Ratio (programme wise): 96:1

13. Number of academic support staff (technical) and administrative staff; sanctioned and filled: **Nil**

14. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil/PG.: PG-01&M.Phil-01

15. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received: **Nil**

16. Departmental projects funded by DST-FIST; UGC, DBT, ICSSR, etc. and total grants received: **Nil**

17. Research Centre /facility recognized by the University: **Nil**

18. Publications: **Nil**

19. Areas of consultancy and income generated : **Nil**

20. Faculty as members in

   a) National committees b) International Committees c) Editorial Boards….: **Nil**

21. Student projects

   a) Percentage of students who have done in-house projects including inter departmental/programme: **Nil**

   b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/other agencies: **Nil**

22. Awards/ Recognitions received by faculty and students: Govardan&xx of IIIB.Com got II prize inDistrict Level English Quiz out of all government degree colleges in Anantapur district for the year 2011-12

23. List of eminent academicians and scientists/ visitors to the department

i. **The department invited subject experts of the neighboring colleges to give guest lecturers on different topics like Phonetics and Word stress, Grammar and Communication skills etc… for the benefit of the students.**

24. Seminars/ Conferences/Workshops organized & the source of funding

a)National : **Nil**

b)International: **Nil**

25. Student profile programme/course wise:

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	
Spoken English and Grammar	50	30	10	20	70

26. Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
B.A,BSc,B.Com	100	0	0

27. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc. ? **NIL**

28. Student progression

Student progression	Against % enrolled
UG to PG	10
PG to M.Phil.	0
PG to Ph.D.	0
Ph.D. to Post-Doctoral	0
Employed • Campus selection • Other than campus recruitment	0
Entrepreneurship/Self-employment	5

29. Details of Infrastructural facilities

   a) Library :**No Departmental Library**

   b) Internet facilities for Staff & Students: **Available for faculty only**.

   c) Class rooms with ICT facility : **One**

   d) Laboratories :   **No Language Lab**

30. Number of students receiving financial assistance from college, university, government or other agencies-

   1.10% of students form Jindal Steels Company

   2.90 % of students from Social welfare departments of Govt.of AP

Details on student enrichment programmes (special lectures / workshops / seminar) with external experts : **The department conducts student seminars.**

31. Teaching methods adopted to improve student learning

    ii.   Lecture Method

    iii.   Student seminars

    iv.   Assignments, Quiz programmes

    v.   Audio – Visual Lessons

32. Participation in Institutional Social Responsibility (ISR) and Extension activities

❖ **The department encourages the students to join in NSS and other social activities**

33. SWOC analysis of the department and Future plans :

SWOC analysis :

Strengths:

❖ **Experienced faculty**.

Weakness:

❖ **Students coming from backward areas are weak in English as exposure of students to English Language outside the classroom is limited.**

Opportunities:

❖ **making the students well communicative**

❖ **Knowledge of English can create opportunities. Students are being employed all over the country in various fields like Teaching, Civil Services, Translation, Publishing, Journalism *etc*.**

Challenges:

❖ **Due to the rural background of the students they are scared to speak in English and unable to understand some topics of the syllabus which leads to failure in the examinations.**

Future plans:

To involve the students in study projects.

To give assignments to the average students at the end of every chapter.

Students are guided to write competitive exams like IBPS, DEFENCE, Bank exams A P police etc.

* * *

Evaluative Report of the Department Hindi

1. Year of Establishment   -   1980
2. Names of Programmes / Courses offered: - B.A ,B.Com, B.Sc.
3. Names of Interdisciplinary courses and the departments/units involved - **Nil**
4. Annual/ semester/choice based credit system (programme wise) - Annual
5. Participation of the department in the courses offered by other departments   -   Took part in Computer basics programs conducted by Computer Department, English proficiency lecture by English department.
6. Courses in collaboration with other universities, industries, foreign institutions, etc. -**Nil**
7. Details of courses/programmes discontinued (if any) with reasons -**Nil**
8. Number of Teaching posts

Post	Sanctioned	Filled
Lecturers	**1**	**1**

9. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M. Phil. etc.,):

Name	Qualification	Designation	Specilization	No.of Years of Experience	No.of Ph.D. Students guided for the last 4 years
Sri.C.Mahaboob Khan.	**M.A., Hindi Bahsa Praveena & Pracharak**	**Lecturer in Hindi**	**Hindi**	**18 yrs in Secondary Edn.,10& ½ Yr**	**0**

		Training			in +2 Edn., &3 &1/2 years in UG		

10. List of senior visiting faculty

- 01 (Sri CLN Prasad, Rtd. Principal)

11. Percentage of lectures delivered and practical classes handled(programme wise) by temporary faculty - **Nil**

12. Student -Teacher Ratio (programme wise) - 20:1

13. Number of academic support staff (technical) and administrative staff; sanctioned and filled - **Nil**

14. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil/PG./NET - PG -01.

15. Number of faculty with ongoing projects from a) National b) International

    funding agencies and grants received - **Nil**

16. Departmental projects funded by DST-FIST; UGC, DBT, ICSSR, etc. and total grants received - **Nil**

17. Research Centre /facility recognized by the University - **Nil**

18. Publications: - **Nil**

19. Areas of consultancy and income generated - **Nil**

20. Faculty as members in -

    a) National committees b) International Committees c) Editorial Boards…. **Nil**

21. Student projects

    a) Percentage of students who have done in-house projects including inter departmental/programme - : **Nil**

    b) Percentage of students placed for projects in organizations outside the institution i.e.in Research
        laboratories/Industry/other agencies: **Nil**

22. Awards/ Recognitions received by faculty and students - **Nil**

23. List of eminent academicians and scientists/ visitors to the department - **Nil**

24. Seminars/ Conferences/Workshops organized & the source of funding -

a)National - **Nil**

b)International - **Nil**

25. Student profile programme/course wise: **Nil**

26. Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
Nil	100%	**Nil**	**Nil**

27. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc. - **Nil**

28. Student progression

Student progression	Against % enrolled
UG to PG	2
PG to M.Phil.	0
PG to Ph.D.	0
Ph.D. to Post-Doctoral	0
Employed • Campus selection • Other than campus recruitment	0
Entrepreneurship/Self-employment	0

29. Details of Infrastructural facilities

   a).Library -**Departmental Library is not available. There is a central Library for all   students.**

   b).Internet facilities for Staff & Students -**Internet facility is available for staff only**

   c) Class rooms with ICT facility –**One ICT class room is available**

   d) Laboratories   - **Nil**

30. Number of students receiving financial assistance from college, university, government or other agencies -

31. Details on student enrichment programmes (special lectures /   workshops / seminar) with external experts - Audio visual material available in the web sites and knowledge promoting websites are identified and used by students.(www.hindisamay.com, www. Saralhindi.com etc.)

32. Teaching methods adopted to improve student learning:

   ix.   **Lecture Method**

    x.   **Seminar by Students,**

   xi.   **Quiz & Group Discussion**

33. Participation in Institutional Social Responsibility (ISR) and Extension activities   -   **Some of students participated in NSS Programmes and blood donation camps,clean and green programs in our college and occasional poor feeding programs.**

34. SWOC analysis of the department and Future plans

   Strength-

   ❖ **Faculty with good academic record and sound teaching experience,**

   ❖ **Students keen to learn**

Weakness:

   ❖ **Students with poor social and economic background,**

   ❖ **hailing from remote areas and poor motivation and**

   ❖ **language skills**

Opportunities :

- ❖ **Teaching filed, Translators & Hindi Special officers**
- ❖ **Participating in Elocution, Essay writing & Quiz Competitions at District & State level competitions**

Challenges:

- ❖ **To improve class strength.**

Future Plans:

- ❖ **To increase student strength by means of simple and easy to learn methods.**
- ❖ **To introduce functional Hindi**
- ❖ **To make Hindi learning compulsory.**

* * *

Evaluative Report of the Department of History

1. Year of Establishment **-   1980**

2. Names of Programmes / Courses offered - **U.G –B.A(H.E.P)**

3. Names of Interdisciplinary courses and the departments/units involved - **Nil**

4. Annual/ semester/choice based credit system (programme wise) **- Annual**

5. Participation of the department in the courses offered by other departments   -**Nil**

6. Courses in collaboration with other universities, industries, foreign institutions, et:**Nil**

7. Details of courses/programmes discontinued (if any) with reasons –**Nil**

8. Number of Teaching Posts

Post	Sanctioned	Filled
Lecturers	**1**	**1**

9. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M. Phil. etc.,)

Name	Qualification	Designation	Specialization	No.of Years of Experience	No.of Ph.D. Students guided for the last 4 years
K.Anjaneyulu	**M.A**	**Contract Lecturer**	**Archeology**	**10 years**	

10. List of senior visiting faculty   -   **Nil**

11. Percentage of lectures delivered and practical classes handled(programme wise) by temporary faculty   - **Nil**

12. Student -Teacher Ratio (programme wise) - 60:1

13. Number of academic support staff (technical) and administrative staff; sanctioned and filled - **Nil**

14. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil/PG. - P.G&MPhil-01

  15. Number of faculty with ongoing projects from a) National b) International funding   agencies and grants

received - **Nil**

16. Departmental projects funded by DST-FIST; UGC, DBT, ICSSR, etc. and total grants received - **Nil**

17. Research Centre /facility recognized by the University -

18. Publications: - **Nil**

19. Areas of consultancy and income generated - **Nil**

20. Faculty as members in -

a) National committees b) International Committees c) Editorial Boards: **Nil**.

21. Student projects

    a) Percentage of students who have done in-house projects including inter departmental/programme -**70%**

    b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/other agencies: **Nil**

22. Awards/ Recognitions received by faculty and students - **Nil**

23. List of eminent academicians and scientists/ visitors to the department - **Nil**

24. Seminars/ Conferences/Workshops organized & the source of funding -

a)National - **Nil**

b)International - **Nil**

25. Student profile programme/course wise: **Nil**

26. Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
B.A.	**100%**	**Nil**	**Nil**

27. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc. ? - **Nil**

28. Student progression

Student progression	Against **%** enrolled
UG to PG	10%
PG to M.Phil.	-
PG to Ph.D.	-
Ph.D. to Post-Doctoral	-
Employed • Campus selection • Other than campus recruitment	_

Student progression	Against % enrolled
Entrepreneurship/Self-employment	15

29. Details of Infrastructural facilities

a) Library - Yes, There are reference books in college Library

b) Internet facilities for Staff & Students -**Nil**

c) Class rooms with ICT facility –**No ICT room is available**

d) Laboratories - **Not Available**

30. Number of students receiving financial assistance from college, university, government or other agencies

  ❖ **90% of the students get scholarships from the social welfare department of Govt.of A.P.**

  ❖ **10% of the students get scholarship from Jindal Steel comapny.**

31. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts –**Filed trip to visit Historical places**

32. Teaching methods adopted to improve student learning

  ❖ **Lecture Method**

  ❖ **Field visits & Study tours**

  ❖ **Archival visits**

  ❖ **Videos on historical Places**

  ❖ **Maps reading**

  ❖ **Quiz & Seminar Method**

33. Participation in Institutional Social Responsibility (ISR) and Extension activities -

  ❖ **The department encourages the students to join in NSS & Blood Donor Camps and contribute their services in the programmes conducted   by the college.**

34. SWOC analysis of the department and Future plans

Strength:-**Availability of Qualified and experienced faculty**.

Weakness**:-**

  ❖ **Students belong to poor socio-economic background and dropouts due to poor orientation.**

Opportunities:-

  ❖ **Plenty of opportunities in the form of JKC as its update them with the day-day opportunities.**

  ❖ **Guidance for competitive exams**

  ❖ **Filed trips & study tours to know the Indian heritage culure**

Challenges:-

  ❖ **To enhance the knowledge & interest about importance of Indian Culture among the students**

Future plans:-

- ❖ **To apply for Minor research projects**
- ❖ **Coaching for APPSC Exams**
- ❖ **Creative writing in village history of RayalaSeema**

* * *

Evaluative Report of the Department of Mathematics

1. Year of Establishment: 1990

2. Names of Programmes / Courses offered :**UG- B.Sc., (MPC, MPCs & MSCs)**

3. Names of Interdisciplinary courses and the departments/units involved: **Nil**
4. Annual/ semester/choice based credit system (programme wise): **Annual wise**
5. Participation of the department in the courses offered by other departments : **Nil**
6. Courses in collaboration with other universities, industries, foreign institutions, etc.: **Nil**
7. Details of courses/programmes discontinued (if any) with reasons : **Nil**
8. Number of Teaching posts :

Post	Sanctioned	Filled
Lecturer	2	2

9. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M. Phil. etc.,):

Name	Qualification	Designation	Specilization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
B.Ravi	**M.SC , NET**	**Lecturer**	**Orthogonal Polynomials**	**3 years**	
K.Anjaneyulu	**M.Sc.,M.Phill**	**Contract Lecturer**	**Algebra**	**13 years**	

10. List of senior visiting faculty:

S.No	FACULTY NAME	DESIGNATION
1.	Prof. G. Shobalatha	Professor of Mathematics,SKU
2.	Dr. K. Jayalakshmi	Asst.Professor of Mathematics, JNTU

11. Percentage of lectures delivered and practical classes handled by temporary faculty:100%
12. Student -Teacher Ratio (programme wise): 100:1
13. Number of academic support staff (technical) and administrative staff; sanctioned and filled: **Nil**
14. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil/PG.: PG-02
  15. Number of faculty with ongoing   projects from a) National b) International funding   agencies   and grants   received: **Nil**
16. Departmental projects funded by DST-FIST; UGC, DBT, ICSSR, etc. and total grants received: **Nil**
17. Research Centre /facility recognized by the University: **Nil**
18. Publications: **Nil**
19. Areas of consultancy and income generated :**Nil**

20. Faculty as members in

    a) National committees b) International Committees c) Editorial Boards….: **Nil**

21. Student projects

    a) Percentage of students who have done in-house projects including inter departmental/programme: **Nil**

    b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/other agencies: **Nil**

22. Awards/ Recognitions received by faculty and students: **Nil**

23. List of eminent academicians and scientists/ visitors to the department :

    xii.   The department invited subject experts of the neighboring colleges to give guest lecturers on different topics like group theory , ring theory, etc… for the benefit of the students.

24. Seminars/ Conferences/Workshops organized & the source of funding :

a)National : **Nil**

b)International: **Nil**

25. Student profile programme/course wise:

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled *M *F	Pass percentage
:2010-11				

26. Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
B.Sc Comp,B.Sc	100	**Nil**	**Nil**

27. How many students have cleared national and state competitive examinations such as NET,SLET, GATE, Civil services, Defense services, etc. : **Nil**

28. Student progression

Student progression	Against % enrolled
UG to PG	15
PG to M.Phil.	**Nil**

169

Student progression	Against % enrolled
PG to Ph.D.	Nil
Ph.D. to Post-Doctoral	Nil
Employed • Campus selection • Other than campus recruitment	Nil 20
Entrepreneurship/Self-employment	20%

29. Details of Infrastructural facilities

 a) Library -**There is no Departmetnal Library.**

 b) Internet facilities for Staff & Students -**Internet facility isavailable for faculty only.**

 c) Class rooms with ICT facility : **One ICT class room**

 d) Laboratories : **Nil**

30. Number of students receiving financial assistance from college, university, government or other agencies

 i.   90% of the students got scholarships from the social welfare departments.

 ii.   10% of the Students got Jindal scholarship.

31. Details on student enrichment programmers (special lectures / workshops / seminar) with external experts

 ❖   **The department arranged Guest lectures by the eminent experts.**

 ❖   **The department also conducted student seminars**.

32. Teaching methods adopted to improve student learning

 ❖   **Lecture method.**

 ❖   **By PPTs & Video lectures**

 ❖   **Group Discussion Method**

 ❖   **Quiz &Seminars**

 ❖   **Project Works**

 ❖   **Learning by doing method**

33. Participation in Institutional Social Responsibility (ISR) and Extension activities :

 ❖ **The department encourages the students to join in NSS & Blood Donor Camps and contribute their services in the programmes conducted   by the college.**

34. SWOC analysis of the department and Future plans

 SWOC Analysis:

 Strengths   :

 ❖ **Qualified & Experienced faculty**
 ❖ **Special Classes forVedic Maths, Arithmetic, Reasoning& Competitive Exams**
 ❖ **Teaching by Latest Maths soft wares like Mathemaitca, Maple& Sage**
 ❖ **Remedial classes for the slow learners.**

 Weakness :

- ❖ **No Departmental Library**
- ❖ **No Separate room for Department**
- ❖ **Students financial Status**
- ❖ **More infrastructural and ICT facilities are needed.**

nities   : To enrich their

- ❖ **Communication Skills by participating in Seminars, Group Discussion**
- ❖ **Social Service**
- ❖ **Competitive Spirit**
- ❖ **Moral values**
- ❖ **Guidance for ICET, B.Ed. Entrance, IBPS& Other competitive Exams**
- ❖ **Coaching for competitive exams like IISc, IIT-JAM, HCU, CUCET and other Universities entrance examinations**
- ❖ **Students are given freedom to choose topics for project works and seminar presentations. Presentations by the students open up opportunity for interacting with the teachers as well as among themselves**

Challenges   :

- ❖ **To develop more interest among the students in Mathematics**
- ❖ **Improve the perception of the students in the subject knowledge.**
- ❖ **To motivate them for preparing Competitive Exmas**
- ❖ **Make efforts to improve the research engagements of the faculty members by winning Minor/Major research projects**
- ❖ **Encourage them to join other institutes of higher learning in of the State / out of State.**

Future plans

- ❖ **To organize State Level & National level Seminars**
- ❖ **To get Minor & Major Research Projects**
- ❖ **To celebrate Mathematics day every year on Dec. 22**
- ❖ **To involve the students in study projects.**
- ❖ **Encourage the Students to participate in Job melas**
- ❖ **Testing numerical abilities in students of all levels.**
- ❖ **Provide students with the departmental library and ensure that the students get the overall personality development, skills necessary to become highly employable.**

* * *

Evaluative Report of the Department of Physics

1. Year of Establishment : 1990

2. Names of Programmes / Courses offered B.Sc.(MPC,MPCS)

3. Names of Interdisciplinary courses and the departments/units involved : **NIL**

4. Annual/ semester/choice based credit system (programme wise) - ANNUAL

5. Participation of the department in the courses offered by other departments:

   i.)Writing skills, Communication skills organized by English department.

   ii.)Using Internet, Computer basics organized by Computer Science department

6. Courses in collaboration with other universities, industries, foreign institutions, etc. - **NIL**

7. Details of courses/programmes discontinued (if any) with reasons : **Nil**

8. Number of Teaching posts

Post	Sanctioned	Filled
Lecturers	02	01 01(Contract)

9. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M. Phil. etc.,)

Name	Qualification	Designation	Specilization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Dr.K.C.Sathyalatha	**M.Sc.,Ph.D**	**Lecturer**	**Physics**	**13**	**Nil**
D.Umar Sharif	**M.Sc.,M.Phil**	**Contract Lecturer**	**Electronics**	**12 years**	

10. List of senior visiting faculty : **Nil**

11. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty - 50%

12. Student -Teacher Ratio (programme wise) - 50 : 1

13. Number of academic support staff (technical) and administrative staff; sanctioned and filled -**Nil**

14. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil/:   **PG. - 01&Ph.D-01**

  15. Number of faculty with ongoing projects from a) National b) International funding   agencies and grants   received - **Nil**

16. Departmental projects funded by DST-FIST; UGC, DBT, ICSSR, etc. and total grants received - **Nil**

17. Research Centre /facility recognized by the University - **Nil**

18. Publications: **Nil**

 19. Areas of consultancy and income generated :**Nil**

20. Faculty as members in

a) National committees b) International Committees c) Editorial Boards…. **Nil**

21. Student projects

    a) Percentage of students who have done in-house projects including inter departmental/programme :**50%**

    b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/other agencies - **Nil**

22. Awards/ Recognitions received by faculty and students - **Nil**

23. List of eminent academicians and scientists/ visitors to the department

24. Seminars/ Conferences/Workshops organized & the source of funding

a)National - **Nil**

b)International - **Nil**

25. Student profile programme/course wise: **NIL**

26. Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
M.P.C.	100%	0	0
M.P.Cs	100%	0	0

27. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc. ? – **Nil**

28. Student progression

Student progression	Against **%** enrolled
UG to PG	03
PG to M.Phil.	15
PG to Ph.D.	Nil
Ph.D. to Post-Doctoral	Nil
Employed • Campus selection • Other than campus recruitment	Nil
Entrepreneurship/Self-employment	15

174

Student progression	Against % enrolled

29. Details of Infrastructural facilities - All

    a) Library -**There is no Departmental library**

    b) Internet facilities for Staff & Students – **Available for only Staff**

    c) Class rooms with ICT facility – **Not available**

    d) Laboratories – **Available.**

30. Number of students receiving financial assistance from college, university, government or other agencies

        xiii.   **90% of students get scholarships from the Social Welfare Department**

        xiv.   **10 % students got JINDAL SCHOLARSHIP.**

31. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts

    ❖ **The Department arranged Guest Lectures by eminent experts.**

    ❖ **The Department also conducted student seminar.**

32. Teaching methods adopted to improve student learning.

    ❖ **Lecture method**

    ❖ **Group Discussion method**

    ❖ **Study Project method**

    ❖ **PPTs**

33. Participation in Institutional Social Responsibility (ISR) and Extension activities

    ❖ **The department encourages the students to join NSS**.

34. SWOC analysis of the department and Future plans.

STRENGTHS:
- **Experienced faculty**
- **Teaching with ICT**
- **JKC**
- **Interactive classes with Professional experienced people**

WEAKNESS:

- **Inadequate infrastructure (classroom / laboratory / staffroom / library)**
- **The advance laboratories with equipment to be developed.**
- **No ICT lab**
- **Poor and illiterate parents who cannot afford for progression their wards to higher studies.**
- **Insufficient technical staff**
- **There are limitations to generate financial resources by the department**

OPPORTUNITIES: To enrich their

❖ **Communication Skills by participating in Seminars, Group Discussion**

❖ **Social Service**

❖ **Competitive Spirit**

❖ **Moral values**

❖ **Guidance for ICET, B.Ed. Entrance, IBPS, Competitive Exams conducted by various boards and other Universities entrance examinations**

CHALLENGES:

❖ **To develop more interest among the students in Physics**

❖ **To motivate them for further studies &Competitive Exams**

❖ **Make efforts to improve the research engagements of the faculty members by winning Minor/Major research projects.**

❖ **To involve the students in study projects.**

❖ **To give assignments to the average students.**

FUTURE PLANS :

❖ **The department proposed to conduct awareness on power consumption**

❖ **Use of solar energy in the department to meet the power failures**

* * *

Evaluative Report of the Department of Political Science

1. Year of Establishment: **1980**

2. Names of Programmes / Courses offered : **B.A**

3. Names of Interdisciplinary courses and the departments/units involved: **Nil**

4. Annual/ semester/choice based credit system (programme wise): **Annual wise**

5. Participation of the department in the courses offered by other departments : **Nil**

6. Courses in collaboration with other universities, industries, foreign institutions, etc.: **Nil**

7. Details of courses/programmes discontinued (if any) with reasons :**Nil**

8. Number of Teaching posts

Post	Sanctioned	Filled
Lecturers	**1**	**1**

9. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M. Phil. etc.,):

Name	Qualification	Designation	Specilization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
D.C.Sugappa	**M.A, M.Phil**	**Lecturer**	**Women Empowerment in Politics**	**3 years 6 months**	

10. List of senior visiting faculty:

S.No	FACULTY NAME	DESIGANATION	PLACE OF WORK
1	**Sri.A. Chandrasekhar**	**Principal Rtd**	**SKP GDC,Guntakal**

11. Percentage of lectures delivered and practical classes handled(programme wise) by temporary faculty: **Nil**

12. Student -Teacher Ratio (programme wise): 60:1

13. Number of academic support staff (technical) and administrative staff; sanctioned and filled: **Nil**

14. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil/PG.:**Ph.D-01**

15. Number of faculty with ongoing projects from a) National b) International funding   agencies and grants received: **Nil**

16. Departmental projects funded by DST-FIST; UGC, DBT, ICSSR, etc. and total grants received: **Nil**

17. Research Centre /facility recognized by the University: **Nil**

18. Publications: **Nil**

19. Areas of consultancy and income generated : **Nil**

20. Faculty as members in

    a) National committees b) International Committees c) Editorial Boards….: **Nil**

21. Student projects

    a) Percentage of students who have done in-house projects including inter departmental/programme: **60%**

    b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/other agencies: **Nil**

22. Awards/ Recognitions received by faculty and students: **Ms.Pallvi got first prize in state level elocution competition**

23. List of eminent academicians and scientists/ visitors to the department

24. **The department invited subject experts of the neighboring colleges to give guest lecturers on different topics.**

25. Seminars/ Conferences/Workshops organized & the source of funding :

    ❖ **Debate & District level quiz were conducted**

a)National : **Nil**

b)International: **Nil**

26. Student profile programme/course wise:

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled *M *F	Pass percentage
:2010-11				

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
B.A	**100**	**0**	**0**

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc. ?

29. Student progression

Student progression	Against **% enrolled**
UG to PG	**05%**
PG to M.Phil.	**0**
	0
PG to Ph.D.	**0**
Ph.D. to Post-Doctoral	0
Employed	40%
• Campus selection	0

Student progression	Against % enrolled
• Other than campus recruitment	0%
Entrepreneurship/Self-employment	10%

30. Details of Infrastructural facilities

a) Library :**There is no departmental library.The College library with text books and reference books.**

b) Internet facilities for Staff & Students: **Available for Staff only**

c) Class rooms with ICT facility : Not avialble

d) Laboratories :**Nil**

31. Number of students receiving financial assistance from college, university, government or other agencies

❖ **90% of students got scholarships from the social welfare department.**

❖ **10% of students got scholarships from the Jindal Steel Company**

32. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts :

❖ **The department arranged guest lectures by the eminent experts.**

❖ **The department also conducted student seminars.**

33. Teaching methods adopted to improve student learning:

❖ **Lecture Method**

❖ **Seminar, Quiz & Debate**

34. Participation in Institutional Social Responsibility (ISR) and Extension activities

❖ **The department encourages the students to join in NSS**

❖ **The department enrolled new voters on Voters Day. Ms Pallavi,III B.Com student got state second prize on Voters Day.**

❖ **The department of politics conducted national education day that is Moulana Abdul Kalam Azad birth day who is the first education minister in India.**

❖ **Celebration of Human Rights Day**

❖ **Awareness programme on RTI act**

35. SWOC analysis of the department and Future plans

Strength:

❖ **Department has well experienced faculty to teach and guide them for al competitive exams and Groups.**

❖ **Sanctioned minor research project form UGC**

Weakness:

❖ **Students are from rural areas with poor economic background and lack of orientation.**

Opportunities:

❖ **Providing training for competitive exams GROUPS.**

❖ **Participation in District level & State level competition programmes**

Challenges:

❖ **The demand and Interest for the subject is getting thinner day by day. As many feel the may have blinking future**.

Future Plans:

❖ **To start Journalism course at UG level**

* * *

Evaluative Report of the Department of Telugu

1. Year of Establishment: **1980**
2. Names of Programmes / Courses offered: UG- **B.A,BSc,B.Com**
3. Names of Interdisciplinary courses and the departments/units involved: **Nil**
4. Annual/ semester/choice based credit system (programme wise): **Annual wise**
5. Participation of the department in the courses offered by other departments: **Nil**
6. Courses in collaboration with other universities, industries, foreign institutions, etc.: **Nil**
7. Details of courses/programmes discontinued (if any) with reasons :**NIL**
8. Number of Teaching posts

Post	Sanctioned	Filled
Lecturers	**1**	**1**

9. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M. Phil. etc.,):

Name	Qualification	Designation	Specialization	No. of Years of Experien	No. of Ph.D. Students

180

					ce	guided for the last 4 years
M.Paramesh	**M.A, M.Phil**	**Contract Lecturer**	**Modern Literature**	**11 years**		

10. List of senior visiting faculty: **Dr. Sreedhar Naidu, Lecturer in Telugu**

11. Percentage of lectures delivered and practical classes handled(programme wise) by temporary faculty: **Nil**

12. Student -Teacher Ratio (programme wise): 90:1

13. Number of academic support staff (technical) and administrative staff; sanctioned and filled: **Nil**

14. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil/PG**.:   Ph.D - 01**

15. Number of faculty with ongoing projects from a) National b) International funding   agencies and grants received: **Nil**

16. Departmental projects funded by DST-FIST; UGC, DBT, ICSSR, etc. and total grants received: **Nil**

17. Research Centre /facility recognized by the University: **Nil**

18. Publications: **Nil**

19. Areas of consultancy and income generated : **Nil**

20. Faculty as members in

    a) National committees b) International Committees c) Editorial Boards….: **Nil**

21. Student projects

    a) Percentage of students who have done in-house projects including inter departmental/programme: **Nil**

    b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/other agencies: **Nil**

22. Awards/ Recognitions received by faculty and students: **Nil**

23. List of eminent academicians and scientists/ visitors to the department: **Nil**

24. Seminars/ Conferences/Workshops organized & the source of funding

a)National : **Nil**

b)International: **Nil**

25. Student profile programme/course wise: **Nil**

26. Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
B.A,BSc,B.Com	100	0	0

27. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc. ? SLET

28. Student progression

Student progression	Against % enrolled
UG to PG	5
PG to M.Phil.	0
PG to Ph.D.	0
Ph.D. to Post-Doctoral	0
Employed • Campus selection • Other than campus recruitment	0
Entrepreneurship/Self-employment	0

29. Details of Infrastructural facilities

   a). Library : **There is No Departmental Library. The college library with text books and reference books.**

   b) Internet facilities for Staff &Students :**Available for Staff Only**

   c) Class rooms with ICT facility: **Nil**

   d) Laboratories :**Nil**

30. Number of students receiving financial assistance from college, university, government or other agencies:

   1. **90% of the Students getting financial assisatnace from AP Govt. Social Welfare Departemnts**

   2. **10% of the Students getting financial assisatnace from Jindal Steel Company**

31. Details on student enrichment programmes (special lectures / workshops / seminar) with external expert-**Nil**.

32. Teaching methods adopted to improve student learning

   ❖ **Lecture method.**
   ❖ **By PPTs & Video lectures**
   ❖ **Group Discussion Method**
   ❖ **Quiz &Seminar**

33. Participation in Institutional Social Responsibility (ISR) and Extension activities

   i.   The department encourages the students to join in NSS & NCC.

34. SWOC analysis of the department and Future plans

   SWOC analysis

Strengths:

   ❖ **Well experienced faculty**

Weakness:

   ❖ **No Departmental Library**

Opportunities: Improve

   ❖ **LSRW Skills participating in Essay writing, Quiz &Elocution Competitions**

❖ **Communication Skills & Language participating in Seminars**

Challenges:

❖ **To motivate the Students to make them ready for Competitive Exams**

Future plans:

❖ **To organize State Level Seminar**
❖ **To introduce Special Telugu literature at UG Level**

* * *

Evaluative Report of the Department of Computer Science

1. Year of Establishment: 1990
2. Names of Programmes / Courses offered: B.A,BSc,B.Com
3. Names of Interdisciplinary courses and the departments/units involved: **NIL**
4. Annual/ semester/choice based credit system (programme wise): Annual wise

   Participation of the department in the courses offered by other departments

   Using Internet , Computer basics organized by computer department

   Communication skills organized by Hindi and English departments.
5. Courses in collaboration with other universities, industries, foreign institutions, etc.: **Nil**
6. Details of courses/programmes discontinued (if any) with reasons :**NIL**
7. Number of Teaching posts

Post	Sanctioned	Filled
Lecturer	**1**	**1Contract** **1 Guest**

11.Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M. Phil. etc.,):

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
M.Sudhakar	M.C.A	Contract Lecturer	Computers	7 years	Nil
C. Chiranjeevi	M.C.A.	Guest Lecturer	ComputerApplications	5 years	Nil
S.Sundar	M.C.A.	Guest Lecturer	ComputerApplications	5years	Nil

12.List of senior visiting faculty: **Nil**

Percentage of lectures delivered and practical classes handled(programme wise) by temporary faculty: **100 %**

12 .Student -Teacher Ratio (programme wise): 45:1

35. Number of academic support staff (technical) and administrative staff; sanctioned and filled: **Nil**

36. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil/PG.:   PG - 02

37. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received: **Nil**

38. Departmental projects funded by DST-FIST; UGC, DBT, ICSSR, etc. and total grants received: **Nil**

39. Research Centre /facility recognized by the University: **Nil**

40. Publications: **Nil**

41. Areas of consultancy and income generated : **Nil**

42. Faculty as members in

a) National committees b) International Committees c) Editorial Boards….: **Nil**

43. Student projects

a) Percentage of students who have done in-house projects including inter departmental/programme: **60%**

b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/other agencies: **Nil**

44. Awards/ Recognitions received by faculty and students: **Nil**

45. List of eminent academicians and scientists/ visitors to the department : **Nil**

46. Seminars/ Conferences/Workshops organized & the source of funding

a)National : **Nil**

b)International: **Nil**

47. Student profile programme/course wise:

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled *M *F	Pass percentage
:2010-11				

48. Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
B.A,BSc,B.Com	100	0	0

49. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc. ? SLET

50. Student progression

Student progression	Against % enrolled
UG to PG	5
PG to M.Phil.	0
PG to Ph.D.	0
Ph.D. to Post-Doctoral	0
Employed • Campus selection • Other than campus recruitment	0
Entrepreneurship/Self-employment	10

51. Details of Infrastructural facilities

a) Library : **There is no Departmental Library**

b) Internet facilities for Staff &Students :**Available for Staff only**

c) Class rooms with ICT facility: **Lab is used as ICT Class room**

d) Laboratories :**Available with 20 computers**

52. Number of students receiving financial assistance from college, university, government or other agencies:

❖ **90% of Students get scholar ship from Socila Welfare Departemnts**

       ❖ **10% of students form Jindal Steel Company**

53. Details on student enrichment programmes (special lectures / workshops / seminar) with external expert-**Nil**.

54. Teaching methods adopted to improve student learning:

       ❖ **Lecture method.**

       ❖ **By PPTs & Video lectures**

       ❖ **Group Discussion Method**

       ❖ **Quiz &Seminars**

       ❖ **Project Works**

55. Participation in Institutional Social Responsibility (ISR) and Extension activities

       ❖ **The department encourages the students to join in NSS & Blood Donor Camps and contribute their services in the programmes conducted by the college.**

56. SWOC analysis of the department and Future plans

SWOC analysis

Strengths:

❖ **Well experienced faculty**.
❖ **Teaching with Video Lectures**
❖ **JKC**

Weakness:

❖ **No permanent faculty**
❖ **Inadequate Lab**
❖ **No Departmental Library**
❖ **Students are from rural area.**

Opportunities:

❖ **Improve the Communication Skills by participating in Seminars, Group Discussion**
❖ **Students attend job fairs and know the job realities of job markets.**
❖ **Overcome their short comings and improve wise their skills.**
❖ **Inculcate Social Service & Moral Values**
❖ **Competitive Spirit**
❖ **Guidance for ICET, B.Ed. Entrance, IBPS & Other competitive Exams**

Challenges:

❖ **To provide well equipped Lab**

❖ **To motivate them for Competitive Exmas**

❖ **Make efforts to improve the research engagements of the faculty members by winning Minor/Major research projects.**

Future plans:

❖ **To conduct more Campus Interviews**

❖ **To get LAN& Internet facility for Lab**

***

Evaluative Report of the Department of PHYSICAL EDUCATION

1 Name of the department :   **PHYSICAL EDUCATION**

2 Year of Establishment :   1980

3 Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.)

UG : **NIL**

4. Names of Interdisciplinary courses and the departments/units involved :   NIL

5. Annual/ semester/choice based credit system : Annual

 Participation of the department in the courses offered by other departments :computer science courses

6. Courses in collaboration with other universities, industries, foreign institutions, etc. :   NIL

7.Details of courses/programmes discontinued (if any) with reasons : Nil

 8..Number of Teaching posts

Name of the post	Sanctioned	Filled
Lecturers	01	01

 9.Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M. Phil. etc.,)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Sri.S.Sreenivasulu	M P Ed M. Phil	Lecturer in Physical Education	Hockey	14 years	NIL

10.Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
B.Com(CA)	100%	--------	------
B.Sc(CS)	100%	--------	------
B.A.	100%	-------	------

11. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.

12 **Inter University Tournaments :** Our university players have been participating in South Zone India Inter University Tournaments. In these Tournaments 10 players have gotten the chance in South Zone India Inter University Tournaments.

S.No	Name of the Game	No's	Name of the Player	Class	Name of the Participation University
1.	Badminton	01	K. Rajasekhar	III B.Com	JNTU KAKINADA
2.	Basket Ball	01	M.Vannurswamy	III B.Com	NTR HEAKTH UNI- VIZAYAVADA
3.	Cricket	01	B. Manikanta	II B.Com	MANIPAL UNI - MANIPAL
4.	Foot Ball	01	B. Guru Prasad	II B.A	ANNAMALAI UNI - TAMILANADU
5.	Hand Ball	01	B. Guru Prasad	II B.A	PERIYAR UNI -TML
6.	Kho Kho	02	H Suresh	II B.Com	ANU GUNTUR
		03	V Sivakumar	III B.COM	
		04	K Suresh	II B.COM	

7.	BALL BADMENTON	01	B.Prasanth Kumar	III B.COM	NIT WARANGAL
8.	TABLE TENNIS	01	S.Basheer	I B.COM	KANNUR UNI-KANNUR

.13.List of senior visiting faculty: Dr.Jessi, SK University,Anantapur

Percentage of lectures delivered and practical classes handled(programme wise) by temporary faculty : BA-50%,B.Sc-50%,B.Com(CA)-50%

14.Student -Teacher Ratio (programme wise) :   160:1

Number of academic support staff (technical) and administrative staff; sanctioned and filled :   NIL for B.Com(CA),B.Sc and B.A.

15.Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil/PG. :

   M.P.Ed **MPhil/PG**

16.Number of faculty with ongoing projects from a) National b) International funding   agencies and grants received :   NIL

17.Departmental projects funded by DST-FIST; UGC, DBT, ICSSR, etc. and total grants received :   Nil

18.Research Centre /facility recognized by the University :   Nil

19.Publications   Nil

20Areas of consultancy and income generated :

   ➢ proposal sent to UGC to lay 400 Mts Running Track, Multy gym for income generated

.generates a small income which is used for the betterment of the students.

21 .Faculty as members in :

   a) National committees b) International Committees c) Editorial Boards…

      Nil

22.Student projects :

   a) Percentage of students who have done in-house projects including inter departmental/programme: NIL

      Nearly 5%

   b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/other agencies :   Nil

   c) Awards/ Recognitions received by faculty and students:

    Particepated All Indida Inter universities

    List of eminent academicians and scientists/ visitors to the department:

    Seminars/ Conferences/Workshops organized & the source of funding :

23. Classroom seminars conducted: NIL

   a)National   b)International

24.Student progression

Student progression	Against % enrolled
UG to PG	
PG to M.Phil.	
PG to Ph.D.	
Ph.D. to Post-Doctoral	
Employed • **Campus selection** • **Other than campus recruitment**	**10 students selected as CONSTABLES**
Entrepreneurship/Self-employment	

25.Details of Infrastructural facilities

    a) Library   : yes

    b) Internet facilities for Staff & Students :   yes, available

    c) Class rooms with ICT facility :   No

    d) Laboratories :   yes

Number of students receiving financial assistance from college, university, government or other agencies : **JINDAL, MHRD, POST METRIC SCHOLARSHIPS**   have been sanctioned to SC/ST/BC-E and PH students

26.Details on student enrichment programmes (special lectures / workshops / seminar) with external experts : Summer Coaching Camps organized by the College to uplift the sports ant games in college stundents and other school,college palyers

26.Teaching methods adopted to improve student learning : NIL

27.Student center teaching : YES on few topics .

28.Participation in Institutional Social Responsibility (ISR) and Extension activities

 29.SWOC analysis of the department and Future plans :

The students usually take active part in every institutional and social related programmes and activites with interest and enthusiasm. For example they actively donated blood to people in general and to institutions in particular. They also participate in Campus Cleaning and Ground leveling for playing and events. Students maintain discipline and healthy relations towards their peer-group and to their faculty members.

Students usually participate in all social awareness programmes like AIDS Awareness Rally, Consumer Awareness Campaign, Adult Education Camps, and Volunteers in Health Camp.

Future plans:

1. proposal sent to UGC about 8 lanes Running track for students , walkers, other school players and promote the games and sports in rural areas connected to the Uravakonda

2. proposal to be send diploma courses in yoga, meditation etc

3. proposal to be send organize seminars in Physical Education

4. organizing summer coaching camps in sports and games

5. Proposals are submitted for construction of a Indoor- Stadium(Shuttle Badminton) with a seating capacity of 150.

6. Proposals are submitted for Foot Ball Play ground, cricket and other games.

7. Laying Basket Ball Court.

.

**

UGC RECOGNITION CERTIFICATE

F. No. 8-282/2011 (CPP-I/C)

May, 2011

The Registrar,
Sri Krishnadevaraya University,
Anantapur - 515 055,
Andhra Pradesh.

1 3 MAY 2011

Sub: Recognition of College under Section 2 (f) & 12 (B) of the UGC Act, 1956.

Sir,

    I am directed to refer to the letter No. Nil dated 24.12.2010 received from the Principal, Government Degree College, Uravakonda – 515 812, (Andhra Pradesh) on the above subject and to say that it is noted that the following college is **aided** and **permanently** affiliated to **Sri Krishnadevaraya University**. I am further to say that the name of the following college has been included in the list of colleges prepared under Section 2 (f) & 12 (B) of the UGC Act, 1956 under the head "Government College teaching upto Bachelor's Degree".

Name of the College	Year of Establishment	Remarks
Government Degree College, Uravakonda – 515 812, (Andhra Pradesh)	1980	The College is eligible to receive Central assistance in terms of the Rules framed under Section 12 (B) of the UGC Act, 1956

    The documents submitted in respect of the above College have been accepted by the University Grants Commission.

Yours faithfully,

(Uma Bali)
Under Secretary

Copy to:-

1. The Principal, Government Degree College, Uravakonda – 515 812, (Andhra Pradesh).
2. The Secretary, Government of India, Ministry of Human Resource Development, Department of Secondary & Higher Education, Shastri Bhawan, New Delhi - 110 001.
3. The Secretary (Higher Education), Government of Andhra Pradesh, Secretariat Building, J-Block, 4th Floor, Hyderabad – 500 022, (Andhra Pradesh).
4. The Joint Secretary, UGC, South Eastern Regional Office (SERO), P.B. No. 152, A.P.S.F.C. Building, IV Floor, 5-9-194, Chirag Ali Lane, Hyderabad - 500 001, (Andhra Pradesh).
5. Publication Officer (UGC-Website), New Delhi.
6. Section Officer (FD-III Section), UGC, New Delhi.
7. All Sections, UGC, New Delhi.
8. Guard file.

PRINCIPAL
GOVT. DEGREE COLLEGE
URAVAKONDA - 515 812
ANANTAPUR (DIST)

(Sunita Gulati)
Section Officer

S.K.UNIVERSITY AFFILIATION CERTIFICATE

SRI KRISHNA DEVARAYA UNIVERSITY:ANANTAPUR
COLLEGE DEVELOPMENT COUNCIL

No:SKU/CDC/A2/2006   Date:21-11-2006

From

Dean

To

The Principal
Government Degree College
URAVAKONDA

Sir,

Sub: S.K.University-CDC-Government Degree College Uravakonda -Granting of
Permanent Affiliation/ Temporary Affiliation from the Academic year 2006-07-Reg

Ref:1.Your Proposal No: Nil dated 22-06-2006
2. Inspection Committee Report dated 12-10-2006
3. Vice-Chancellor's Orders dated 14-11-2006
*****

With reference to the subject cited above, I am by direction to inform you that **Permanent**
Affiliation is granted to your College to the following U.G.Courses form the Academic year 2006-
07.

S.No.	Name of the Courses	Medium	Sanctioned Strength
1	B.Sc:-Mathematics-Physics-Computer Science	English	30
2	Maths-Physics-Chemistry	Telugu	30
3	B.Com:- General	Telugu	60
4	B.Com:- Computer Applications	English	30
5	B.A:-History-Economics-Political Science	Telugu	80

Further I am by direction to inform you Temporary affiliation is granted to the following
U.G. Course for the Academic year 2006-07.

1	B.Sc:- Maths-Statistics-Computer Science	English	30

The College management is advised to follow strictly the norms prescribed for the above
courses and adhere to the rules and regulations of the University/ Government /APSCHE, which
are in force and amended from time to time.

Yours faithfully

DEAN

Copy to :The Dean, U.G.Examinations S.K.University, for information
Copy to :P.A. to Vice – Chancellor, S.K.University for information
Copy to:P.A to Registrar, S.K.University, for information.

PRINCIPAL
GOVT. DEGREE COLLEGE
URAVAKONDA - 515 812

CERTIFICATE

This is to certify that the information of this Self Study Report for Accreditation is correct to the best of my knowledge and belief. It is also certified that this Self Study Report for Accreditation contains 199 pages.

Date:.   05.2015   Principal

IEQA SUBMISSION DATE-18/11/2014

INSTITUTIONAL ELIGIBILITY FOR QUALITY ASSESSMENT(IEQA) QUESTIONNAIRE

1 COLLEGE DETAILS			
Name of the college	GOVERNMENT DEGREE COLLEGE,URAVAKONDA aNANTAPUR(DT),ANDHRA PRADESH	Year of establishment	1980
Location of the college	RURAL		

2 ADDRESS			
Address	BYPASS ROAD,URAVAKONDA,ANANTAPUR(Dt)	City	Uravakonda
State	Andhra Pradesh	Pin Code	515812
Website	www.gdcuravakonda.org	E-Mail	gdc.uravakonda@gmail.com
Phone STD Code	08496	Phone No	257074
Fax STD Code	0	Fax	0

3 HEAD OF THE INSTITUTION			
Name	Dr. S.PADMAVATHI	Designation	PRINCIPAL
Status of appointment	PERMANENT		

4 CONTACT DETAILS OF HEAD OF THE INSTITUTION			
Phone std code	08496	Phone number	257075
Fax std code		Fax	
Mobile	+919440247544	E-Mail	gdc.uravakonda@gmail.com

5 DOES THE COLLEGE FUNCTION FROM

a. MAIN CAMPUS

	AREA OF THE CAMPUS IN ACRES	TOTAL BUILT UP AREA IN sq.m.
OWN BUILDINGS	12.0	1250.0
RENTED BUILDINGS	0.0	0.0

b. SATELLITE CAMPUS

	AREA OF THE CAMPUS IN ACRES	TOTAL BUILT UP AREA IN sq.m.
OWN BUILDINGS	0.0	0.0
RENTED BUILDINGS	0.0	0.0

6 NAME OF THE UNIVERSITIES TO WHICH THE COLLEGE IS AFFILIATED OR CONSTITUENT			
University1	Sri Krishnadevaraya University, Anantapur	Other	
Nature of relationship with the university	AFFILIATED	If affiliated, status of affiliation	PERMANENT
University2		Other	
Nature of relationship with the university		If affiliated, status of affiliation	
University3		Other	
Nature of relationship with the university		If affiliated, status of affiliation	

7 STATUTORY PROFESSIONAL REGULATORY COUNCIL(S)			
Does the college offer any programme recognized by any Statutory Professional Regulatory Council(s)?			no
Programmes offered		Name of the Regulatory Council(s)	

8 COLLEGE FUNCTIONING

Type of college	CO-EDUCATION	Time of functioning	DAY COLLEGE
Nature of funding	GOVERNMENT	Management	GOVERNMENT

9 MANAGEMENT/TRUST DETAILS

Name of the Management	GOVERNMENT	Recognition under Ugc Act.1956	2f & 12b

10 MANAGEMENT/TRUST OF THE COLLEGE IS REGISTERED UNDER

Society's registration Act of 1960	yes	Relevant Act of the respective state Govt.	yes
Any other(please specify)			

11 NUMBER OF DEGREES OFFERED BY THE COLLEGE

UG	3	PG	0
Research	0	Others	0
Total	3		

12 DETAILS OF DEGREES OFFERED(B.A., M.A., B.Com., M.Com., B.Sc., M.Sc., M.Phil., Ph.D., etc.,)

Arts	B.A. EHP	Commerce	1.GENERAL 2.COMPUTER APPLICATIONS
Science	B.SC. 1.M.P.C.2.M.P.CS 3. M.S.CS.	Education	0
Health Science	0	Engineering & Technology	0
Management	0	Others	0
Is the college opting for Assesment & Accreditation of Teacher Education department separately?			no
Is the college opting for Assesment & Accreditation of Physical Education department separately?			no
Number of departments			14

13 TOTAL NUMBER OF STUDENTS(EXCLUDING THOSE IN SELF-FINANCING PROGRAMMES)

	UG		PG		M.Phil/Ph.D		Value Added Courses(Certificate/Diploma)	
	Male	Female	Male	Female	Male	Female	Male	Female
General	30	20	0	0	0	0	0	0
SC/ST	36	30	0	0	0	0	0	0
OBC	120	54	0	0	0	0	0	0
Total	186	104	0	0	0	0	0	0
Grand Total	290							

14 TOTAL NUMBER OF STUDENTS IN SELF-FINANCING PROGRAMMES

	UG		PG		M.Phil/Ph.D		Value Added Courses(Certificate/Diploma)	
	Male	Female	Male	Female	Male	Female	Male	Female
General	37	23	0	0	0	0	0	0
SC/ST	92	49	0	0	0	0	0	0
OBC	220	90	0	0	0	0	0	0
Total	349	162	0	0	0	0	0	0
Grand Total	511							
Total number of students in the college	801							

15 NUMBER OF TEACHING,TECHNICAL AND ADMINISTRATIVE STAFF

	Permanent		Temporary		Total	
	Male	Female	Male	Female	Male	Female
Teachers with PG	7	3	3	3	10	6

196

Teachers with M.Phil.	2	2	0	0	2	2
Teachers with Ph.D	2	3	0	0	2	3
Teachers with NET/SLET	2	1	0	0	2	1
Technical staff	0	0	0	0	0	0
Administrative staff	5	0	3	1	8	1
Support staff	0	0	0	0	0	0
Total no. of teachers	11	8	3	3	14	11

16 SUPPORT SERVICES	
Number of titles of books	2914
Number of journals	19
Number of e-resources	0
Does the college have a registered Alumni Association?	no
Does the college have a functional Placement Cell?	yes

17 UNIT COST OF EDUCATION

Unit Cost=Total annual expenditure divided by no. of students enrolled	20799.0
Unit cost calculated excluding salary component	1460.0

18 MENTION FIVE ACADEMIC MILESTONES OF THE COLLEGE	
First	HOSTED DISTRICT LEVEL QUIZ COMPETITION
Second	ONE STUDENT GOT THIRD PLACE IN AP STATE LEVEL URDU ELOCUTION COMPETITION
Third	HOSTED INTER COLLEGIATE GROUP-C GAMES OF S.K.UNIVERSITY
Fourth	ONE STUDENT GOT BRONZE MEDAL IN A.P. STATE LEVEL BOXING COMPETITION
Fifth	ONE FACULTY MEMBER IS ACADEMIC ADVISER AND CONDUCTED ACADEMIC AUDIT OF 15 COLLEGES

Section 2: Institutional Data Questionnaire	
1. The college has in place a structured internal quality assurance system for ensuring continuous quality monitoring or improvement	YES
2. Library has reading room facilities for students and faculty separately	YES
3. The college uses the students feedback for analysis and improvement purposes	YES
4. Basic computer literacy is ensured for all students in a structured way such as add on courses	YES
5. The college provides financial aid to at least 10% of the general category students	YES
6. The college has a mechanism for counselling students	YES
7. An annual in-house academic calendar is prepared and implemented by the college	YES
8. The college has a mechanism for addressing grievances of students and staff	YES
9. The college promotes scholarly activities of the faculty beyond the syllabus	YES
10. Internet facility is available in the college for faculty and students	YES
11. The college campus is differently-able friendly	YES
12. The college has a formal mechanism to promote research activities of its students and faculty.	YES
13. The college has adequate sports facility	YES
14. The college has developed a short term and a long term plan for its development and growth	YES
15. Percentage of classrooms equipped with LCD projector	<25%
16. Percentage of teachers using audio-visual aids including computer-aided teaching	>40%
17. The average number of extension activities organised by the college during the last four years	>6
18. Average percentage utilization of annual allocated funds for the last four years	>75%

19. Maintenance expenditure on infrastructure as percentage of the total annual budget	2-4%
20. Average pass percentage of graduating students	50-70%
21. Computer students ratio	1:30-1:60
22. Percentage of faculty benefitted from UGC and other staff development programmes (average of last four years)	<5%
23. Percentage of permanent teachers with Ph.D. qualification	<20%
24. Percentage of classes taught by guest faculty or temporary teachers	20-50%
25. Students teacher ratio	30:1-50:1
26. Percentage of faculty positions filled against sanctioned posts	60-80%
27. Number of add-on courses conducted by the college	<3
28. Awards received by the students in sports and cultural activities in the last four years	State or University Level
29. Percentage of teachers having on-going or completed research projects in the last four years	<10%
30. Number of academic seminars or conferences or workshops that the college has organized (average of last four years)	<2
31. Number of Journals subscribed in the library National or International	10-20
32. Percentage of students admitted against the reservation category as per Government of India norms	>75%

From: <ieqa@naac.gov.in>
Date: Tue, Jan 27, 2015 at 12:55 PM
Subject: IEQA Report
To: gdc.uravakonda@gmail.com
Cc: rcsouth@naac.gov.in, ieqanaac@gmail.com

Dear Sir/Madam,

Please find IEQA Evaluation Report attached below.

Track Id : APCOGN22490

College Name: GOVERNMENT DEGREE COLLEGE,URAVAKONDA

aNANTAPUR(DT),ANDHRA PRADESH

Congratulations ! You have earned IEQA status . Institution should submit SSR/SAR within 6 months from the date of obtaining IEQA Status. One month before submission of hardcopy, softcopy of SSR/SAR to be uploaded on institutional website with intimation to NAAC. Please refer NAAC website (www.naac.gov.in) for guidelines regarding submission of fees and other documents at the time of submission of SSR/SAR.

Please note that a copy of IEQA application submitted by college is to be annexed to SSR/SAR so that peer team can verify the data

Kindly note: SSR/SAR should be submitted by post/courier only. SSR/SAR will not be accepted by hand in NAAC office.

Please contact your regional co-ordinator in case of any issues/clarifications

Thanks and regards

Director,

NAAC